

<b>Committee:</b> Culture, Heritage and Libraries Committee	<b>Date:</b> 20 May 2024
<b>Subject:</b> Appointments to: Keats House Consultative Committee 2024/25 City Arts Initiative 2024/25	<b>Public</b>
<b>Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?</b>	<b>Providing Excellent Services</b>
<b>Does this proposal require extra revenue and/or capital spending?</b>	<b>N</b>
<b>If so, how much?</b>	<b>N/A</b>
<b>What is the source of Funding?</b>	<b>N/A</b>
<b>Report of:</b> Report of the Town Clerk & Chief Executive	<b>For Decision</b>
<b>Report author:</b> Jayne Moore, Governance Officer	

### Summary

The purpose of this report is to ask the Culture, Heritage and Libraries Committee to Members to

1. Appoint/re-appoint two representatives to the Keats House Consultative Committee and approve its composition and Terms of Reference; and
2. Appoint two/three representatives to the City Arts Initiative (noting that the CHL Chair and D Chair also sit on the CAI).
3. Review and approve the CAI delegated authority procedure, noting that at the Culture, Heritage and Libraries Committee meeting of 18 March 2024 Members approved the CAI's recommendation to move to a delegated authority model for CAI applications. The delegated authority criteria have been submitted for this committee to review and approve as an appendix to this document. If the criteria are approved, the delegated authority procedure will take effect from the next City Arts Initiative meeting on 6 June 2024.

### Main Report

1. The purpose of this report is for the Culture, Heritage and Libraries Committee to appoint Members to serve on the City Arts Initiative and approve its composition, and to appoint two Members to the Keats House noting that the CHL Chair and Deputy Chair also serve on the CAI and the Keats House Consultative Committee.
2. Members are asked to note that the Terms of Reference of the City Arts Initiative will be submitted to a future CHL Committee in view of the expected changes to the organisation and structure of the City's cultural management.

## **Keats House Consultative Committee**

3. The Chair and Deputy Chair of the Grand Committee (as ex-officio) together with two other Members of this Committee (re-elected annually), are to be appointed to serve on the Keats House Consultative Committee. **(Please see Appendix 1)**

## **City Arts Initiative**

4. The Chair and Deputy Chair of the Culture, Heritage and Libraries Committee are permanent Members of the City Arts Initiative. Members are nominated by the Culture, Heritage and Libraries Committee to serve for a term of one year, to be elected annually. At least two further Members are to be appointed/reappointed. Members are reminded that a total of four (rather than three) Members were appointed to the CAI in May 2022 – below is the extract from the May 2022 minutes: *“Members agreed that, as the Chair had a place on the City Arts Initiative both as Chair of the Committee and Chair of the Statues, additional places should be allocated from the Committee.”*

## **Corporate & Strategic Implications**

5. The recommendations in this report relate to the following outcomes of the Corporate Plan:
  - Vibrant thriving destination
  - Providing Excellent Services

## **Conclusion**

6. Members are asked to agree the appointments, compositions and Terms of Reference for Keats House as set out in the recommendations, and to agree the appointments and Delegated Authority criteria for the CAI.

## **Appendices**

- Appendix 1 – Composition and Terms of Reference of the Keats House Consultative Committee
- Appendix 2 – Composition of the City Arts Initiative (together with ToR for 2023/24)
- Appendix 3 – Delegated Authority criteria for CAI

## **Jayne Moore**

Governance Officer  
Town Clerk's Department