



## THE UNDERTAKINGS

1. The Town Clerk will send all Aldermen/women a copy of the following undertaking which was agreed at the meeting of the Court of Aldermen of [date]:

“Resolved: that the Town Clerk be instructed to inform all newly elected and existing Aldermen/women that individual members were expected to follow the following undertakings and that failure to do so would be one of the factors taken into account in assessing their suitability for any office:

- 1.1. I undertake to tender my resignation as an Alderman/woman and to seek re-election or retire as the case may be no later than midnight on the sixth anniversary of my election.
- 1.2. The General Purposes Committee of the Court of Aldermen may, on the written application of the Alderman/woman concerned extend the last day for the tendering of their resignation under 1.1 above by a period of up to six months where it considers that it is reasonable to do so in all the circumstances;
- 1.3. Without prejudice to 1.2 above, the Nominations Committee of the Court of Alderman may agree that the last day for the tendering of a resignation of an Alderman who is or may be serving as Lord Mayor be extended by a period of up to six months following the date the said Alderman/woman ceases to be Lord Mayor where it considers that it is reasonable to do so in all the circumstances;
- 1.4. to serve faithfully the Office of Alderman and Magistrate and, if elected, the offices of Sheriff and Lord Mayor;
- 1.5. to continue, subject to paragraph 1.8 below, to serve as an Alderman/woman for at least a further term of six years after having served the Office of Lord Mayor and to take all practicable steps to secure re-election to achieve this;
- 1.6. where appropriate to carry out such obligations as the Lord Chancellor may stipulate from time to time for both newly appointed Magistrates and currently officiating Magistrates in relation to training, attendance at Courts and visits to prisons and other institutions;

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- 1.7. to acquaint the Court of Aldermen of any professional or domestic matter of which the Alderman/woman is aware which he/she believes might be capable of casting doubt on his/her ability or suitability to continue as an Alderman or a Magistrate and/or which may attract adverse publicity either to him/her or to the Corporation of London or to both;
  - 1.8. to tender their resignation from the Office of Alderman/woman on attaining the age of 75;
  - 1.9. to refrain from adjudicating in their capacity as an Alderman of the City of London in any trial at the Central Criminal Court, save in accordance with public statute or as Lord Mayor;
  - 1.10. on ceasing to hold the Office of Alderman of the City of London, to resign as Vice-President or Governor of Bridewell Royal Hospital, in the event of r holding such Office at the time;
  - 1.11. to seek formal leave of the Court for any continuous period of absence abroad which might exceed four weeks.
2. Each Alderman/woman will be asked to sign a statement that they have read and understand the Undertakings.
  3. New Aldermen/woman will be asked by the Town Clerk to provide a detailed curriculum vitae when they are admitted. There is no prescribed form.

I confirm that I have read and understood the above Undertakings.

Signed.....

Date.....

**CONFIDENTIALITY AGREEMENT**

**ALL MEMBERS OF THE COURT OF ALDERMEN  
(MEMBERS OF THE GENERAL PURPOSES COMMITTEE OF ALDERMEN AND  
THE NOMINATIONS COMMITTEE OF ALDERMEN)**

In consideration of the provision to me of confidential/sensitive/ personal information (the “Confidential Information”) in relation to the business of the Court of Aldermen (and its standing committees: the General Purposes Committee of Aldermen and the Nominations Committee of Aldermen), in respect of which I am a member, including Aldermanic Appraisals and the progression of Aldermen to the Offices of Sheriff and Lord Mayor, I hereby undertake:

- not to communicate, make available or disclose any part of the “Confidential Information” to any third party;
- not to use, or permit any third party to use, the “Confidential Information”;
- to take all reasonable measures to protect the security of the “Confidential Information”.

SIGNED: \_\_\_\_\_

NAME: \_\_\_\_\_

Member of the Court of Aldermen and the General Purposes Committee of Aldermen  
and the Nominations Committee of Aldermen

DATE: \_\_\_\_\_

*As agreed by the General Purposes Committee of Aldermen on 06/02/18*