

**FINANCE AND OPERATIONS COMMITTEE OF THE CITY OF LONDON
ACADEMIES TRUST
Thursday, 30 September 2021**

Minutes of the meeting of the Finance and Operations Committee of the City of London Academies Trust held at Virtual Public Meeting (Accessible Remotely) on Thursday, 30 September 2021 at 9.00 am

Present

Members:

Peter Bennett (Chairman)
Tijs Broeke
Dawn Elliott
Alderman Robert Howard

Officers:

Mark Emmerson	- Chief Executive Officer
Claire Hersey	- Chief Financial Officer, City of London Academies Trust
Katyryna Zamulinskyj	- HR Director

1. ELECTION OF CHAIRMAN

RESOLVED – That Peter Bennett be appointed as Chairman for the ensuing year.

2. APOLOGIES

Apologies for absence were received from Edward Benzecry.

3. DECLARATIONS

There were no declarations.

4. TERMS OF REFERENCE

Members discussed the skill set required for the various CoLAT Committees and it was suggested that the Board should consider the possibility of co-opting Committee Members to fill identified skill gaps.

RESOLVED –

1. That the terms of reference be noted.

2. That the Board be recommended to consider the possibility of co-opting Committee Members to fill identified skill gaps.

5. MINUTES

RESOLVED - That the public minutes of the meeting held on 1 July 2021 be approved as a correct record.

6. **QUESTIONS**
There were no questions.
7. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
There was no other business.
8. **EXCLUSION OF THE PUBLIC RESOLVED** - That the public be excluded from the remaining items of business.
9. **NON-PUBLIC MINUTES**
The non-public minutes of the meeting held on 1 July 2021 were approved.
10. **OUTSTANDING ITEMS**
Trustees considered a report of the Town Clerk regarding outstanding actions arising from previous meetings.
11. **CHIEF FINANCIAL OFFICER'S UPDATE**
Trustees considered a report of the Chief Financial Officer highlighting key financial and operational issues for the Committee.
12. **REVIEW OF COMMITTEE EFFECTIVENESS IN 2020-21**
Trustees considered a report of the Chief Financial Officer reviewing the Committee's effectiveness for 2020/21.
13. **ALLOCATION OF TRUST CAPITAL FUNDING ACROSS THE ACADEMIES**
The Committee considered a report of the Chief Financial Officer outlining bids for School Condition Allocation funding.
14. **UPDATES ON ESTATES OPERATIONS**
The Committee considered a report of the Director of Estates & Facilities Management on estate's services operations across Trust Schools.
15. **ICT UPDATE**
The Committee considered a report of the Director of IT providing an update on IT operations across the Trust.
16. **NON-PUBLIC QUESTIONS**
There were no non-public questions.
17. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND THE COMMITTEE AGREES CAN BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**
There was no other business.

The meeting ended at 10.04 am

Chairman

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