

**PLANNING AND TRANSPORTATION COMMITTEE – OUTSTANDING ACTIONS**

Item	Date	Action/ Responsible Officer	Progress Update and Date to be progressed/completed
1	6 March 2020 2 June 2020 23 June 2020 14 July 2020 8 Sept 2020 6 Oct 2020 27 Oct 2020 17 Nov 2020 15 Dec 2020 5 Jan 2021 26 Jan 2021 16 Feb 2021 24 Feb 2021 9 March 2021 30 March 2021 22 April 2021 12 May 2021 8 June 2021 29 June 2021 20 July 2021 7 Sept 2021 21 Sept 2021 26 Oct 2021 16 Nov 2021 14 Dec 2021 11 Jan 2022 1 Feb 2022 22 Feb 2022 26 April 2022 17 May 2022	<p align="center"><b><u>Daylight/Sunlight – Alternative Guidelines</u></b></p> <p align="center"><b>Chief Planning Officer and Development Director</b></p> <p>A Member argued that the Committee should separate out the desire for Member training and the desire for alternative guidelines on daylight/sunlight and requested that a report be brought to Committee setting out how the City of London Corporation might go about creating alternative guidelines, including timescales, if Members were so minded and the legal implications of this.</p>	<p><b>UPDATE (18 July 2023)</b></p> <p>Following meetings with industry experts, Officers have gone out to tender to instruct consultants to develop a planning advice note (PAN) on daylight/sunlight matters in the context of the new BRE Guidance and the use of Radiance assessments. The consultants will be appointed in July and it is anticipated that a draft PAN for consultation will be brought to Committee by the end of the year.</p>

	<p>7 June 2022  1 July 2022  19 July 2022  20 Sept 2022  11 Oct 2022  1 Nov 2022  10 Jan 2023  7 March 2023  11 May 2023  18 July 2023</p>		
2	<p>17 Nov 2020  15 Dec 2020  5 Jan 2021  26 Jan 2021  16 Feb 2021  24 Feb 2021  9 March 2021  30 March  2021  22 April 2021  12 May 2021</p>	<p style="text-align: center;"><b><u>Member Training</u></b></p> <p style="text-align: center;"><b>Chief Planning Officer and Development  Director / Director of the Built Environment</b></p> <p>A Member questioned whether there would be further training provided on Daylight/Sunlight and other relevant planning matters going forward. She stated that she was aware that other local</p>	<p><b>UPDATE: (11 May 2023):</b>  New Committee Members are provided with training on key aspects. A programme of wider Member training is being implemented in 2023. The first of the recordings (regarding Material Planning Considerations) were sent to members with a Q&amp;A on this topic prior to the 11 May 2023 Planning and Transportation Committee meeting. The next member training material will be sent in advance of committee on 1 October 2023.</p>

	<p>8 June 2021  29 June 2021  20 July 2021  7 Sept 2021  21 Sept 2021  26 Oct 2021  16 Nov 2021  14 Dec 2021  11 Jan 2022  1 Feb 2022  22 Feb 2022  26 April 2022  17 May 2022  7 June 2022  1 July 2022  19 July 2022  20 Sept 2022  11 Oct 2022  1 Nov 2022  10 Jan 2023  7 March 2023  11 May 2023</p>	<p>authorities offered more extensive training and induction for Planning Committee members and also requested that those sitting on the Planning Committee signed dispensations stating that they had received adequate training.</p> <p>The Chair asked that the relevant Chief Officers consider how best to take this forward. He also highlighted that the request from the Town Clerk to all Ward Deputies seeking their nominations on to Ward Committees states that Members of the Planning &amp; Transportation Committee are expected to undertake regular training.</p>	
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<p>3.</p>	<p>11 Jan 2022  1 Feb 2022  22 Feb 2022  26 April 2022  17 May 2022  7 June 2022  1 July 2022  19 July 2022  20 Sept 2022  11 Oct 2022  1 Nov 2022  10 Jan 2023  7 March 2023  11 May 2023</p>	<p style="text-align: center;"><b><u>Sustainability SPD</u></b></p> <p style="text-align: center;"><b>Chief Planning Officer and Development Director</b></p> <p>A Member questioned whether the production of a Sustainability SPD could feature on the list of outstanding actions.</p> <p>The Chief Planning Officer and Development Director stated that he would be liaising with his sustainability officers to provide a more targeted timeline around the production of the Sustainability SPD and agreed to include this information in the list of outstanding actions.</p>	<p><b>UPDATE (11 May 2023):</b></p> <p>The Sustainability SPD is being developed and will be brought to the Committee in October 2023, before public consultation.</p>
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