

**FRAUD AND CYBER CRIME REPORTING AND ANALYSIS SERVICE  
PROCUREMENT COMMITTEE  
Friday, 1 October 2021**

Minutes of the informal meeting of the Fraud and Cyber Crime Reporting and  
Analysis Service Procurement Committee held virtually on Friday, 1 October 2021 at  
10.00 am

**Present**

**Members:**

Hugh Morris  
Deputy James Thomson  
Randall Anderson  
Deputy Keith Bottomley  
Deputy Jamie Ingham Clark  
Jeremy Mayhew  
Deputy Robert Merrett

**Officers:**

Ian Dyson	-	Commissioner of the City of London Police
Christopher Bell	-	City of London Police
Oliver Bolton	-	Deputy Head of the Police Authority
Alistair Cook	-	Treasurer, Police Authority
Polly Dunn	-	Town Clerk's Department
Sarah Phillips	-	Town Clerk's Department
James Gibson	-	Chamberlain's Department
Rebecca Horton	-	City of London Police
Ronnie Adams	-	City of London Police
Siobhan Lee	-	City of London Police
Tricia Mulvee	-	City of London Police
Gareth Miles	-	City of London Police

**1. APOLOGIES**

The Town Clerk reminded Members, and any Members of the public that are observing the meeting on-line, that this was an informal meeting. Any views reached by the Committee today would have to be considered by the Town Clerk after the meeting in accordance with the Court of Common Council's Covid Approval Procedure who will make a formal decision having considered all relevant matters. This process reflected the current position in respect of the holding of formal Local Authority meetings and the Court of Common Council's decision of 15th April 2021 to continue with virtual meetings and take formal decisions through a delegation to the Town Clerk and other officers nominated by him after the informal meeting has taken place and the will of the Committee is known in open session. Details of all decisions taken under the Covid

Approval Procedure would be available on line via the City Corporation's webpages

Apologies were received from Alderman Sir Peter Estlin, Deputy Catherine McGuinness, Christopher Hayward and Tijs Broeke.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

3. **TERMS OF REFERENCE**

Members received the Terms of Reference as set by the Court of Common Council on 4 March 2021.

4. **ELECTION OF CHAIRMAN**

In accordance with Standing Order 39, as the only Member expressing a willingness to stand, Hugh Morris was declared Chairman for the year ensuing.

5. **ELECTION OF DEPUTY CHAIRMAN**

In accordance with Standing Order 40, as the only Member expressing a willingness to stand, Deputy James Thomson was declared Deputy Chair for the year ensuing.

6. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

7. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no other business.

8. **EXCLUSION OF THE PUBLIC**

**RESOLVED** – that under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

9. **NOTE OF INQUORATE MEETING**

**RESOLVED**, that the note of the inquorate meeting held on 21 July 2021, be noted.

10. **PRESENTATION - FCCRAS PROCUREMENT STAGE 1 - SUPPLIER DOWN SELECT RECOMMENDATIONS**

Members considered a presentation and proposals of the Service Delivery Director, on behalf of the Commissioner, regarding the FCCRAS Procurement Stage 1 – Supplier down select.

11. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

**12. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no other business.

**The meeting ended at 10.30 am**

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Chairman

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