

Committee(s) Homelessness and Rough Sleeping Sub-Committee	Dated: 14 February 2022
Subject: Annual Review of Terms of Reference	Public
Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?	3, 8 & 10
Does this proposal require extra revenue and/or capital spending?	N
If so, how much?	N/A
What is the source of Funding?	N/A
Has this Funding Source been agreed with the Chamberlain's Department?	N/A
Report of: The Town Clerk	For Decision
Report author(s): Kerry Nicholls, Committee and Member Services Officer	

Summary

This report calls for the annual review of the Sub-Committee's own Terms of Reference, for recommendation to the Community and Children's Services Committee for final approval.

Recommendation(s)

Members are invited to:

- Approve, subject to any comments, the terms of reference of the Sub-Committee (as set out in **Appendix 1**) for submission to the Community and Children's Services Committee for final approval; and,
- Consider whether any change is required to the Committee's frequency of meetings.

Main Report

1. As part of the implementation of the 2011 Governance Review, it was agreed that all Sub-Committees of Grand Committees of the Court of Common Council review their Terms of Reference on an annual basis. The Sub-Committee is therefore requested to consider the relevance and effectiveness of its own Terms of Reference in the discharging of its delegates responsibilities as set out in **Appendix 1**.
2. The Sub-Committee is also requested to consider whether any change is required to the frequency of meetings. At present the Sub-Committee is scheduled to meet five times per annum.

Corporate & Strategic Implications

3. Members are asked to consider the current scope of the Sub-Committee's Terms of Reference, and bear in mind the impact of any proposed changes, particularly resource, legal and equalities implications.

Conclusion

4. The Sub-Committee is requested to approve, subject to any comments, its Terms of Reference for submission to the Community and Children's Services Committee for final approval.

Appendices

Appendix 1 – Terms of Reference

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Committee and Member Services Officer

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HOMELESSNESS AND ROUGH SLEEPING SUB COMMITTEE

Constitution

- i. The Chairman & Deputy Chairman of the Community and Children's Services Committee;
- ii. Up to *six Members of the Community and Children's Services Committee and/or the Court of Common Council;
- iii. Two Members representing the Police Committee;
- iv. A representative of the City church; and
- v. Chairman of the Safer City Partnership or his/her representative

The **quorum** of the sub committee shall consist of any three Members of the Court of Common Council.

The Sub Committee will have the power to **co-opt up to two external members** outside of the Court of Common Council. These individuals will provide specialism and experience relevant to the subject matter.

Terms of Reference:

1. To give consideration to strategies and proposals to alleviate rough sleeping and homelessness in the City of London together with other associated activities.
2. To have an overview of government and regional policies on rough sleeping; and advise the Grand Committee of their impact on the City of London Corporation's Rough Sleeping and Homelessness Strategy and practice arrangements;
3. To have an overview of rough sleeping in the City of London;
4. To monitor new approaches to working with rough sleepers;
5. To monitor the financial implications in delivering a service to rough sleepers;
6. To be informed about the health and wellbeing of rough sleepers, what services are required and how they can be delivered;
7. To monitor the implications of any enforcement activities; and
8. To monitor the numbers of rough sleepers on the City streets.
9. To liaise with other local authorities and agencies working towards tackling homelessness and rough sleeping.
10. To make recommendations to the Grand Committee for decision.