

<b>Committee(s)</b>	<b>Dated:</b>
Committee name. Epping Forest and Commons Committee	9/5/2022
<b>Subject: Minutes of Consultative Groups – The Commons.</b>	<b>Public</b>
<b>Which outcomes in the City Corporation’s Corporate Plan does this proposal aim to impact directly?</b>	<b>4, 9, 10, 11, 12</b>
<b>Does this proposal require extra revenue and/or capital spending?</b>	<b>N</b>
<b>If so, how much?</b>	<b>£0</b>
<b>What is the source of Funding?</b>	<b>NA</b>
<b>Has this Funding Source been agreed with the Chamberlain’s Department?</b>	<b>NA</b>
<b>Report of: Juliemma MacLoughlin. Exec Director. Environment Dept.</b>	<b>For Information</b>
<b>Report author: Andy Barnard. Assistant Director. Natural Environment. The Commons.</b>	

### **Summary**

The Commons has completed its first round of meetings for 2022 i.e. for Burnham Beeches and Stoke Common, West Wickham, Spring Park, the Coulsdon Commons and Ashtead Common Consultative Groups.

The minutes of those meeting are provided for information and are included as Appendices 1, 2 and 3.

### **Recommendation**

Members are asked to:

- Note the contents of Appendix 1, 2 and 3.

### **Main Report**

#### **Background**

1. As part of the Environment Department’s commitment to local consultation meetings of the Burnham Beeches and Stoke Common, West Wickham, Spring Park, the Coulsdon Commons and Ashtead Common Consultative Groups are held biannually.

#### **Current Position**

2. Virtual meetings of the 3 Consultative Groups were held between 27<sup>th</sup> January and 25<sup>th</sup> May 2022.

3. Led by the Chairman, each Group considered and concluded the outcome of recent membership reviews as required by the Terms of Reference whereby members are required to review the overall makeup of the group, identify any gaps in representation and consider potential new members and choose to:
  - a. Take up a second and final term of four years.
  - b. Stand down from the group.
  - c. Invite new members to join the group
4. The Assistant Director updated members on strategic, governance and financial matters highlighting the recent creation of the Environment Dept, Natural Environment Division and restructure of the Commons as part of the Target Operating Model Phase 1 review.
5. The Head Rangers updated members on progress against the approved annual work programmes for 2021 and highlighted some of the additional challenges of the last 12 months as well as indicating the main priorities for 2022.

### **Proposal**

6. Minutes of the meetings are provided for information in the appendices.
7. A summer meeting for each group was agreed and will be held on site to view priority work, as follows (all arrangements will be made by the local teams).
  - i. Burnham Beeches and Stoke Common – Saturday 16<sup>th</sup> July 2022
  - ii. West Wickham, Spring Park and Coulsdon Commons – 8<sup>th</sup> October 2022
  - iii. Ashtead Common 24<sup>th</sup> September 2022

### **Conclusion**

8. The membership of each consultative group has been reviewed and revitalised. Group Members are aware of the strategic changes resulting from the Target Operating Model, the successes and challenges of 2021 and the work programme priorities for 2022. Group member queries and resultant actions have been noted

### **Appendices**

- **Appendix 1** – Burnham Beeches and Stoke Common Consultative Group – minutes of the meeting of 27<sup>th</sup> January 2022.
- **Appendix 2** – West Wickham, Spring Park and Coulsdon Commons Consultative group – minutes of the meeting of 10<sup>th</sup> May 2022
- **Appendix 3** – Ashtead Common – minutes of the meeting of 25<sup>th</sup> May 2022

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