

Appendix 1 - S105 Housing Act 1985 - Protocol

Statutory Consultation - S105 Housing Act 1985

The City of London Corporation (The City) has a duty to consult with secure tenants on “matters of housing management” which, are likely to significantly affect them, such as changes to the management, maintenance, improvement, or demolition of properties let by them or the provision of services in connection with those properties.

These arrangements are published in accordance with Section 105(5) of the Housing Act 1985 and set out how the City will enable its secure tenants, who are likely to be significantly affected by matters of housing management, to be informed of our proposals and make their views known to us within a specified period.

The City will also, as a matter of course, consult with other known affected occupiers on its estates, which may include home occupiers, leaseholders and commercial tenants.

The consultation will be carried out in the following ways:

- a consultation letter containing an ‘Information Pack’ (available in other languages, large print, and Braille on request) which includes details of these arrangements.
- information placed on Estate Notice Boards.
- through a dedicated page on City of London website www.cityoflondon.gov.uk.
- by holding at least one meeting with affected residents.

The consultation period will run for a minimum of four weeks (with start and end dates specified in the consultation letter) and, residents will be able to participate in the process and, comment on the proposals by:

- completing and returning a questionnaire.
- replying to dedicated email address.
- by post.
- by telephone.
- in-person at the meeting with affected residents.