

**FRAUD AND CYBER CRIME REPORTING AND ANALYSIS SERVICE
PROCUREMENT COMMITTEE
Thursday, 16 June 2022**

Minutes of the meeting of the Fraud and Cyber Crime Reporting and Analysis Service Procurement Committee held at on Thursday, 16 June 2022 at 11.00 am

Present

Members:

Deputy Randall Anderson
Deputy Keith Bottomley
Tijs Broeke
Deputy Christopher Hayward
Deputy Shravan Joshi
Dawn Wright

Officers:

Christopher Bell
John Cater

1. APOLOGIES

Apologies were received from Deputy Henry Colthurst and Deputy James Thomson.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. ORDER OF THE COURT OF COMMON COUNCIL

The Committee received the Order of the Court of Common Council from Thursday, 21st April 2022 appointing the Committee until the first meeting of the Court in April 2023.

4. ELECTION OF THE CHAIRMAN

RESOLVED – That Dawn Wright be elected Chairman in accordance with Standing Order 29 for the year ensuing

5. ELECTION OF THE DEPUTY CHAIRMAN

RESOLVED – That Deputy James Thomson be elected Deputy Chairman in accordance with Standing Order 30 for the year ensuing.

6. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

A Member proposed that the quorum for the Committee should be reduced from six to three. The Chairman endorsed the proposal, and this was supported unanimously by the Committee.

A Member asked that officers circulate some background reading material (including the Gateway 6 Outcome Report regarding Action and Know Fraud) to

the Committee which provided some historical context about the establishment and remit of the Committee. The Town Clerk would circulate this after the meeting.

The Chairman asked officers to circulate a schedule of meeting dates for the Committee for 2022/23. The Town Clerk would work with officers over the coming weeks to get dates in the diary.

7. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
There was no other business.

The meeting ended at 11.10 am

Chairman

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