

## DIGITAL SERVICES COMMITTEE

Wednesday, 22 March 2023

Minutes of the meeting of the Digital Services Committee held at Guildhall, EC2 on Wednesday, 22 March 2023 at 1.45 pm

### Present

#### Members:

Dawn Wright (Chair)  
Deputy Randall Anderson (Deputy Chairman)  
Deputy Rehana Ameer (Ex-Officio Member)  
Mary Durcan (Ex-Officio Member)  
Alderman Professor Emma Edhem (Ex-Officio Member)  
Deputy Madush Gupta  
Eamonn Mullally (Ex-Officio Member)

#### Officers:

Polly Dunn	- Town Clerk's Department
Emma Moore	- Chief Operating Officer Department
Zakki Ghauri	- Chief Operating Officer Department
Christopher Bell	- City of London Police
Genine Whitehorne	- Chief Operating Officer Department
Simon Gray	- Chamberlain's Department

#### 1. APOLOGIES

Apologies were received from Alderman Timothy Hailes and Alderman Sir Peter Estlin.

#### 2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

#### 3. MINUTES

It was noted that the minutes of the previous meeting were not yet ready to review and so would be brought forward to the Committee's next meeting for approval.

#### 4. DITS - SERVICE DELIVERY SUMMARY

Members received a report of the Chief Operating Officer regarding the Digital Information Technology Service – Service Delivery Summary for the period spanning January 2023 to March 2023.

**RESOLVED**, that the report be noted.

#### 5. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE

There were no questions.

6. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no items of urgent business.

7. **EXCLUSION OF THE PUBLIC**

**RESOLVED** - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

8. **NON-PUBLIC MINUTES**

It was noted that the minutes of the previous meeting were not yet ready to review and so would be brought forward to the Committee's next meeting for approval.

9. **DITS RISK UPDATE**

Members received a report of the Chief Operating Officer regarding the Digital Information Technology Service and its Risk Update.

10. **CONNECTIVITY ISSUES SUMMARY**

Members received a report of the Chief Operating Officer regarding a summary of connectivity issues experienced by the City of London Corporation.

11. **ERP - UPDATE**

Members received a presentation of the Chief Operating Officer regarding the Enterprise Resource Planning (ERP) project.

12. **FRAUD AND CYBER CRIME REPORTING AND ANALYSIS SERVICE (FCCRAS)-TECHNICAL SOLUTIONS AND INTEGRATION**

Members received a report of the Commissioner of Police regarding the FCCRAS technical solutions and integrations.

13. **CYBER SECURITY**

Members received an update from the Chief Operating Officer on behalf of the Commissioner of Police.

14. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

There were no non-public questions.

15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no other non-public business.

16. **MINUTES**

It was noted that the minutes of the previous meeting were not yet ready to review and so would be brought forward to the Committee's next meeting for approval.

**17. SERVICE TRANSITION PROGRAMME**

Members received a report of the Chief Operating Officer regarding the Digital Information Technology Transition Programme.

**The meeting ended at 3.36 pm**

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Chairman

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