

KNOWLEDGE AREA	DETAILS OF CORE KNOWLEDGE REQUIRED	Member 1	Member 2	Member 3	Member 4	Member 5	Member 6	Member 7	Member 8	Total
Organisational knowledge	1. An overview of the governance structures of the authority and decision-making processes. 2. Knowledge of the organisational objectives and major functions of the authority.	1	2	1	2	3	1	2	3	15
Audit committee role and functions	1. An understanding of the Audit Committee's role and place within the governance structures. 2. Familiarity with the Committee's terms of reference and accountability arrangements.	1	1	1	1	1	1	2	1	9
Governance	1. Knowledge of the seven principles of the CIPFA/Solace Framework and the requirements of the Annual Governance Statement. 2. Knowledge of the local code of governance.	1	2	2	1	1	3	3	1	14
Internal Audit	1. An awareness of the key principles of the PSIAS and the LGAN. 2. Knowledge of the arrangements for delivery of the internal audit service and how the role of the Head of Internal audit is fulfilled.	2	2	1	2	2	3	3	2	17
Financial Management and Accounting	1. Awareness of the financial statements that a local authority must produce and the principles it must follow to produce them. 2. Understanding of good financial management principles and knowledge of how the organisation meets the requirements of the role of the Chief Financial Officer in Local Government and the CIPFA Statement on the Role of Chief Financial Officers.	1	1	1	2	1	2	2	1	11
Treasury Management	The key knowledge areas identified are: 1. Regulatory requirements treasury risks 2. The organisation's treasury management strategy 3. The organisation's policies and procedures in relation to treasury management	1	2	2	3	1	4	2	4	19
External Audit	1. Knowledge of the role and functions of the external auditor and who currently undertakes this role. 2. Knowledge of the key reports and assurances that external audit will provide. 3. Knowledge about arrangements for the appointment of auditors and quality monitoring undertaken.	1	1	2	2	1	2	2	1	12
Risk Management	1. Understanding of the principles of risk management, including linkage to good governance and decision making. 2. Knowledge of the risk management policy and strategy of the organisation. 3. Understanding of risk governance arrangements, including the role of members and of the ARMC.	1	1	1	1	1	2	1	2	10
Counter Fraud	1. An understanding of the main areas of fraud and corruption risk to which the organisation is exposed. 2. Knowledge of the principles of good fraud risk management practice in accordance with the Code of Practice on Managing the Risk of Fraud and Corruption. 3. Knowledge of the organisation's arrangements for tackling fraud	1	1	3	3	2	2	1	3	16
Values of good governance	1. Knowledge of the Seven Principles of Public Life. 2. Knowledge of the authority's key arrangements to uphold ethical standards for both members and staff. 3. Knowledge of the whistleblowing arrangements in the authority.	1	2	1	1	1	1	2	2	11

SPECIALIST AREAS OF KNOWLEDGE	Score								
Governance and Legal	1	2			1	2		1	2
Programme and Project Management	2	3	1	2	2	2	3	2	
IT systems and IT governance	1	3	1	2	3	4	2		
Arts and Culture	1	3	2	2	4	3	2		
Child Protection	1	2		4	4	1	2		
Education &/or Training	2	2		2	3	1	1		
Equal Opportunities and Diversity	1	3	3	3	2	1	1		
Health and Safety	2	2	3	3	2	2	2		
Insurance	2	3		4	2	4	3		
Media/PR/Marketing	3	4		3	3	3	1		
Planning and Strategy	1	3	1	1	2	2	1		
Engineering	3	4	1	3	4	4	3		
Property and Buildings/Facilities Management	3	3		4	3	3	3		
Fundraising/Trusteeship	2	4	2	1	2	1	1		
Human Resources	2	2	3	3	2	2	2		

Key

SCORE (1-4)

1 – very strong

2 – strong

3 - basic

4 - limited