

Policy Leads - Job Description

Appointment

- Appointed annually by the Committee from amongst the membership of a full Court. Appointments shall be considered on the basis of recommendations from a selection panel, which will review expressions of interest from the Court against specified criteria.

Overall Responsibilities

- To act as a senior spokesperson for, and represent the views of, the Committee in respect of the relevant policy area for which they have been appointed Lead.

Main Tasks and Responsibilities

- To support the Chairman in the formation and delivery of the Committee and Corporation's policy goals (within the relevant policy area).
- To deputise for the Chairman at relevant engagements or hospitality events (in the absence of the Deputy / Vice Chairmen).
- To act as spokesman on behalf of the Chairman in their absence (and the absence of the Deputy / Vice Chairmen).
- To act as a point of contact or "sounding board" for relevant officers, providing political steers in relaying the Committee's views, so as to inform implementation and prioritisation at the operational level.
- To act as the Member point of contact for colleagues interested in the policy area, assisting with information sharing and triaging of questions to relevant technical officers.
- To support and co-ordinate political decision making between and for relevant Committee Chairs.
- To lead on the collation of insight and expertise from Members across the wider Court with relevant knowledge or experience of the policy area.
- To work with colleagues outside of the formal meeting setting to share information / understanding, enabling Members to coalesce around the agreed policy decisions and implementation plans.

NB - these posts have no decision-making responsibility or powers and are purely advisory; post holders are expected to operate within the boundaries of the Member / Officer Protocol at all times and not be unduly involved in the operational aspects or delivery of the policy areas.

Policy Areas: Eligibility Requirements / Criteria

Policy Area	Eligibility Requirements / Criteria
Sustainability	<ul style="list-style-type: none"> • Experience in Sustainability within Financial or Professional Services and/or Communications • Committee experience in Port Health, Planning and Transport, Financial Investment Board, Open Spaces or PIB / or OPPSC • Understanding of Sustainable Finance or Infrastructure with or in COLC target markets of US/Canada, Europe, China or Japan
SMEs	<ul style="list-style-type: none"> • Experience in working in or with SMEs, investing in SMEs and/or Communications
Emerging/ High Growth Markets	<ul style="list-style-type: none"> • Experience in working in Financial and Professional Services in any emerging or high growth market
Innovation in Technology	<ul style="list-style-type: none"> • Experience in working in Innovation in Financial and Professional Services and/or as an investor in any Tech sector
Advanced Markets	<ul style="list-style-type: none"> • Senior experience of working in Financial and Professional services with or in COLC target markets of US/Canada, Europe, China or Japan
Sports Engagement	<ul style="list-style-type: none"> • Experience of working in elite or grassroots sport governance, preferably at board level, and a general interest in a diverse range of sports at all levels