

DEPARTMENT (this should be completed by the department responsible for preparing gateway reports or jointly between client/delivering department):

SRO:

PROJECT MANAGER:

PROJECT NAME/TITLE:

Is this project under delegations, please confirm Yes/No:

FINANCING & GATEWAY:

Total Capital Bid Approved - *under the annual capital bid process*, please also note any other funding sources agreed/identified. If original bid has been reallocated to other project(s), please provide information on this.

Total Costed Risk included in 'Total Capital Bid Approved' above, if available.

Total Amount of Inflation included under Costed Risk? If available.

Latest Gateway Passed

Please state latest budget approved, including CRP, approved at gateway 5

Total Costed Risk included in 'Capital Approved to Date'?

Please state the latest forecast against the overall project life cycle

Total provision for future inflation included in CRP

Contract Risk (where contract has been let potential further increases - such as inflation, plus other increases in pipeline)

Updated forecast outturn cost including inflation and other increases

Total cost of inflation included in revised forecast above

Total forecast confirmed in Oracle (accounting system)?

Next Gateway Stage

Capital release requested at next gateway - *please note this return does not intend to replace a gateway it is merely for the capital review and potential impact to the current forecast included with the MTFP*

Total Costed Risk included in gateway 6 - 'Capital release'?

Funding Source (e.g. City Fund, City's Cash, across all 3 funds incl. BHE), externally funded, OSPR, CIL and other local sources (*please also state where this is split funded and how*)

If externally funded, please state how?

Is there sufficient external funding for additional cost pressures, such as inflation?

Agreement from external fund to cover additional cost pressures, such as inflation?

MITIGATIONS IDENTIFIED:

Some examples have been provided below to help you with the mitigations that can be out in place.

Change in procurement strategy?

Change in scope? If scope is reduced, will the original objectives of the project still be met in full?

Delay/phase project until such date

Review of alternative funding, if so what are the options?

If permanent staff is allocated to project can their skills be reassigned to another project/elsewhere that has agreed funding?

Other, please state:

OTHER INFORMATION:

Please confirm the category the project falls under (refer to guidance note)

Please provide reasons as to why you have selected the category

Please confirm if this project relates to operational property? Yes / No

If the above answer to operational property is Yes, please confirm if this property is surplus, even if this has not yet been officially declared surplus.

Signed by SRO:

Signed by Project Manager:

Signed by Chamberlain (FSD/HoF, by the client delivering the project):