

<b>Committee(s)</b>	<b>Dated:</b>
Hampstead Heath, Highgate Wood and Queen's Park Committee	17 <sup>th</sup> May 2023
<b>Subject:</b> Appointment of Sub Committees, Consultative Committees and Groups and Representatives on Other Bodies	<b>Public</b>
<b>Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?</b>	<b>N/A</b>
<b>Does this proposal require extra revenue and/or capital spending?</b>	<b>No</b>
<b>If so, how much?</b>	<b>N/A</b>
<b>What is the source of Funding?</b>	<b>N/A</b>
<b>Has this Funding Source been agreed with the Chamberlain's Department?</b>	<b>N/A</b>
<b>Report of:</b> Deputy Town Clerk	<b>For Decision</b>
<b>Report author:</b> Blair Stringman, Town Clerk's Department	

### **Summary**

This report sets out the terms of reference and composition of the Hampstead Heath, Highgate Wood and Queen's Park Committee's consultative committees and groups, and the appointments it is invited to make to other bodies. Members are asked to consider those terms of reference and composition(s) and make a number of appointments.

### **Recommendation(s)**

That Members:-

- Note the terms of reference and composition of the Hampstead Heath Consultative Committee;
- Appoint a Member to serve on the Hampstead Heath Consultative Committee, alongside the Chairman
- Agree the terms of reference and composition of the Highgate Wood and Queen's Park Consultative Groups;
- Appoint up to three Members of this Committee to serve on both the Highgate Wood and Queen's Park Consultative Groups;
- Appoint a local representative from this Committee to observe meetings of the Natural Environment Board;
- Appoint a Member of this Committee to serve on the Keats House Consultative Committee.

### **Main Report**

#### **Background**

1. The first meeting of this Committee following its annual appointment by the Court of Common Council is an opportunity for Members to consider the appointment of any Sub

Committees, Consultative Committees and Groups and Representatives on Other Bodies that it considers appropriate.

### **Hampstead Heath Consultative Committee**

2. The composition and terms of reference of the Hampstead Heath Consultative Committee are set out in the London Government Reorganisation (Hampstead Heath) Order 1989.
3. Members are asked to note the terms of reference and composition of the Consultative Committee set out in Appendix 1.

### **Highgate Wood Consultative Group**

4. The composition and terms of reference of the Highgate Wood Consultative Group are attached. Members are asked to agree the terms of reference and composition set out in Appendix 1 and to appoint up to three members of the Grand Committee to serve on the Consultative Group.

### **Queen's Park Consultative Group**

5. The composition and terms of reference of the Queen's Park Consultative Group are attached. Members are asked to agree the terms of reference and composition set out in Appendix 1 and to appoint up to three members of the Grand Committee to serve on the Consultative Group.

### **Local Representative to the Natural Environment Board**

6. Each year the Natural Environment Board (formerly the Open Spaces and City Gardens Committee) invites a local representative from this Committee to attend their meetings as an observer. The Natural Environment Board is responsible for the strategic management of the City of London Corporation's Open Spaces. Members are asked to nominate one Committee member from among their number to serve in this capacity. The Chairman and Deputy Chairman of the Committee have ex-officio positions on the Board.

### **Local Representative to the Keats House Consultative Committee**

7. Each year the City's Culture, Heritage and Libraries Committee invites a Member of this Committee to serve on its Keats House Consultative Committee. The terms of reference of the Consultative Committee are set by the Culture, Heritage and Libraries Committee and are 'to make representations to the Culture, Heritage and Libraries Committee about any matter which, in the opinion of the Consultative Committee, affects or is likely to affect Keats House.' Members are asked to nominate one Committee Member from among their number to serve in this capacity.

### **Blair Stringman**

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## **Appendix 1 – Hampstead Heath, Highgate Wood and Queen’s Park Consultative Committees and Groups: Terms of Reference and Composition**

### **Hampstead Heath Consultative Committee**

**N.B. The Consultative Committee’s Terms of Reference and Composition are defined in the London Government Reorganisation Order 1989**

#### **Terms of Reference**

- To make representations to the Grand Committee about any matter which, in the opinion of the Consultative Committee, affects or is likely to affect the Heath lands.
- The Chairman of the Grand Committee shall be the Chairman of the Consultative Committee.
- The Consultative Committee shall meet not less than twice in each year.
- The quorum of the Consultative Committee be seven, at least one of whom must be a member of the City of London Corporation.
- The City may apply to the proceedings and place of meeting of the Committee any standing orders to which the proceedings and place of meeting of other committees of the City are subject but, subject to any such application and the provisions of this Schedule [Schedule 3 of the London Government Reorganisation Order 1989], Part VI of Schedule 12 to the Local Government Act 1972 (except paragraph 45) shall apply to meetings and proceedings of the Committee as if the Committee were a committee of a local authority.
- The Chairman shall, unless he resigns or becomes disqualified, continue in office until his successor becomes entitled to act as Chairman.

#### **Composition**

- Chairman of the Grand Committee and not less than 19 other Members of whom one shall be appointed from among the Members of the Grand Committee.
- Remaining Members shall be appointed from among persons who are neither Council members nor employees of the City; and of these –
  - (a) Eight shall be appointed after consultation with the Hampstead Area Conservation Advisory Committee, the Hampstead Garden Suburb Residents’ Association, the Heath and Old Hampstead Society, the Highgate Conservation Area Advisory Committee, the Highgate Society, the Joint Amenity Groups of Hampstead, the South End Green Association, the Vale of Health Society, and such other bodies appearing to the City to represent local interests as it considers appropriate;
  - (b) Three shall be appointed after consultation with the London Council for Sport and Recreation and such other bodies appearing to the City to represent sporting interests as it considers appropriate;
  - (c) Five shall be appointed after consultation with the Flora and Fauna Preservation Society, the London Wildlife Trust, the Marylebone Birdwatching Society, the Open Spaces Society, the Ramblers’ Association, and other such bodies appearing to the City to represent ecological interests as it considers appropriate;

- (d) One shall be appointed after consultation with such bodies appearing to the City to represent interests of disabled persons as it considers appropriate and;
- (e) One shall be appointed after consultation with the Friends of Kenwood and such other bodies appearing to the City to be concerned with the management of Kenwood lands as it considers appropriate.

### **Highgate Wood Consultative Group**

#### **Terms of Reference**

- To make representations to the Grand Committee about any matter which, in the opinion of the Consultative Group, affects or is likely to affect Highgate Wood.
- The Chairman or their representative of the Grand Committee shall be the Chairman of the Consultative Group.

#### **Composition**

- Chairman and Deputy Chairman of the Grand Committee
- Three other Members of the Grand Committee
- Any other representative of such bodies appearing to the City to represent local interests including but not restricted to,
  - Muswell Hill and Fortis Green Association
  - Highgate Society
  - Tree Trust for Haringey
  - London Borough of Haringey
  - Highgate Conservation Area Advisory Committee
  - Muswell Hill Friends of the Earth
  - Friends of Queen's Wood
  - Highgate Society

### **Queen's Park Consultative Group**

#### **Terms of Reference**

- To make representations to the Grand Committee about any matter which, in the opinion of the Consultative Group, affects or is likely to affect Queen's Park.
- The Chairman of the Grand Committee or their representative shall be the Chairman of the Consultative Group.

#### **Composition**

- Chairman and Deputy Chairman of the Grand Committee
- Three other Members of the Grand Committee
- Any other representative of such bodies appearing to the City to represent local interests including but not restricted to,
  - Ark Franklin Primary School
  - London Borough of Brent
  - Queen's Park Area Residents' Association
  - Friends of Salusbury School
  - Kensal Rise Residents' Association