

<b>Committee:</b> Community & Children's Services Committee	<b>Date:</b> 8 <sup>th</sup> June 2022
<b>Subject:</b> Appointments to Sub Committees and Boards	<b>Public</b>
<b>Report of:</b> Town Clerk  <b>Report author:</b> Julie Mayer	<b>For Decision</b>

At the last meeting of the Community and Children's Services Committee, on 25<sup>th</sup> April 2022, Members considered a report of the Town Clerk, which sought to appoint to the Committee's various Sub Committees and approve their Terms of Reference. The results are set out in the minutes on today's agenda.

Some Members expressed an interest after the meeting, as shown in highlighting under '*Appointments to Committees*'. In the interests of democracy, Members are now asked to confirm appointments for the Housing Management and Almshouses Sub Committee, the Integrated Commissioning Sub Committee, the Education Board and to fill a vacancy on the Safeguarding Sub Committee.

As raised by the Chair at the last meeting, there are elements of general best practice that we might need to introduce, given that our Sub Committees look after very important areas of work. This report asks Members to consider whether we need to expand their memberships, introduce term limits for Chairs, and adopt a consistent approach in respect of Sub Committees electing their own chairs.

In terms of decision making, it is recommended that the Housing Management and Almshouses Sub Committee retains its decision making powers, noting that it is still subject to recommendations arising from the Lisvane Governance Review. It is also recommended that the Homelessness and Rough Sleeping and Safeguarding Sub Committees retain their highly-valued scrutiny roles, and ability to make recommendations to the Grand Committee.

**Recommendations, that: –**

1. Having considered the options set out above, Member agree to amend the Sub Committee(s) in respect of their composition, term limits for Chairs (and whether these be retrospective or from this point forward) and consistency in terms of electing their own Chairs.
  2. The Housing Management and Almshouses Sub retains its decision making powers.
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3. The Safeguarding and Homelessness and Rough Sleeping Sub Committees retain their scrutiny roles and the ability to make recommendations to the Grand Committee.
  4. The Portfolio Holder role for Homelessness and Rough Sleeping be abolished as, this has a dedicated Sub Committee.
  5. The remaining appointments be made in respect of:
    - a) The Housing Management & Almshouses Sub Committee;
    - b) The Safeguarding Sub-Committee;
    - c) The Education Board – by convention this is the Chairman of the Community and Children’s Services Committee; and
    - d) The Integrated Commissioning Board.
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**Appendix - Composition and Terms of Reference of the Sub Committees**

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