

Appendix 1 – Proposed Contents of Five-Year Business Plan

Context

Corporate

Departmental

External

What has our impact been over last 5 years?

What might some of our pressures and challenges be over the next five years?

Who are our key partners?

What are our assets (inc staff)

Aims, objectives and outcomes

Corporate (inc Corporate Plan, Digital, People's Transformation Programme)

Departmental

External

Highlight which of these the Department specifically delivers to

Delivery

Key areas of work to deliver the above

Milestones

How we measure progress and impact – OKRs, KPIs etc

Which objectives its delivers against

Enablers

People

Digital

Working in partnership

How these things will meet objectives but also changes to help us deliver