

Committee	Dated:
Hampstead Heath, Highgate Wood & Queen's Park Committee	15 June 2022
Subject:	Public
Sub-Divisional Plan 2022-25	
Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?	1, 2, 3, 4, 8, 10, 11 & 12
Does this proposal require extra revenue and/or capital spending?	N
If so, how much?	
What is the source of Funding?	
Has this Funding Source been agreed with the Chamberlain's Department?	
Report of:	For Decision
Executive Director, Environment Department	
Report author:	
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Summary

The report sets out the draft Sub-Divisional Plan 2022-2022. The Sub-Divisional Plan is a three-year rolling document, which forms part of the Management Framework for the Hampstead Heath, Highgate Wood, Keats House and Queen's Park Sub-Division, which sits within the Natural Environment Division of the City of London Corporation's Environment Department.

The Sub-Divisional Plan (appendix 1) is updated annually to identify milestones achieved and inform the projects and priorities for future periods. The Sub-Divisional Plan is split to denote overarching projects, which apply to all of charities within the Sub-Division, along with charity specific projects.

Recommendations

It is recommended that:

- Members agree the Hampstead Heath, Highgate Wood & Queen's Park Sub-Divisional Plan 2022-2025 (appendix 1).

Main Report

Background

1. The draft Sub-Divisional Plan 2022-25 (appendix 1) has been prepared for Members consideration.
2. The Sub-Divisional Plan is part of a hierarchy of strategies and plans which form a 'golden thread', translating City Corporation Strategic Outcomes into operational delivery, as follows:
 - Corporate Plan, 2018-23.
 - The Natural Environment strategic framework.
 - Hampstead Heath Management Strategy 2018-28.
 - Conservation Management Plans.
 - Three-year Sub-Divisional Plan that guides implementation.
 - An Annual Works Programme (AWP) and Project Plans, supported by detailed specifications and guidance.
 - Performance Development Approach (PDA), detailing individual's targets to achieve the outcomes and objectives above.
3. Ahead of inclusion in the Sub-Divisional Plan, projects are assessed against the following criteria:
 - Projects requiring formative community engagement and consultation.
 - Capital Projects over £50k.
 - Projects spanning more than one financial year.
 - Complex and high-risk projects.
 - Projects with involvement of other Divisions, for example the City Surveyors.

Current Position

4. The Sub-Divisional Plan has been discussed with Members of the Hampstead Heath Consultative Committee, Highgate Wood Consultative Group the Queen's Park Consultative Group in May 2022.
5. The following projects from the 2021-2024 Sub-Divisional Plan have been completed or embedded into Annual Works Programmes, and have not been carried forward into the 2022-25 plan:
 - HH1/HW1/QP1/KH1 – Covid-19 Impact Recovery programme
 - HH5 – Celebrate 150th Anniversary of Hampstead Heath Act (deliver a programme of learning, volunteer and community events)
 - HH8 – East Heath Car Park (resurfacing, drainage and cycle parking improvements)
 - HH9 – Playgrounds (improvement works at the East Heath, Parliament Hill and Vale of Health Playgrounds).
 - HH10 – Savernake Road Entrance Improvements
 - HH12 – Review the High- Level Asset Management Plan 2018–2021

- HH17 – Sports and Wellbeing Forum (Terms of Reference agreed and Forum established)
- HH20 – Dog Walking Code of Conduct and the Professional Dog Walking Licencing Scheme, Hampstead Heath (Licencing scheme launched on 1 April 2022)
- QP7 – Toilets (Internal decorations and replacement of white goods undertaken)

6. New projects added to the 2022-25 Sub-Divisional Plan include:

- 13 – Review Systems (Undertake a review of current arrangements in relation to online booking, FPN's and CRM to identify efficiencies and improve the customer experience).
- 14 – Visitor Engagement (Undertake surveys and capture data to understand visitor trends and satisfaction).
- 16 – Interventions to mitigate impacts from increasing visitor pressures (interventions to address impacts on wildlife, erosion, compaction, path maintenance, waymarking and signage improvements).

Proposal

7. Is it proposed that Members agree the Sub-Divisional Plan 2022-25 (appendix 1).

Corporate & Strategic Implications

8. The Sub-Divisional Plan and AWP contribute towards the achievement of the three aims set out in the City of London Corporate Plan 2018-23: Contribute to a flourishing society, Support a thriving economy and Shape outstanding environments, in particular the following Corporate Plan outcomes:
- (2) People enjoy good health and wellbeing.
 - (4) Communities are cohesive and have the facilities they need.
 - (5) Businesses are trusted and socially and environmentally responsible.
 - (11) We have clean air, land and water and a thriving and sustainable natural environment.
 - (12) Our spaces are secure, resilient and well maintained.
9. The Sub-Divisional Plan and AWP also meets the three objectives and outcomes set out in the Open Spaces Business Plan 2020-21 (a) Open spaces and historic sites are thriving and accessible, (b) Spaces enrich people's lives and (c) Business practices are responsible and sustainable.
10. The Divisional Plan and AWP embed the Hampstead Heath Management Strategy 2018-2028 Strategic Outcomes A: The Heath is maintained as a flourishing green space and historic landscape, B: Improved quality of life for Heath visitors, C: The Heath is inclusive and welcoming to a diverse range of visitors and D: Greater number of and diversity of People taking care of the Heath.

Financial Implications

11. The costs of implementing the proposed Sub-Divisional Plan projects will be met through the Local Risk Budget, or via Capital Funding. Wherever possible, opportunities will be sought for external funding and partnership working to support these essential works.

Resource Implications

12. Staff resources are being prioritised keeping the site open, safe, accessible and secure.

Climate Implications

13. The Sub-Divisional Plan 2022-25 includes a series of projects which will contribute towards achieving the City of London's Climate Action Strategy, which was launched in October 2020. A key part of the strategy is conserving and enhancing biodiversity alongside reducing carbon emissions.

Legal Implications

14. No Impact.

Risk Implications

15. Risks are monitored and recorded through the Hampstead Heath Charity and Queen's Park and Highgate Wood Charity Risk Registers, and will form part of the next Committee meeting agenda pack.

Equality Implications

16. Ahead of implementing projects set out in the Divisional Plan a Test of Relevance: Equality Analysis will be undertaken and where appropriate a full equalities analysis.

Security Implications

17. Security implications are monitored and recorded through the Hampstead Heath Charity and Queen's Park and Highgate Wood Charity Risk Registers.

Conclusion

18. The Sub-Divisional Plan sets out the priority projects for 2022-2025 at Hampstead Heath, Highgate Wood & Queen's Park and will be reviewed annually.

Appendices

- Appendix 1 – Hampstead Heath, Highgate Wood & Queen's Park Sub-Divisional Plan 2022-2025.

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