

# **Governance advisory schedule for the Crime and Disorder Scrutiny Committee**

## **1. Purpose**

- 1.1 A committee, constituted in accordance with the requirements of section 19 of the Police and Justice Act 2006, with power to:
- 1.2 (a) review or scrutinise decisions made, or other action taken, in connection with the discharge by the responsible authorities<sup>1</sup> of their crime and disorder functions<sup>2</sup>; (b) make reports or recommendations to the relevant Committee(s) of the Common Council with respect to the discharge of those functions.

## **2. Activities:**

- 2.1 Reviewing and scrutinising reports relating to (a) the discharge, or decisions made or other action taken in connection with the discharge, by the responsible authorities of their crime and disorder functions; or (b) local crime and disorder matters within the Committee's remit;
- 2.2 In undertaking 2.1, the Committee may comment on strategic alignment across and within the responsible authorities on issues relating to crime and community safety within its remit;
- 2.3 In undertaking 2.1, the Committee may comment on the impact of organisational policy on crime and community safety insofar as this relates to the Committee's remit;
- 2.4 Requesting and receiving information from the responsible authorities or the co-operating persons<sup>3</sup> relating to (a) the discharge, or decisions made or other action taken in connection with the discharge, by the responsible authorities of their crime and disorder functions; or (b) local crime and disorder matters within its remit;
- 2.5 Requesting the attendance at crime and disorder committee meetings of an officer or employee of a responsible authority or of a co-operating person or body in order to answer questions.

## **3. Frequency of meetings**

The Committee will meet at least three times a year.

## **4. Agenda**

Prior to the meeting of each Scrutiny Committee, the Town Clerk committee services will circulate to all Members of the Scrutiny Committees the Agenda and Reports to be considered by the relevant Scrutiny Committee(s) for which they are Members.

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<sup>1</sup> "responsible authorities" means the bodies and persons who are responsible authorities within the meaning given by [section 5](#) of the Crime and Disorder Act 1998;

<sup>2</sup> "crime and disorder functions" means functions conferred by or under [section 6](#) of the Crime and Disorder Act 1998;

<sup>3</sup> those persons and bodies with whom the responsible authorities have a duty to co-operate under section 5(2) of the Crime and Disorder Act 1998

## **5. Proceedings**

- 5.1 The Town Clerk will support the governance of the Committee with a member of the Governance Team fulfilling the role of clerk of the Committees.
- 5.2 The Standing Orders of the Court of Common Council Rules will apply to the Committee and its proceedings.

## **6. Co-option**

- 6.1 The regulations allow crime and disorder committees to co-opt additional members to serve on the Committee.
- 6.2 The regulations make clear that co-optees, at the discretion of the committee, may or may not be voting members or may restrict these voting rights to particular matters.