

**FINANCE, GENERAL PURPOSES AND ESTATES SUB-COMMITTEE OF THE
BOARD OF GOVERNORS OF THE CITY OF LONDON FREEMEN'S SCHOOL
Monday, 4 March 2013**

Minutes of the meeting of the Finance, General Purposes and Estates Sub-Committee of the Board of Governors of the City of London Freeman's School held at City of London Freeman's School, Ashted Park, Surrey, KT21 1ET on Monday, 4 March 2013 at 11.30 am

Present

Members:

Deputy John Bennett (Chairman)
Roger Chadwick (Deputy Chairman)
Anthony Llewelyn-Davies
Douglas Mobsby

In Attendance:

Stuart Fraser

Officers:

Gemma Stokley	- Town Clerk's Department
Daniel Hooper	- Town Clerk's Department
Steve Telling	- Chamberlain's Department
Mark Lowman	- City Surveyor
Philip Macdonald	- Headmaster, City of London Freeman's School
Vicky Buckman	- Deputy Head, City of London Freeman's School
Richard Alton	- Sixth Form, City of London Freeman's School
Mark Beach	- Head of Junior School, City of London Freeman's School
Sue Williams	- Bursar, City of London Freeman's School

The Chairman opened the meeting by welcoming Stuart Fraser to his first F,GP&E Sub Committee. He went on to announce that this would be Mr. Llewelyn-Davis' last meeting as he had taken the decision not to stand for re-election to the Court of Common Council later this month. The Chairman thanked Mr Llewelyn-Davis for his contributions to the School and to these meetings over the past few years.

1. APOLOGIES

Apologies for absence were received from Brian Harris and Vivienne Littlechild.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES

The public minutes and summary of the meeting held on 7 November 2012 were approved and agreed as a correct record.

MATTERS ARISING

OFA Discussions re: OFA Clubhouse (page 1) – The Chairman reported that he had recently received a letter from Rob Austen (a member of the OFA Committee) advising that the OFA would be making an application to Mole Valley District Council (MVDC) to extend planning permission for a new Clubhouse on the current site for a further three years. The Chairman reminded Governors that the current permission was set to expire later this month. He stated that neither the School nor the City Corporation had any objections to this.

4. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

5. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no additional, urgent items of business for consideration.

6. **EXCLUSION OF THE PUBLIC**

RESOLVED - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

Item No	Exempt Paragraph(s)
7	1, 2, 3 & 4
8	3
9	3
10	1 & 3
11	3
12	-
13	-

7. **MINUTES**

The non-public minutes of the meeting held on 7 November 2012 were approved and agreed as a correct record.

8. **CITY OF LONDON FREEMEN'S SCHOOL - CITY SUPPORT**

The Sub Committee received a late, separately circulated report of the Chamberlain relative to the City of London's financial contribution to the City of London Freemen's School.

9. **MASTER PLAN UPDATE**

The City Surveyor was heard relative to progress on the Master Plan works.

10. **ARREARS OF FEES**

The Sub Committee considered and approved a report of the Bursar which provided Governors with an update on the current fee debt and recommended the write off of two outstanding debts.

11. FINANCIAL PERFORMANCE/SUMMARY

The Sub Committee received a report of the Bursar providing Governors with an update on the financial performance of the School as at 31st January 2013.

12. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions in the non-public session.

13. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

There were no additional, urgent items of business for consideration in the non-public session.

The meeting ended at 12.45 pm

Chairman

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