

<b>Committee(s):</b> Health and Wellbeing Board	<b>Dated:</b> 24 <sup>th</sup> March 2023
<b>Subject:</b> Annual Review of Terms of Reference	<b>Public</b>
<b>Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?</b>	3, 8, 10
<b>Does this proposal require extra revenue and/or capital spending?</b>	N/A
<b>If so, how much?</b>	
<b>What is the source of Funding?</b>	
<b>Has this Funding Source been agreed with the Chamberlain's Department?</b>	
<b>Report of:</b> Town Clerk	
	<b>For Decision</b>

### Summary

The Annual Review of the Committee's Terms of Reference enables any proposed changes to be considered in time for the annual reappointment of Committees by the Court of Common Council. The Terms of Reference for the Markets Board are attached at Appendix 1.

### Recommendations:

1. The terms of reference of the Board (**set out at Appendix 1, paragraph 4**) be approved, subject to any comments, for submission to the Court in April 2023; and,
2. Members consider whether any change is required to the frequency of the Board's meetings.

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## HEALTH AND WELLBEING BOARD Terms of Reference

1. **Constitution**  
A Non-Ward Committee consisting of,
  - three Members elected by the Court of Common Council (who shall not be members of the Health and Social Care Scrutiny Sub-Committee)
  - the Chairman of the Policy and Resources Committee (or his/her representative)
  - the Chairman of Community and Children's Services Committee (or his/her representative)
  - the Chairman of the Port Health & Environmental Services Committee (or his/her representative)
  - the Director of Public Health or his/her representative
  - the Director of the Community and Children's Services Department
  - a representative of Healthwatch appointed by that agency
  - a representative of the Clinical Commissioning Group (CCG) appointed by that agency
  - a representative of the Safer City Partnership
  - the Port Health and Public Protection Director
  - a representative of the City of London Police appointed by the Commissioner

2. **Quorum**  
The quorum consists of five Members, at least three of whom must be Members of the Common Council or officers representing the City of London Corporation.

3. **Membership 2022/23**

6 (3) Marianne Bernadette Fredericks, Deputy

4 (2) Mary Durcan

1 (1) Randall Anderson, Deputy

Together with the Members referred to in paragraph 1 above and one Member to be appointed this day.

**Co-opted Members**

The Board may appoint up to two co-opted non-City Corporation representatives with experience relevant to the work of the Health and Wellbeing Board.

4. **Terms of Reference**

To be responsible for:-

- a) carrying out all duties conferred by the Health and Social Care Act 2012 ("the HSCA 2012") on a Health and Wellbeing Board for the City of London area, among which:-
  - i) to provide collective leadership for the general advancement of the health and wellbeing of the people within the City of London by promoting the integration of health and social care services; and
  - ii) to identify key priorities for health and local government commissioning, including the preparation of the Joint Strategic Needs Assessment and the production of a Joint Health and Wellbeing Strategy.

All of these duties should be carried out in accordance with the provisions of the HSCA 2012 concerning the requirement to consult the public and to have regard to guidance issued by the Secretary of State;

- b) mobilising, co-ordinating and sharing resources needed for the discharge of its statutory functions, from its membership and from others which may be bound by its decisions; and
- c) appointing such sub-committees as are considered necessary for the better performance of its duties.

5. **Substitutes for Statutory Members**

Other Statutory Members of the Board (other than Members of the Court of Common Council) may nominate a single named individual who will substitute for them and have the authority to make decisions in the event that they are unable to attend a meeting.