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| <b>Committee(s)</b>   | <b>Dated:</b>          |
| Pensions Committee  | 29 November 2022       |
| <b>Subject:</b> LGPS – Communications issued to Scheme Members  | <b>Public</b>          |
| <b>Which outcomes in the City Corporation’s Corporate Plan does this proposal aim to impact directly?</b> | <b>N/A</b>             |
| <b>Does this proposal require extra revenue and/or capital spending?</b>                                  | <b>N</b>               |
| <b>If so, how much?</b>   | <b>N/A</b>             |
| <b>What is the source of Funding?</b>   |                        |
| <b>Has this Funding Source been agreed with the Chamberlain’s Department?</b>                             | <b>N/A</b>             |
| <b>Report of:</b> The Chamberlain   | <b>For Information</b> |
| <b>Report author:</b><br>Graham Newman – Chamberlain’s Department   |                        |

### Summary

At the Committee’s meeting on 11 July 2022, it was agreed that a copy of all standard letters and communications that are issued to members of the Local Government Pension Scheme would be provided at the next meeting, for information.

Following further discussions with the Chairman, it was decided that because of the number of documents that are used by the Pensions Office, they would be provided to Members over two Committee meetings.

Letters sent to all starters and leavers in the Local Government Pension Scheme with the City of London were provided for the September 2022 Committee meeting. The remaining letters and correspondence are attached as appendices 1 – 18. Appendix A is a table that provides a brief description of each letter that has been included.

All letters have been written with reference to the legislative details set out in the Scheme Regulations and, where possible, using templates provided by the Local Government Association.

### **Recommendation**

The Committee is asked to note the report and provide any feedback in relation to this information.

#### **Appendices:**

Appendix A: List of documents supplied as appendices 1 – 18.

Appendices 1 - 18: Copies of all communications which are circulated to Scheme Members

#### **Graham Newman**

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