

## Appendix 1

### New Licence Applications Issued by way of Delegated Authority (01 April 2023 to 30 June 2023)

| Name                             | Address   | Ward              | Details                  |
|----------------------------------|---|-------------------|--------------------------|
| Notes Chalet                     | City Point, 1<br>Ropemaker Street,<br>London, EC2Y 9AW            | Coleman<br>Street | A <b>23:00</b>           |
| Camden Food Co                   | Liverpool Street<br>Station, EC2M 7QH                             | Bishopsgate       | A, L <b>23:00</b>        |
| The Golden Goose                 | 13-15 Leadenhall<br>Market, EC3V 1LR                              | Lime Street       | A, (e), (f) <b>00:00</b> |
| Hotel Saint (Shadow<br>Licence)  | 14th Floor, Hotel Saint,<br>9-13 Aldgate High<br>Street, EC3N 1AH | Portsoken         | A, (e), L <b>02:00</b>   |
| Squire Pattons Boggs<br>(UK) LLP | 2nd and 8th Floor, 60<br>London Wall, EC2M<br>5TQ                 | Broad Street      | A , L <b>00:00</b>       |
| Americano                        | Unit 2, 176 Fleet Street,<br>EC2A 2EN                             | Castle Baynard    | A <b>21:00</b>           |

**Total Licences Issued = 6**

Key to Details:

- |                            |                           |
|----------------------------|---------------------------|
| A Sale of Alcohol          | (e) Live Music            |
| L Late Night Refreshment   | (f) Recorded Music        |
| (a) Plays                  | (g) Performances of Dance |
| (b) Films                  | (h) Making Music          |
| (c) Indoor Sporting Events |                           |
| (d) Boxing or Wrestling    |                           |

**Times stated are the latest terminal hour for at least one of the licensable activities.**

#### Number of Licences by Ward

| WARD                  | No.      |
|-----------------------|----------|
| <b>Bishopsgate</b>    | <b>1</b> |
| <b>Broad Street</b>   | <b>1</b> |
| <b>Castle Baynard</b> | <b>1</b> |
| <b>Coleman Street</b> | <b>1</b> |
| <b>Lime Street</b>    | <b>1</b> |
| <b>Portsoken</b>      | <b>1</b> |

## **Conditions Applied to Licences Granted by way of Delegated Authority**

### **Notes Chalet**

None

### **Camden Food Co**

1. The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points will be covered enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually record whilst the premises are open to the public and recordings shall be kept available for a minimum of 31 days with date and time stamping. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public. This staff member shall be able to show the police or the Licensing Authority recordings of the preceding two days immediately when requested.

2. An incident log / refusals log is maintained on site in accordance with company policy. The log should include the date and time of the refused sale and the name of the member of staff who refused the sale. The log shall be available for inspection at the premises by the police or an authorised officer at all times whilst the premises is open.

3. A 'Challenge 21' Scheme shall operate to ensure that any person attempting to purchase alcohol who appears to be under the age of 21 shall provide documented proof that he/she is over 21 years of age. The licence holder shall ensure that all staff are trained to ask any customer attempting to purchase alcohol, who appears to be under the age of 21 years (or older if the licence holder so elects) for evidence of age. This evidence shall be photographic, such as passport or photographic driving licence until other effective identification technology (for example, thumb print or pupil recognition) is introduced. All staff will be instructed, through training, that a sale shall not be made unless this evidence is produced.

### **The Golden Goose**

1. The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points will be covered enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually record whilst the premises are open to the public and recordings shall be kept available for a minimum of 31 days with date and time stamping. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public. This staff member shall be able to show the police or the Licensing Authority recordings of the preceding two days immediately when requested.

2. An incident log shall be kept at the premises and made available on request to the Police or an authorised officer of the City of London Corporation. The log will record the following:

- (a) all crimes reported to the venue
- (b) all ejections of customers
- (c) any incidents of disorder (disturbance caused either by one person or a group of people)
- (d) seizures of drugs or offensive weapons

- (e) any faults in the CCTV system or searching equipment or scanning equipment
- (f) any refusal of the sale of alcohol during the hours the premises is licensed to sell it

3. A written search policy that aims to prevent customers or staff bringing illegal drugs, weapons or other illegal items onto the premises at any time shall be in place and operate at the premises. A copy of the policy shall be made available on request to the Police or an authorised officer of the City of London Corporation.

4. A written dispersal policy shall be in place and implemented at the premises to move customers from the premises and the immediate vicinity in such a way as to cause minimum disturbance or nuisance to neighbours. A copy of the policy shall be made available on request to the Police or an authorised officer of the City of London Corporation.

5. Prominent signage shall be displayed at all exits from the premises requesting that customers leave quietly.

6. A 'Challenge 25' Scheme shall operate to ensure that any person attempting to purchase alcohol who appears to be under the age of 25 shall provide documented proof that he/she is over 18 years of age. Proof of age shall only comprise a passport, a photo card driving licence, an EU/EEA national ID card or similar document, or an industry approved proof of age identity card.

7. A record shall be kept detailing all refused sales of alcohol. The log shall record the date and time of the refusal and the name of the member of staff who refused the sale. The log will be made available on request by the Police or an authorised officer of the City of London Corporation.

### **Hotel Saint**

1. Doors and windows to the terrace shall be closed between the hours of 22:00 – 07:00 Monday to Sundays.

2. There shall be no sale of alcohol in unsealed containers for consumption off the premises, save that consumption in unsealed containers is permitted on the terrace only until 00:00 hours daily.

3. The Licensing Authority, Environmental Health and Police are informed at least 14 days prior to the provision of licensable activities under this licence.

4. When this licence is used to provide licensable activities and the licence summary is displayed on the premises, the licence summary of any other premises licence will not be displayed at the same time.

5. The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points and the street environment, will be covered enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually record whilst the premises are open to the public and recordings shall be kept available for a minimum of 31 days with date and time stamping. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public. This staff member shall be able to show

the police or the Licensing Authority recordings of the preceding two days immediately when requested.

6. Promoted events will not be held at the premises. A promoted event is an event where the musical entertainment is provided at any time by a disc jockey or disc jockeys one or some of whom are not employees of the licensee (premises licence holder) and the event is (independent of the licensee) promoted to the general public.

7. An additional hour may be added to all standard and non-standard times permitted by this licence on the day that British Summertime commences.

### **Squire Patton Boggs (UK) LLP**

1. The provision of licensable activities shall be restricted to: employees and officers of the organisations in occupation, or their associated companies; and bona fide guests of the said employees, officers and companies; and persons attending any bona fide private event at the premises.

### **Americano**

1. A Challenge 25 policy will be enforced, where any person reasonably looking under the age of 25 shall be asked to prove their age when attempting to purchase alcohol and signs to this effect will be displayed at the premises. The only acceptable forms of identity will be those with photographic identification documents recognized in the Home Office guidance; including passports, photo-card driving licence or proof of age card bearing the PASS hologram. Police must be called to incidents of violence and/or disorder where appropriate.

2. The premises shall install and maintain a comprehensive digital colour CCTV system. All. Public areas of the licensed premises, including all public entry and exit points, will be covered enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually record whilst the premises are open to the public and recordings shall be kept available for a minimum of 31 days with date and time stamping. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public. This staff member shall be able to show the police or Licensing Authority recordings of the preceding two days immediately when requested.

3. All glasses in use at the premises shall be either toughened glass or polycarbonate material.

4. An incident log shall be kept at the premises and be made available upon request to the Police or the Local Authority. The book will record the date, time and whom is making the entry. The following must be recorded:

- a) All crimes reported to the venue.
- b) Any complaints received.
- c) Lost property.
- d) Any incidents of violence or serious disorder.
- e) Any drug or offensive weapon seizures.
- f) Refusals of alcohol sales, including any underage attempts

5. A notice shall be prominently displayed at the premises reminding staff and patrons to leave quietly.

6. Loudspeakers shall not be located in the entrance lobby, or outside the premises.
7. A written dispersal policy shall be in place and implemented at the premises to move customers from the premises and the immediate vicinity in such a way as to cause minimum disturbance or nuisance to neighbours.
8. Alcohol will be served to seated guests only.
9. Alcohol shall be sold to customers by waiter/waitress service only.
10. Children under the age of 16 years shall not be allowed on the premises after 18:00 hours unless accompanied by an adult.