

**RESOURCE, RISK & ESTATES (POLICE) COMMITTEE**  
**Wednesday, 3 November 2021**

Minutes of the meeting of the Resource, Risk & Estates (Police) Committee held at  
Committee Rooms, Guildhall, London, EC2V 7HH on Wednesday, 3 November 2021  
at 3.30 pm

**Present**

**Members:**

Alderman Timothy Hailes (Chair)  
Tijs Broeke  
Helen Fentimen  
Graham Packham  
Adrian Hanstock (External Member)

**Officers:**

Angela McLaren	- Assistant Commissioner, City of London Police
Cecilie Booth	- City of London Police
Martin O'Regan	- City of London Police
Rachel Vipond	- City of London Police
Rob Atkin	- City of London Police
Paul Adams	- City of London Police
Nicola Scoon	- City of London Police
Kelly Harris	- City of London Police
Hayley Williams	- City of London Police

Simon Latham	- Director, Police Authority Team
Alistair Cook	- Police Authority Treasurer
Alex Orme	- Head, Police Authority Team
Oliver Bolton	- Deputy Head, Police Authority Team
Polly Dunn	- Town Clerk's Department
Ola Obadara	- City Surveyor's Department
Matt Pitt	- City Surveyor's Department
Emma Moore	- Chief Operating Officer
Jonathan Chapman	- Chief Operating Officer's Department
James Gibson	- Chief Operating Officer's Department

**1. APOLOGIES**

Apologies were received from Deputy James Thomson, Deputy Keith Bottomley, Andrew Lentin, Dawn Wright, Deputy Philip Woodhouse, Deputy Jamie Ingham Clark, and Michael Landau.

**2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

3. **MINUTES**

**RESOLVED**, that the public minutes and non-public summary of the meeting held on 6 September 2021, be approved as an accurate record.

4. **PUBLIC OUTSTANDING REFERENCES**

Members received a joint report of the Town Clerk and Commissioner regarding the Board's public outstanding references

It was confirmed that both the Chair and Chief Operating and Finance Officer of the Force were content with the scope of the IT review between the City Corporation and the Force, which had been agreed since the last meeting.

**RESOLVED**, that the report be noted.

5. **Q2 REVENUE AND CAPITAL BUDGET MONITORING 2021-22**

Members received a report of the Commissioner regarding Q2 Revenue and Capital Budget Monitoring 2021-22.

The Chair noted that the actual vacancies were a lot higher than that which was budgeted but the outturn did not reflect this.

The Business Rate Premium Reduction was impacted by the loss of income during the COVID pandemic.

The projected overspend had reduced due to revised IT and accommodation charges. The Force was holding 84 vacancies. On the £1.3mil of National Enabling Programme savings identified by consultants at a national level, it was noted that these were now not going to come to fruition, ideally this would come out of the savings tracker and was due to the savings being unrealistic, for reasons explained within the report. The Force is reviewing the TOM, HQ and Business Support Services to source further savings.

On the Capital Programme, the forecast spending had reduced from £6.4mil to £5.6mil, largely due to slippage in the Digital Asset Management system Project. It was clarified that if a capital programme was not deliverable, the funding could not be reallocated and there was no flexibility in this.

Members were encouraged by an increased honesty and realistic approach to forecasting overspends and slippage, with project officers being held accountable.

The Force was on track to deliver all savings but not necessarily in the areas originally planned for.

It was confirmed that the Digital Asset Management/Digital Evidence Management Project slippage did have an impact, causing operational difficulties with document management with the Crown Prosecution Service. The issue in this instance was not the lack of funding, but the lack of IT skills

and project management resource to deliver it. It was hoped that following the IT Review, works could be reprioritised and this area would be high on the agenda.

The Assistant Commissioner explained that the Force was not comfortable with the high vacancy levels. This was being reviewed. Regarding capital programmes that assisted with the delivery of 'BAU' activities, there had been some progress to streamline delivery. The Force would continue to put pressure on its officers to ensure any requests for drawdowns were put into the City Corporation quickly. On capital funding linked to change programmes, it was recognised that the Force did not have the appropriate people on board to implement and oversee lifetime management. There was a drive within the Force to have one PO model so that change impact could be considered in one place.

The Chair concluded by suggesting that the analysis in section three, whilst useful, was something that fell under the remit of the Strategic Planning & Performance Committee (SPPC)

**RESOLVED**, that the report be noted.

6. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

7. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT**

There were no items of urgent business.

8. **EXCLUSION OF THE PUBLIC**

**RESOLVED** – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

9. **NON-PUBLIC MINUTES**

**RESOLVED**, that the non-public minutes of the meeting held on 6 September 2021, be approved as an accurate record.

10. **NON-PUBLIC OUTSTANDING REFERENCES**

Members received a joint report of the Town Clerk and Commissioner regarding the Board's non-public outstanding references.

11. **CITY OF LONDON POLICE RISK REGISTER UPDATE**

Members received an update from the Commissioner regarding the City of London Police Risk Register.

12. **TRANSFORM PROGRAMME: BENEFITS REALISATION AND IMPLEMENTATION TIMELINE**

Members noted a report of the Commissioner concerning the Transform Programme: Benefits Realisation and Implementation Timeline.

13. **WORKFORCE PLAN 2018-2023 REFRESH**  
Members received a report of the Commissioner regarding the Workforce Plan 2018-2023 Refresh.
14. **CITY OF LONDON POLICE MEDIUM TERM FINANCIAL PLAN (MTFP) - MITIGATION PROPOSALS**  
Members received a joint report of the Commissioner and Police Authority Treasurer in relation to the City of London Medium Term Financial Plan (MTFP) – Mitigation Proposals.
15. **POLICE ACCOMMODATION STRATEGY: CITY OF LONDON POLICE RESOURCE REQUIREMENTS - FUTURE POLICE ESTATE**  
Members noted a joint report of the Commissioner and City Surveyor regarding Police Accommodation Strategy: City of London Police Resource Requirements – Future Police Estate.
16. **JOINT COMMAND AND CONTROL ROOM - HIGH LEVEL OPTIONS APPRAISAL**  
Members received a report of the City Surveyor in relation to Joint Command and Control Room – High Level Options Appraisal.
17. **HEALTH, SAFETY AND WELLBEING ANNUAL PERFORMANCE UPDATE 2020-21**  
Members noted a report of the Commissioner concerning Health, Safety and Wellbeing Annual Performance Update 2020-21.
18. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**  
There were no non-public questions.
19. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**  
There were no items of urgent business in non-public session.

**The meeting ended at 5.00 pm**

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Chairman

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