

<b>Committee(s)</b> Hampstead Heath, Highgate Wood and Queen's Park West Ham Park	<b>Dated:</b> 17 July 2023 17 July 2023
<b>Subject:</b> Senior Officer Recruitment	<b>Public</b>
<b>Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?</b>	<b>1, 2, 3, 4, 9, 10, 11, 12</b>
<b>Does this proposal require extra revenue and/or capital spending?</b>	<b>N</b>
<b>If so, how much?</b>	<b>NA</b>
<b>What is the source of Funding?</b>	<b>NA</b>
<b>Has this Funding Source been agreed with the Chamberlain's Department?</b>	<b>NA</b>
<b>Report of:</b> Executive Director Environment	<b>For Information</b>
<b>Report author:</b> Rosalina Banfield	

### Summary

Under the Senior Officer Recruitment Procedure, a Chief Officer should report the resignation/ retirement of a senior officer and propose a suggested recruitment timeframe. This report notes the retirement of a senior officer and proposes a recruitment plan.

### Recommendation(s)

Members are asked to:

- Note the report.

### Main Report

#### Background

1. The Assistant Director (Superintendent), North London Open Spaces has submitted a notice of resignation effective 17 September 2023.

#### Current Position

2. The post is a critical senior management position and its role and responsibilities have been assessed internally within the Department and TOM phase two and evaluated as a key role in the Natural Environment Division.
3. The job description for the Assistant Director (Superintendent) has been updated as part of the TOM phase two to better reflect the duties of the post holder within the new Environment department. While there have been subtle nuances of emphasis on responsibilities, there has been no change to the main purpose of the post, its grade or duties and responsibilities.

#### Proposals

4. Following discussions with the Chairs of Hampstead Heath, Highgate Wood and Queen's Park Committee Chair and West Ham Park Committee and in accordance with the Senior Officer Recruitment Procedure, the Chair and Deputy Chair of Hampstead Heath, Highgate Wood and Queen's Park Committee will be

involved in the permanent recruitment process. The level of involvement will be agreed with the Chair and Deputy.

### **Corporate & Strategic Implications**

5. This is a key senior managerial specialist professional post critical to leading and providing strategic, operational, financial and stakeholder management of these open spaces, ensuring high standards in accordance with the policies laid down by the City of London Corporation and the Corporation's statutory obligations in managing the sites.
6. There will be a small cost associated with the recruitment campaign and this will be met from the Department's Local Risk budget.

### **Conclusion**

7. It is intended to have recruited to the post of Assistant Director (Superintendent) NLOS by the winter of 2023.

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