

## The Bridge House Estates Board – Outstanding Actions, July 2022

### Status Key

**Green** = Complete

**Amber** = In progress

**Red** = Not yet started

Item	Date	Action	Officer responsible	Target Completion Date	Actual Completion Date	Progress update	Status
1.	27 April 2022	The Chamberlain, in conjunction with the City Surveyor to consider the required accounting treatment for the new 153 lease over Adelaide House, 1-5 Adelaide place.	Nick Gill/ Karen Atkinson	July 2022	-	<u>Jun 2022:</u> To be reported to the Board at a future meeting.	
2.	27 April 2022	The City Surveyor's to report to the Board on the construction market conditions that are continuing to cause issues throughout BHE's investment property portfolio.	Nick Gill/ Ola Obadara	6 July 2022	6 July 2022	<u>Jun 2022:</u> Report on the impact of construction inflation on BHE construction projects is included on the agenda of the July BHE Board meeting.  <i>* To be taken off outstanding action list for next meeting</i>	
3.	16 February 2022	Present report to the BHE Board reviewing the charity's operational	Karen Atkinson	September 2022	-	<u>Apr 2022:</u> Initial discussions & investigations underway within the Chamberlain's	

		Treasury arrangements with the City Corporation.				Department to progress the matter.	
4.	11 January 2022	Service Level Agreement between BHE and City of London Police	Simon Latham/ Anne Pietsch	Originally March 2022; revised to July 2022	-	<p><u>Jun 2022:</u> Progress being made following the return of the BHE COO from Shared Parental Leave. Due to be completed by early Autumn.</p> <p><u>Apr 2022:</u> SLA awaiting detail being worked through by City of London Police (delay caused by change in staff).</p> <p><u>Feb 2022:</u> Development of SLA currently taking place – will provide further clarity about the policing services that BHE receives and financially contributes to.</p>	
5.	24 November 2021	Revise Scheme of Delegations to officers to enable MD to approve small amounts of BHE contributions to capital funding projects	David Farnsworth	11 January 2022	April 2022	<p><u>June 2022:</u> At the April BHE Board meeting, the Board approved delegated authority to the Managing Director of BHE, in consultation with the BHE &amp; Charities Finance Director, to approve contingency requests up to £100k.</p>	

						<i>* To be taken off outstanding action list for next meeting</i>	
6.	24 November 2021	Arrange Member and Officer risk review meeting	Amelia Ehren	16 February 2022	June 2022	<p><u>June 2022:</u> Member and Officer risk review workshops held in June 2022. Updated Principal Risk Register presented to the Board today.</p> <p><i>* To be taken off outstanding action list for next meeting</i></p>	
7.	24 November 2021	Review of Transitional Investment Strategy Statement	Karen Atkinson/Simon Latham	December 2022	-	<p><u>June 2022:</u> BHE Investment Working Group now established to progress the review.</p> <p><u>Apr 2022:</u> To be further reviewed following the anticipated grant of the Supplemental Royal Charter.</p>	