

AUDIT AND RISK COMMITTEE OF THE CITY OF LONDON ACADEMIES TRUST
Thursday, 30 September 2021

Minutes of the meeting of the Audit and Risk Committee of the City of London Academies Trust held at Virtual Public Meeting (Accessible Remotely) on Thursday, 30 September 2021 at 10.00 am

Present

Members:

Peter Bennett
Tijs Broeke
Dawn Elliott
Alderman Robert Howard (Chairman)

Officers:

Mark Emmerson	- Chief Executive Officer
Billy Harvey	- Director of ICT
Claire Hersey	- Chief Financial Officer
Smith Umoren	- Director of Estates and Facilities Management
Katyryna Zamulinskyj	- HR Director

1. **ELECTION OF CHAIRMAN**
RESOLVED – That Alderman Robert Howard be elected as Chairman for the ensuing year.
2. **APOLOGIES**
Apologies for absence were received from Edward Benzecry.
3. **DECLARATIONS**
There were no declarations.
4. **TERMS OF REFERENCE**
RESOLVED – That the terms of reference be noted.
5. **MINUTES**
RESOLVED - That the public minutes of the meeting held on 1st July 2021 be approved as a correct record subject to Dawn Elliott being record in the list of apologies.
6. **QUESTIONS**
There were no questions.

7. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
The Chairman requested that an outstanding actions/forward plan report be presented to future meetings and this was supported by Members.

RESOLVED - an outstanding actions/forward plan report be added as a standing item for future meetings.
8. **EXCLUSION OF THE PUBLIC**
RESOLVED - That the public be excluded for the remaining items of business as they are likely to involve discussion on matters deemed commercially sensitive to the City of London Academies Trust.
9. **NON-PUBLIC MINUTES**
The non-public minutes of the meeting held on 1st July 2021 were approved.
10. **OUTSTANDING ITEMS**
Trustees considered a report of the Town Clerk regarding outstanding actions arising from previous meetings.
11. **REVIEW OF EFFECTIVENESS OF THE AUDIT AND RISK COMMITTEE DURING 2020-21**
Trustees considered a report of the Chief Finance Officer reviewing the Committee's effectiveness during 2020/21.
12. **INTERNAL AUDIT UPDATE**
Trustees considered a report of the Chief Finance Officer regarding findings of an internal audit of Health & Safety compliance.
13. **EXTERNAL AUDIT**
Trustees considered a report of the Chief Finance Officer regarding findings from the 2020 year end audit.
14. **TRUST STRATEGIC RISK REGISTER**
Trustees considered a report of the Chief Finance Officer setting out strategic risks for the Trust. Officers stated that the current focus was on OFSTED inspections at secondary schools and impact visits.
15. **HEALTH AND SAFETY MONITORING IN TRUST SCHOOLS**
Trustees considered a report of the Director of Estates and Facilities Management regarding findings from a recent TIAA Health & Safety Audit.
16. **NON-PUBLIC QUESTIONS**
There were no non-public questions.
17. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND THE COMMITTEE AGREES CAN BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**
There was no other business.

The meeting ended at 11.11 am

Chairman

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