

Dear Sir/Madam

**Local Government Pension Scheme Regulations 2014 (as amended)  
Transfer of Pension Rights**

**Re : M**

**National Insurance number :**

**Date of birth :**

With reference to your recent correspondence, I can advise that the current estimated cash equivalent transfer value in respect of the pension benefits held by M\* \*\*\*\* under the Local Government Pension Scheme (LGPS) is £\*\*\*\*. This amount is guaranteed for three months until \*\*/\*\*/\*\*\*\*.

If the transfer is to proceed please advise me of the type of arrangement to which the payment is to be made and I will arrange to send you the appropriate discharge and warranty forms for completion.

An election to transfer must be made at least 12 months before the member's Normal Pension Age under the LGPS (i.e. \*\*).

A copy of M \*\*\*\* 2022 annual benefit statement is enclosed.

For your reference, the Local Government Pension Scheme (LGPS) is approved by virtue under Chapter 2 of Part 4 of the Finance Act 2004 and is a relevant Statutory Scheme under Part 1 of Schedule 36 of the Finance Act 2004.

The LGPS is a salary-related, occupational pension scheme and is a member of the public sector "Club" transfer arrangements. For further information regarding the scheme please visit our website at <https://www.cityoflondonpensions.org/>

The HMRC Pension Scheme Tax Reference number for the LGPS is **00329946RE**.

The City of London will not charge for supplying the initial transfer quote. However, we reserve the right to levy a charge of £150.00 plus VAT for each additional transfer quote requested within 12 months of the original request.

A copy of this letter has been sent to M\*\*\*

If you have any queries, please contact .....

Yours faithfully