

<b>Committee(s):</b> Licensing Committee	<b>Dated:</b> 8 February 2024
<b>Subject:</b> Revenue Budgets 2024/25	<b>Public</b>
<b>Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?</b>	n/a
<b>Does this proposal require extra revenue and/or capital spending?</b>	<b>No</b>
<b>If so, how much?</b>	n/a
<b>What is the source of Funding?</b>	n/a
<b>Has this Funding Source been agreed with the Chamberlain's Department?</b>	n/a
<b>Report of:</b> The Chamberlain Interim Executive Director Environment	<b>For Decision</b>
<b>Report author:</b> Jenny Pitcairn, Chamberlain's Department	

### Summary

This report presents for approval the revenue budgets for the Licensing Committee for 2024/25.

Overall, the proposed revenue budget for 2024/25 totals (£355,000), an increase of (£15,000) in net expenditure compared to the 2023/24 Original Budget of (£340,000).

The proposed budget for 2024/25 has been prepared within the resource envelope allocated to the Interim Executive Director Environment by Resource Allocation Sub Committee.

The resource envelope must be adhered to, as failure to do so will impact Finance Committee's ability to set Council Tax rates for the year ahead and the requirement in law for the City to set a balanced budget.

### Recommendations

Members are asked to:

- i) review and approve the proposed Licensing Committee revenue budget for 2024/25 for submission to Finance Committee.

## Main Report

### Background

1. This report sets out the approved revised budget for 2023/24 and the proposed revenue budgets for 2024/25 for your Committee and under the control of the Interim Executive Director Environment, analysed between:
  - (i) **Local Risk Budgets** – these are budgets deemed to be largely within the Chief Officer’s control.
  - (ii) **Support Services and Capital Charges** – these cover budgets for services provided by one activity to another. The control of these costs is exercised at the point where the expenditure or income first arises as local or central risk.
2. In the various tables, income, increases in income, and reductions in expenditure are shown as positive balances, whereas brackets will be used to denote expenditure, increases in expenditure, or reductions in income.
3. The approved revised budget 2023/24 and proposed budget 2024/25 are summarised in Table 1 below.

<b>Table 1 Summary Revenue Budgets 2023/24 and 2024/25</b>	<b>Original Budget 2023/24 £'000</b>	<b>Approved Revised Budget 2023/24 £'000</b>	<b>Original Budget 2024/25 £'000</b>
Local Risk Expenditure	(943)	(964)	(999)
Local Risk Income	618	618	637
<b>Total Local Risk</b>	<b>(325)</b>	<b>(346)</b>	<b>(362)</b>
Support Services and Capital Charges	(15)	(15)	7
<b>Total Net Expenditure</b>	<b>(340)</b>	<b>(361)</b>	<b>(355)</b>

### Approved Revised Revenue Budget for 2023/24

4. The approved revised budget 2023/24 is net expenditure of (£361,000), an increase in net expenditure of (£21,000) from the original budget 2023/24. This net increase is due to an allocation from central contingencies to meet the impact on employee costs arising from the pay deal effective July 2023.

### Proposed Revenue Budget for 2024/25

5. The proposed budget 2024/25 is net expenditure of (£355,000), an increase of (£15,000) in net expenditure compared to the original budget 2023/24.
6. For 2024/25 the budget includes:
  - (i) 3% uplift for inflation.
  - (ii) The full year effect of pay increases from July 2023.
7. The resulting resource envelope must be adhered to, as failure to do so will impact Finance Committee’s ability to set Council Tax rates for the year ahead and the requirement in law for the City to set a balanced budget.

8. The budget has been prepared within the resource envelope allocated to the Interim Executive Director Environment by Resource Allocation Sub Committee for Licensing Committee services.
9. Table 2 below summarises the movements between the 2023/24 and 2024/25 original budgets.

<b>Proposed Revenue Budget 2024/25</b>	<b>Original Budget (OR) 2023/24 £'000</b>	<b>Original Budget (OR) 2024/25 £'000</b>	<b>Movement OR to OR £'000</b>	<b>Para Ref</b>
<b>LOCAL RISK</b>				
<b>Expenditure</b>				
Employees	(762)	(832)	(70)	10(i)
Premises Related Expenses	(48)	(34)	14	10(ii)
Supplies and Services	(49)	(47)	2	
Third Party Payments	(84)	(86)	(2)	
<b>TOTAL Expenditure</b>	<b>(943)</b>	<b>(999)</b>	<b>(56)</b>	
<b>Income</b>				
Customer, Client Receipts	618	637	19	10(iii)
<b>TOTAL Income</b>	<b>618</b>	<b>637</b>	<b>19</b>	
<b>TOTAL LOCAL RISK</b>	<b>(325)</b>	<b>(362)</b>	<b>(37)</b>	
<b>RECHARGES</b>				
Central Recharges	(135)	(146)	(11)	10(iv)
Recharges within Fund	(14)	(15)	(1)	
Recharges across Funds	134	168	34	10(v)
<b>TOTAL RECHARGES</b>	<b>(15)</b>	<b>7</b>	<b>22</b>	
<b>TOTAL NET EXPENDITURE</b>	<b>(340)</b>	<b>(355)</b>	<b>(15)</b>	

10. The significant movements (greater than £10,000) between the budgets shown in Table 2 are attributable to:
- (i) Increases in pay costs due to pay awards, incremental progression and regrading.
  - (ii) A reduction of £14,000 in the cost of cleansing Middlesex Street Market.
  - (iii) An anticipated increase in fee income reflecting current activity levels.
  - (iv) The increase in support services and capital charge expenditure reflects changes in the budgets of departments and their apportionment between committees.
  - (v) An increase in funding from City Bridge Foundation to continue to meet the cost of Bridges Enforcement Officers.

## Staffing Statement

11. Table 3 below shows the movement in manpower and related staff costs.

<b>Table 3 Staffing Summary</b>	<b>Original Budget 2023/24</b>		<b>Original Budget 2024/25</b>	
	Manpower Full-time Equivalent	Estimated Cost £'000	Manpower Full-time Equivalent	Estimated Cost £'000
<b>Total Licensing</b>	<b>10.7</b>	<b>(762)</b>	<b>10.7</b>	<b>(832)</b>

### **Conclusion**

12. This report presents the proposed budgets for 2024/25 for the Licensing Committee for Members to consider and approve.

### **Appendices**

- None

### **Jenny Pitcairn**

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