

Example of the factors taken into account when calculating the fee for an application for a Sexual Entertainment Venue.

Fee set for 2023/24 at £7,810 (New Application)

Task	Predicted Cost £
Pre-application queries <ul style="list-style-type: none"> • Queries from applicant • Keeping forms etc. up to date 	168
Receipt of application <ul style="list-style-type: none"> • Allocation of work, review of application • Preliminary enquiries of applicant • Processing fee 	84
Consultation <ul style="list-style-type: none"> • Input details of application onto Assure database • Posting details on website • Consultation with both internal and external teams 	104
Consultation responses <ul style="list-style-type: none"> • Interviewing applicant and site visit, locality assessment • Check newspaper advertisement • Consider representations • Queries from responsible authorities • Update database 	809
Determination <ul style="list-style-type: none"> • Planning team and noise team logs/information • Pre-hearing admin • Hearing process (including costs for legal and other City departments) 	1,819
Post-hearing and production of licence <ul style="list-style-type: none"> • Work of committee officer producing minutes, decision letters, notifying applicant etc • Preparation of licence, update database 	613
Policy costs <ul style="list-style-type: none"> • Policy development • Committee work • Consultation with final report to Court of Common Council • Legislative updates, training 	1809
Post-licence <ul style="list-style-type: none"> • Member queries; responding to FOIs • Updating website • Review of fees 	1,001
Compliance costs <ul style="list-style-type: none"> • Proactive compliance visits 	1,403
Total Predicted Cost per Application	7,810