

Schedule of Barbican Centre Live High Priority Recommendations as at mid-December 2022

Recommendation Area	Priority	Original Target Date	Revised Target Date	Status & Comments
Facilities Management & Maintenance – finalised March 2021				
<p><u>1. Facilities Management & Maintenance (MK 3650)</u> The Head of Engineering Projects should determine appropriate productivity targets and wider performance measures for the Engineering Team and implement a framework for monitoring performance accordingly, in order to drive the necessary improvements in performance.</p>	Amber	30/09/2021	TBC	<p><u>Internal Audit Comment:</u> A third follow-up exercise in September 2022 confirmed implementation slippage, with 5 issues outstanding.</p> <p>Internal Audit will evaluate further evidence of implementation once Barbican Centre management advise that this is available.</p>
<p><u>2. Facilities Management & Maintenance (MK 3652)</u> The Head of Engineering and Projects should ensure that the accuracy and completeness of Programmed Maintenance tasks within the Micad and Agility systems are periodically verified.</p>	Amber	31/05/2021		
<p><u>3. Facilities Management & Maintenance (MK 3661)</u> The Head of Engineering and Projects should implement an appropriate action plan to ensure that all outstanding all Gas Safety, Electrical Safety and Water Management tasks are completed.</p>	Amber	15/07/2021		
<p><u>4. Facilities Management & Maintenance (MK 3665)</u> The Head of Engineering and Projects should ensure that the skills analysis exercise is completed in an appropriate timeframe.</p>	Amber	30/09/2021		
<p><u>5. Facilities Management & Maintenance (MK 3667)</u> The Head of Engineering and Projects should implement arrangements for verifying the accuracy of reactive maintenance tasks recorded as 'completed' in Micad.</p>	Amber	31/05/2021		

Recommendation Area	Priority	Original Target Date	Revised Target Date	Status & Comments
<u>Cyber Security – finalised September 2022</u>				
<p>6. <u>Cyber Security: Policy & Procedural Review (MK 4028)</u> The Head of IT should adopt a systematic approach to reviewing and updating existing policies, procedures, and guidance; content should be rationalised to aid understanding and avoid unnecessary duplication.</p> <p>Existing policies and procedures should be reviewed and updated in line with the new Cyber Security Strategy once this is finalised and approved. This should be done in line with the updated 10 steps to Cyber Security, as per the National Cyber Security Centre's (NCSC) website.</p> <p>Where CoL Policies are referenced / published on the Barbican Centre and intranet site, these need to be reviewed and updated to ensure the latest policies are used and that there is no duplication or conflict between policies.</p>	Amber	31/10/2022	31/01/2023	<p><u>Internal Audit Update:</u> A first follow-up exercise in December 2022 has confirmed that one amber priority recommendation is outstanding. Internal Audit will undertake a second follow-up exercise in February 2023, in line with the revise target date provided.</p>
<u>P-Card Compliance Check – finalised December 2022</u>				
<p>7. <u>Management Actions to Ensure Compliance (MK 4139)</u> Barbican Centre Management should promote compliant P-Card practice by ensuring that:</p> <ul style="list-style-type: none"> • Approval of submitted transactions incorporates robust check and challenge. • Cardholder transactions are submitted in good time to facilitate effective review and approval. • Cardholders are consistently held to account in respect of any non-compliance with the Scheme. • Appropriate use is made of the three strikes rule. 	Amber	31/03/2023	N/A	<p><u>Internal Audit Update:</u> Implementation progress will be reviewed as part of the annual programme of compliance checks.</p>