

**GRANTS COMMITTEE OF THE BRIDGE HOUSE ESTATES BOARD**  
**Monday, 20 June 2022**

Minutes of the meeting of the Grants Committee of the Bridge House Estates Board  
held at Committee Rooms, Guildhall and via Microsoft Teams on Monday, 20 June  
2022 at 11.00 am

**Present**

**Members:**

Paul Martinelli (Chair)  
Deputy Nighat Qureishi (Deputy Chair)  
Jannat Hossain (Co-opted Member)

**Officers:**

David Farnsworth	- Managing Director of Bridge House Estates
Simon Latham	- BHE
Amelia Ehren	- BHE
Caspar Cech-Lucas	- City Bridge Trust, BHE
Dinah Cox	- City Bridge Trust, BHE
Clara Espinosa	- City Bridge Trust, BHE
Jenny Field	- City Bridge Trust, BHE
Samantha Grimmett-Batt	- City Bridge Trust, BHE
Sandra Jones	- City Bridge Trust, BHE
Julia Mirkin	- City Bridge Trust, BHE
Geraldine Page	- City Bridge Trust, BHE
Anne Pietsch	- Comptroller & City Solicitor's Dept.
Fiona Rawes	- City Bridge Trust, BHE
Tim Wilson	- City Bridge Trust, BHE
Joseph Anstee	- Town Clerk's Department

The Chair opened the meeting by welcoming Members and officers, as well as any members of the public or stakeholders observing the meeting via YouTube.

**1. APOLOGIES**

Apologies for absence were received from Alderman & Sheriff Alison Gowman, William Hoyle (Co-opted Member) and Judith Pleasance.

**2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

**3. TERMS OF REFERENCE**

**RESOLVED** – That the Committee receive its terms of reference, as agreed by the BHE Board at its meeting on 27 April 2022.

4. **ELECTION OF CHAIR**

The Committee proceeded to elect a Chair in accordance with Standing Order 29. Expressions of interest were sought and Paul Martinelli, being the only Member indicating their willingness to serve, was duly elected Chair of the Grants Committee of the BHE Board for the ensuing year.

The Chair thanked Members and officers for their support and for the positive work of the Committee during its first year, before inviting the Committee to look forward and outwards toward the allocation of the grants budget over the next year.

5. **ELECTION OF DEPUTY CHAIR**

The Committee proceeded to elect a Deputy Chair in accordance with Standing Order No.30. Expressions of interest were sought and Deputy Nighat Qureishi, being the only Member indicating their willingness to serve, was duly elected Deputy Chair of the BHE Board for the ensuing year. The Deputy Chair thanked Members and officers for their support.

The Chair then gave thanks to Alderman & Sheriff Alison Gowman for her support as Deputy Chair and paid tribute to her commitment to the charity across a wide range of activities.

6. **MINUTES\***

**RESOLVED** – That the public minutes and non-public summary of the meeting held on 9 March 2022 be agreed as a correct record.

7. **OUTSTANDING ACTIONS**

The Committee received a list of outstanding actions and noted the updates provided in respect of the items listed. The Committee noted that the BHE Board would be considering the charity's principal risk register at its next meeting.

**RESOLVED** – That the outstanding actions list be noted.

8. **BHE MANAGING DIRECTOR'S UPDATE REPORT**

The Committee considered a report of the Managing Director of BHE providing an update on key areas of activity and outlining upcoming activities. The Managing Director of BHE introduced the report, and the Committee discussed the updates provided.

Impact and Learning

The Managing Director of BHE advised that previous induction and training sessions in respect of both the main Board and the Grants Committee had been recorded and were available for Members, who were also encouraged to contact officers if they felt there was any further topics for training or Member development that would be beneficial.

Recruitment

In response to a question from a Member, the Managing Director of BHE advised that recruitment to vacancies within the CBT team had been done on a

staggered basis as vacancies had arisen due to retirements, which in turn dictated the timing of recruitment exercises. Further recruitment would be reviewed following the anticipated approval of the Supplemental Royal Charter.

#### Learning Visits

In response to a question from the Chair, the Managing Director of BHE advised that it was hoped to complete the trial of a new approach to learning visits in the next few weeks, following delays arising due to Covid-19, and that if successful it was hoped to undertake these visits on a wider basis following the summer recess.

The Chair then gave thanks to Lewisham Local for their feedback and partnership in the learning case study set out in the report.

**RESOLVED** – That the report be noted.

#### 9. **ANCHOR PROGRAMME**

The Committee considered a report of the Managing Director of BHE requesting approval to proceed with the implementation of the Anchor Programme, a proposed new funding stream which aimed to grow stronger, more resilient communities. The Managing Director of BHE introduced the report and presented the proposals to the Committee.

In response to a question from the Deputy Chair, the Managing Director of BHE outlined the process by which the proposed allocation of £20 million had been reached, which had included a design group in conjunction with partner organisations, and how CBT would mitigate against inflationary costs. The Committee was advised that whilst the proposed allocation was not necessarily intended to bring in other funders, the funding may exercise CBT's natural leverage. The Managing Director of BHE then confirmed that grants proposed as part of the proposed would be submitted in accordance with the usual framework.

A Member commented that it was important to define what systemic change would look like within the context of the proposals. The Managing Director of BHE thanked the Member for raising this point and responded that CBT would aim to be clear on what the groups involved wanted from the programme, and that an advisory group would be in place during implementation and delivery of the programme.

The Chair then thanked Members for their comments before drawing the Committee's attention to the recommendations.

**RESOLVED** – That the Grants Committee of the BHE Board agree to allocate up to £20m, in principle, to be committed between 2022/23 and 2024/25, and subject to the usual assessment (including financial assessment) and delegated authority protocols, towards "Anchor Programme" grants which meet the proposal/guidelines set out.

10. **SUMMARY OF BRIDGING DIVIDES\***

The Committee noted a summary of the Bridging Divides programme.

11. **STRATEGIC INITIATIVE - ACTION FOR RACE EQUALITY - WINDRUSH JUSTICE (REF: 19453)**

The Committee considered a report of the Managing Director of BHE requesting funding of £400,000 over three years as a strategic initiative to Action for Race Equality for the Windrush Justice programme, a pan-funder initiative developed by the Paul Hamlyn Foundation. The Managing Director of BHE introduced the report and presented the proposals to the Committee. In response to a question from the Chair, the Managing Director of BHE confirmed that any compensation funds recovered as part of the initiative would be directed to the individuals to whom they were due.

**RESOLVED** – That the Grants Committee of the BHE Board approve a grant of £400,000 over three years (£160,000; £160,000; £80,000) to Action for Race Equality towards the pan-funder Windrush Justice programme. City Bridge Trust's funding is restricted to the small grants, capacity building, and convening elements of work, with all monies restricted for the benefit of Londoners.

12. **STRATEGIC INITIATIVE - PLACE2BE (REF: 19322)**

The Committee considered a report of the Managing Director of BHE requesting funding of £363,940 to Place2Be over four years as a strategic initiative to carry out a longitudinal research study to explore the long-term impact of one-to-one school-based counselling. The Managing Director of BHE introduced the report and presented the proposal to the Committee.

In response to questions from Members, the Managing Director of BHE advised that the grant funding would be available to all London schools within the Place2Be network from September 2022, which would facilitate a large number of interventions. The Committee noted that Place2Be worked with nearly 500 schools nationally. The Chair commented that he had previously visited the organisation, who were doing really positive work. With regards to assessing outcomes, the Managing Director of BHE advised that this was undertaken through an evaluation process at the end of the intervention. The Managing Director of BHE then advised that officers received regular updates from the organisation, and that these and other materials could be shared with Members.

**RESOLVED** – That the Grants Committee of the BHE Board approve funding of £363,940 to Place2Be over four years (£122,271, £95,425, £97,904, £48,340) to carry out a longitudinal research study, to explore the long-term impact of one-to-one school-based counselling, supporting the case for early intervention in mental health.

13. **ALLIANCE PARTNERSHIPS - LONDON LEGAL SUPPORT TRUST, ADVISE SKILLS DEVELOPMENT (REF: 19437)**

The Committee considered a report of the Managing Director of BHE requesting funding of £5m to be awarded to London Legal Support Trust

(LLST) [charity no: 1101906] over five years towards onward grant making under the Advice Skills Development Fund (ASDF) (approximately £4.2m of the £5m), and towards the process of co-designing a funding programme, including overall administration costs of both activities (co-design and onward grant making) (approximately £800k of the £5m). The Committee noted that the grant, if endorsed, would be referred to the BHE Board for approval. The Managing Director of BHE introduced the report and presented the proposal to the Committee.

In response to a question from the Chair, the Managing Director of BHE advised that legal support was not a statutory provision for local authorities except in respect of some care and homelessness related provisions, and average provision had declined in recent years in line with increasing budgetary constraints. The Managing Director of BHE confirmed that grant funding would not be replacing statutory funding, and this grant would be used towards remediating the skills gap within the sector with a view to making it more sustainable. Members commented that the replacement of funding previously provided by local or central government was of some concern, but noted that the proposals related to a vital part of the sector. The Managing Director of BHE then outlined how the grant would be used towards the ability to quantify outcomes and measure the quality of delivery.

A Member noted that 16% of the grant was designated for administrative costs, and suggested increasing the overall allocation to £6 million, with any underspend to be returned if necessary. The Managing Director of BHE advised that there was no administrative barrier, or immediately risks, to increasing the overall grant, adding that £5 million was the minimum amount required to achieve the desired impact, with it hoped that a grant from CBT would leverage further funding. The Managing Director of BHE confirmed that there was no risk of the funding being lost, and that officers could take the suggestion of a larger grant away to be assessed, as there was sufficient budget in place to consider it.

The Managing Director of BHE advised that the Committee could agree to recommend the £5 million as a minimum level of funding, and instruct officers to assess the implications of agreeing a larger overall grant ahead of the BHE Board's consideration of the matter. The Chair endorsed this suggestion, and proposed that the Committee agree to recommend the grant to the BHE Board with a minimum allocation of £5 million, with authority delegated to the Chair and Deputy Chair to consider the recommendation of additional funding to the BHE Board once this had been assessed, and this was agreed.

**RESOLVED** – That the Grants Committee of the BHE Board:

- i) Endorse to the BHE Board a grant of at least £5m over five years, as an Alliance Partnership, to London Legal Support Trust [charity no: 1101906] for running costs and onward grant making as part of the Advice Skills Development Fund; and

- ii) Delegate authority to the Chair and Deputy Chair, to consider the recommendation to the BHE Board of any additional funding above £5 million, should this be supported by officers.

#### 14. **THE CORNERSTONE FUND ROUND 2**

The Committee received a report of the Managing Director of BHE presenting the second round of the Cornerstone Fund, with five Stage 2 bids presented in subsequent reports. The Managing Director of BHE introduced the report, outlining the history of the Cornerstone Fund for context and setting out the distinctions between the Cornerstone Fund and other funding streams such as the Anchor Programme. The Chair then drew the Committee's attention to the grant applications set out following the report.

**RESOLVED** – That the report be noted.

##### a) **London Youth (REF: 19238)**

The Committee considered a Cornerstone Fund application in respect of London Youth (Ref: 19238). In response to a comment from the Chair, the Managing Director of BHE advised the phrase 'game-changing' had been carried over having been part of the application, but this could be tweaked if Members felt it was unhelpful. The Chair commented that this was a good proposal which he hoped could deliver.

**RESOLVED** – That the Grants Committee of the BHE Board approve a grant of £300,000 over two years (£138,000; £162,000) to pilot a place-based model to build the capacity of the youth sector to support young people's mental health needs in Croydon.

##### b) **Bridge Renewal Trust (REF: 19150)**

The Committee considered a Cornerstone Fund application in respect of The Bridge Renewal Trust (Ref: 19150). In response to a question from a Member, the Managing Director of BHE assured the Committee that many organisations were under their reserves targets following Covid-19, and that The Bridge Renewal Trust had an ambitious target. The Managing Director of BHE added that officers had undertaken their usual assessments and would have flagged any significant concerns had they been raised.

**RESOLVED** – That the Grants Committee of the BHE Board approve a grant of £300,000 over three years (£100,000 x 3) towards a project to build the capacity of Place Based Giving Schemes in London to develop and apply Participatory Grant Making models in a local context.

##### c) **Africa Advocacy Foundation (REF: 19267)**

The Committee considered a Cornerstone Fund application in respect of Africa Advocacy Foundation (Ref: 19267). The Managing Director of BHE introduced the application and gave the Committee further detail on the proposal. In response to a question from the Deputy Chair, the Managing Director of BHE advised that the organisation were planning to increase their cashflow in order to operate at a higher level, in response to an increasing demand for their services.

**RESOLVED** – That the Grants Committee of the BHE Board approve a grant of £275,000 over two years (£130,733; £144,267) towards the salary costs of staff within the One Voice Network and National Aids Trust involved in delivering the Unheard Voices project; funding also covers project costs; evaluation and project support costs.

d) **AdviceUK (REF: 19250)**

The Committee considered a Cornerstone Fund application in respect of AdviceUK (Ref: 19250)

**RESOLVED** – That the Grants Committee of the BHE Board approve a grant of £342,500 over three years (£106,200; £117,400; £118,900) towards a project whereby AdviceUK and 11 organisations will use a Whole Person, Whole Community approach will co-produce a challenge to funders on the way current monitoring and evaluation of advice services are limiting their effectiveness.

e) **Global Black Thrive (REF: 19237)**

The Committee considered a Cornerstone Fund application in respect of Global Black Thrive (Ref: 19237). In response to a question from the Chair, the Managing Director of BHE advised that further changes to the strategic partnership of organisations were not anticipated. The Managing Director of BHE confirmed that the project had previously received a development grant and that officers were comfortable that the project was moving in the right direction, having undertaken a thorough assessment.

**RESOLVED** – That the Grants Committee of the BHE Board approve a grant of £298,200 over three years (£111,400; £93,400; £93,400) towards a project to build No Wrong Door, a partnership to create a human-centred system in which a referral for any employment support provider in Lambeth would lead the individual to a service which meets their needs, so there will be no ‘wrong door’ for any Black and/or Disabled individual seeking help.

15. **GRANT FUNDING ACTIVITY: PERIOD ENDED 6 JUNE 2022**

The Committee considered a report of the Managing Director of BHE providing details of funds approved and rejected under delegated authority since the last meeting of the Grants Committee, grant variations that had been approved under delegated authority, and seeking the Committee’s approval for 1 grant rejection. The Managing Director of BHE introduced the report and drew Members’ attention to the key points. In response to a question from a Member, the Managing Director of BHE advised that the funding application from the Stationers’ Hall Charity had not proceeded to full assessment, and had been ineligible due to CBT’s policy not to fund capital works retrospectively.

The Chair then drew the Committee’s attention to the financial information provided. Noting a comment made as part of impact and learning feedback from funded organisations about overpayment causing tax concerns, the Managing Director of BHE advised that this had arisen as the organisation had mistakenly received a modest overpayment in their first year as a result of human error, which had carried tax implications due to the organisation’s

structure as a Community Interest Company (CIC). The Managing Director of BHE confirmed that steps had been taken to rectify the error and officers had been reminded to double-check payment schedules prior to authorisation.

**RESOLVED** – That the Grants Committee of the BHE Board:

- i) Receive the report and note its contents; and
- ii) Approve the rejection of the grant application from Agudas Israel Community Service (AICS) (Ref: 19135).

**16. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE AND ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT**

There was no other business.

**17. EXCLUSION OF THE PUBLIC**

**RESOLVED** – That with the Court of Common Council for the City Corporation as Trustee of Bridge House Estates (Charity No. 1035628) having decided to treat these meetings as though Part VA and Schedule 12A of the Local Government Act 1972 applied to them, the public be excluded from the meeting for the following items of business on the grounds that their consideration will in each case disclose exempt information of the description in paragraph 3 of Schedule 12A, being information relating to the financial and business affairs of any person (including the City Corporation as Trustee of the charity) which it would not be in the charity's best interests to disclose.

**18. NON-PUBLIC MINUTES**

**RESOLVED** – That the non-public minutes of the meeting held on 9 March 2022 be agreed as a correct record.

**19. BRIDGING DIVIDES: RESPONSIVE GRANT PROGRAMMES**

The Committee considered a report of the Managing Director of BHE.

**20. PIPELINE OF STRATEGIC INITIATIVES\***

The Committee received a report of the Managing Director of BHE.

**21. REPORT OF DECISIONS TAKEN UNDER DELEGATED AUTHORITY AND URGENCY\***

The Committee received a report of the Town Clerk.

**22. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE AND ANY OTHER BUSINESS WHICH THE CHAIR CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was other business.

**The meeting ended at 12.40 pm**



-----  
Chair

**Contact Officer: Joseph Anstee**  
**[joseph.anstee@cityoflondon.gov.uk](mailto:joseph.anstee@cityoflondon.gov.uk)**

DRAFT