

**HEALTH AND WELLBEING BOARD**  
**Thursday, 29 June 2023**

Minutes of the meeting of the Health and Wellbeing Board held at Committee Rooms  
- 2nd Floor West Wing, Guildhall on Thursday, 29 June 2023 at 11.00 am

**Present**

**Members:**

Deputy Marianne Fredericks  
Gail Beer  
Nina Griffith  
Dr Sandra Husbands  
Ruby Sayed (Deputy Chairman)  
Deputy Randall Anderson  
Helen Fentimen  
Wilde  
Matthew Bell  
Mary Durcan (Chairman)  
Finlay

**Officers:**

Chris Pelham	- Department of Community and Children's Services
Chris Lovitt	- Deputy Director of Public Health
Chandni Tanna	- Media Officer
Simon Cribbens	-
Ellie Ward	- Community and Children's Services Department

**1. APOLOGIES FOR ABSENCE**

It was moved by Deputy Randall Anderson, seconded by Mary Durcan and agreed that Deputy Marianne Fredericks takes the Chair until the election of the new Chair of the Board.

Apologies for absence were received from Helen Fentimen and Gavin Stedman (who was represented by Joanne Purkiss).

**2. DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

**3. ORDER OF THE COURT**

The Board received the order of the Court of Common Council, dated Thursday 27th April 2023, which appointed the Committee and approved its Terms of Reference.

Members noted that, as the Court of Common Council had approved the Board's Terms of Reference for 2023/24, officers would approach the East London Foundation Trust, St Barts and the Primary Care Network to seek expressions of interest for two co-optees with experience relevant to the work of the Health and Wellbeing Board.

RESOLVED, that – the order of the Court be noted.

**4. ELECTION OF CHAIRMAN**

The Board proceeded to elect a Chair in accordance with Standing Order No. 29. The Town Clerk has received no expressions of interest within 1 full working day of this meeting and the position of Chair was uncontested.

RESOLVED, that Mary Durcan be appointed as Chair of the Health and Wellbeing Board for 2023/24.

On taking the Chair, Mary Durcan thanked past Deputy Chair and Chair Marianne Fredericks for commitment and passion about issues affecting residents and workers in the City of London and Hackney.

**5. ELECTION OF DEPUTY CHAIRMAN**

The Board proceeded to elect a Deputy Chair in accordance with Standing Order No. 30.

RESOLVED, that – being the only Member expressing a willingness to serve, Ruby Sayed be appointed as Deputy Chair of the Health and Wellbeing Board for 2023/24.

**6. MINUTES OF THE PREVIOUS MEETING**

Members considered the draft public meeting of the previous meeting held on the 24<sup>th</sup> March 2023.

Matters arising

In respect of the request from Members for a report and presentation on the Street Triage Service, the Chair asked if this could be added to the agenda for the September Board. Members also noted the Forward Plan for the Integrated Commission Board, at item 11 on this agenda, which presented an opportunity to engage and co-ordinate the work with mental health partners.

RESOLVED, that - the public minutes and non-public summary of the meeting held on 24<sup>th</sup> March 2023 be approved.

**7. HEALTHWATCH UPDATE**

The Board received the regular Healthwatch update and, in response to questions, the following points were noted:

Healthwatch had been given assurance of funding for another year and were looking to move the contract onto the next phase. The Assistant

Director, Commissioning and Partnerships at the City of London Corporation and the Health and Wellbeing Board were thanked for their support in this matter.

There has been extensive discussion about future management of the St Leonard's building and Officers agreed to provide an update to the next meeting.

RESOLVED, that – the report be note

8. **COMMERCIAL ENVIRONMENTAL HEALTH SERVICE PLAN 2023-24**

The Board received a report of the Executive Director, Environment in respect of the Commercial Environmental Health and the Port Health Service Plans for 2023/24. Members noted that the report had been approved by the Port Health and Environmental Services Committee, in accordance with their Terms of Reference. Members noted the enhanced control on Brazilian Chickens, in line with EU Commission recommendation, with 50-100% of consignments being inspected and 100% documentary checks. The officer advised that the Port of London Authority is only one of a few in the UK to do this, as it was advisory. The officer further advised that all animal origins into the UK must be declared and high risk countries are subject to surveillance checks.

Members noted that the hygiene inspections backlog was clearing, with the City Corporation performing better than other boroughs, and the FSA confirmed that the required milestones had been met. The officer advised that if the public have any concerns about a particular restaurant in the City, they should contact the Public Protection Team. RESOLVED, that – the report be noted.

RESOLVED, that – the report be note

9. **CARE QUALITY COMMISSION (CQC): ADULT SOCIAL CARE INSPECTION FRAMEWORK**

The Board received a report of the Executive Director, Community and Children's Services in respect of the CQC's launch plan. The report also provided an update on progress and the ongoing approach to local authority and integrated care system assessments. RESOLVED, that – the report be noted.

RESOLVED, that – the report be noted.

10. **CHILDREN AND YOUNG PEOPLE (CYP) COMMISSIONING UPDATE**

The Board received a report of the Director of Public Health, City and Hackney and the Executive Director, Community and Children's Services which provided updates on commissioning activities for children and young people and highlighted key strands of work within the Children, Young People, Maternity and Families Integrated Commissioning Workstream. The Executive Director, Community and Children's Services advised that the November Board would receive a presentation on Young People with complex and special educational needs.

RESOLVED, that – the report be noted.

11. **NORTH EAST LONDON JOINT FORWARD PLAN**

The Board received a report of the NHS North East London Integrated Commissioning Board in respect of the NE London Joint Forward Plan. During the discussion, the following points were noted:

1. The new Joint Health and Wellbeing Strategy for the City and its focus on the economic determinants of health, which will provide contextual links to poverty.
2. A change of behaviours in terms of accessing services requires extensive and careful communications and is likely to take some time.
3. The Integrated Care Partnership had agreed that Rough sleepers would be a key group, together with those with learning disabilities and carers.
4. A Workforce Strategy was underway, which would feed into an overarching delivery plan.

RESOLVED, that – the report be noted.

12. **ANNUAL REPORT OF THE DIRECTOR OF PUBLIC HEALTH FOR THE LONDON BOROUGH OF HACKNEY AND THE CITY OF LONDON CORPORATION**

The Board received the Director of Public Health's Statutory Annual Report in respect of the health of the local population.

Following the presentation, the following points were noted:

1. Members asked for a breakfast briefing in respect of 'World Aids Awareness Day' in November.
2. Members noted that psycho-sexual services are excellent but there is a waiting list and areas where the commissioning is complex and a single strategy for NE London will aim to address this. The Deputy Director of Public Health suggested the briefing request above could include subject.
3. The level of access to services is better in some community groups than others and the uptake of reversible and long-acting contraception is poor.
4. The good co-production figures, given the community/cultural issues at play. All partners are receptive to change and young people have been consulted as to the best way of communicating and accessing services, rather than enforcing a 'specialist knows best' approach.
5. The commitments made in respect of sex education in schools to ensure it is appropriate.
6. The City and Hackney could do more about the high re-infection rates and prevention work, thereby reducing the need for repeat prescriptions for antibiotics.
7. The offer of flexible medical appointments for working women was commended. The Womens Health Hub has been very successful and was recently visited by the Minister for Women.

8. A 5-Year Strategy is ambitious, noting the funding available. Members noted that the action plan to be presented to the Board in September will contain more detail.

RESOLVED, that – the report be noted.

**13. CONSULTATION ON THE PROPOSED CITY AND HACKNEY SEXUAL AND REPRODUCTIVE HEALTH STRATEGY (2023-2028)**

The Board considered a report of the Executive Director, Community and Children's Services which sought approval to commence a formal 12-week consultation on the proposed five-year sexual and reproductive health strategy for the City and Hackney, to commence on 1 July 2023.

RESOLVED, that :

1. The strategy and proposed priorities be noted.
2. The formal 12-week consultation on the proposed five-year sexual and reproductive health strategy for City and Hackney be approved.
3. The process of action planning for the strategy, to run alongside the consultation period be approved.
4. The consultation process shall inform the proposed North East London Sexual and Reproductive Health Strategy.

**14. PAN LONDON ONLINE SEXUAL HEALTH SERVICE CONTRACT**

The Board received a report of the Executive Director, Community and Children's Services respect of the options for re-procurement of a city-wide online sexual health service. Members noted that a decision was not required at this stage and that the contact had been widely referred to as an exemplar of digital transformation in health care delivery in the UK.

RESOLVED, that – the report be noted.

**15. AN INTRODUCTION TO THE POPULATION HEALTH HUB AND HOW WE CAN SUPPORT WORK IN THE CITY OF LONDON**

The Board received a Joint report of the Executive Director of Community and Children's Services and Director of Public Health which introduced the Population Health Hub; a system wide resource to support teams across the City and Hackney in improving population health and reducing health inequalities.

Members noted the City of London Corporation's Committee Report Template which has a prompt in respect of 'Outcomes in the City Corporation's Corporate Plan' and the option to select ' people enjoy good health and wellbeing' under section 2 of the Plan.

RESOLVED, that – the report be noted.

**16. BETTER CARE FUND (BCF) - END OF YEAR REPORT 2022/23**

The Board considered the end of year BCF report, of the Executive Director, Community and Children's Service, which set out how plans were met and funding was allocated.

Members noted that funding was slightly higher for this year and this had been allocated to existing schemes, with some refinements. Plans for this year would be presented to the September Board meeting. The officer advised that a future meeting of the Board would receive a report on virtual wards and discharge from hospital/reducing admissions. Members noted that the care market was facing considerable pressures and all local authorities had been required to produce a market sustainability plan. It was suggested that it would be helpful for the Board to be sighted on this work, as part of the above report. In response to a question, the officer advised that work around commissioning adult placements was underway, funded from this year's BCF. The officer also agreed to investigate the work being undertaken by NE London in this area.

RESOLVED, that – the Better Care Fund End of Year Report 2022/23 be approved.

**17. A VERBAL UPDATE ON THE HIDDEN WORKFORCE**

Members noted the following:

1. A meeting had taken place with the Director of Equality, Diversity and Inclusion, who welcomed the report's synergy with the City of London's equality objectives in terms of the London Living Wage and social mobility. The Director agreed to attend the Health and Wellbeing Board when it receives the next iteration of this report.

2. A further meeting had taken place with the Chief Operating Officer, who advised that 15% of the weighting on contractual awards criteria is on responsible procurement, including the London Living Wage. The COO further advised of the complexities in casual staffing structures and the cost and impact implications of the various recommendations would need to be analysed. Therefore, the Health and Wellbeing Board (HWB) might need to take a formal Resolution to the relevant Committee(s) in terms of the next steps.

3. A presentation of the report and its recommendations was made to the Senior Leadership Team (SLT), chaired by the Town Clerk and Chief Executive, on 23 May. The following actions were taken from this meeting:

- The Chief Operating Officer to conduct a health check on the Procurement Code and to feed the 'hidden workers' suggestions into the ongoing review of pay and reward.
- The City Surveyors to review the Facilities Management contract to look at quick wins; i.e. the provision of microwaves and break spaces.
- The Town Clerk and Chief Executive asked for any further suggestion to the next SLT Meeting.

Overall, the report was very well received and Members noted that some of the actions, in terms of reviewing procurement and workplace policies, would need to be undertaken by other partners on the Health and Wellbeing Board. Members noted that they would receive a more comprehensive report at the September Board, at which time consideration could be given to the Resolution, suggested under (2) above. The Deputy Director of Public Health suggested presenting the report to NHS partners who contract out their cleaning and support staff.

**18. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

In response to a question, Members noted that Health Impact Assessments are now carried out on building designs in respect of suicide prevention measures.

The DPH advised that there are no statutory requirements on developers beyond this but the Director of Public Health can be invited to comment.

Members noted that the City and Hackney have gone further than other LA's in terms of design standards for new buildings. The Deputy Director of Public Health suggested that the Building Control Team might be able to assist further, in terms of their regular audits. A Member suggested that the HIA's could be enhanced, with an offer of webinars to developers in terms of designing out suicide, noting again that this would fall within the remit of the Building Control Team.

**19. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no urgent items considered in the public session.

**20. EXCLUSION OF PUBLIC**

RESOLVED, that - under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

**21. NON PUBLIC MINUTES**

The Board considered the draft non-public meeting and non-public summary of the previous meeting held on the [ ]2023.

RESOLVED, that - the non-public minutes of the meeting held on 24 March 2023 be approved,

**22. NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were no non-public questions.

**23. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no non-public items of urgent business.