

Appendix 1 List of Departmental and Institutional Business Plans

Department	Where noted, separate plans were presented for FY2024/25 ¹	Committee(s)	Approval Month	Frequency Performance Reporting
Chamberlain's Department	Chamberlain	Finance Committee Investment Committee	January	Quarterly
	Digital Information Technology	Digital Services Committee	January	Quarterly
	Commercial	Projects and Procurement Sub-Committee	January	None
City Surveyor's Department	City Surveyor	Resource Allocation Sub Committee Investment Committee	January	Quarterly
	Markets	Markets Board	January	4 monthly
Community and Children's Services Department		Community and Children's Services Committee	March	Quarterly
Comptroller and City Solicitor's Department		Corporate Services Committee	February	None
Environment Department	Natural Environment Division and City Gardens	Natural Environment Board	February	Half Yearly
	Planning and Development Division and City Operations Division	Planning and Transportation Committee	March	Half Yearly
	Port Health and Protection Division (including Licensing) and Cleaning Service	Port Health and Environmental Services Committee Licensing Committee	March February	Half Yearly Annually
Human Resources		Corporate Services Committee	February	None
Innovation and Growth		Police and Resources Committee	March	Quarterly
Remembrancer's Department		Policy and Resources Committee	January	None

¹ From the next cycle, whether producing single year of five year business plans, Departments will each produce one encompassing business plan that covers all parts of their department, e.g. the City Surveyor's Department business plan will include Markets.

Town Clerk's Department	Governance and Member Services, Office of the Policy Chairman, Strategic Security and Resilience, Police Authority, and Corporate Health and Safety	Policy and Resources Committee Police Authority Board Corporate Services Committee	January January January	None None None
	Communications and Corporate Affairs	Policy and Resources Committee Communication and Corporate Affairs Sub Committee	February February	None None
	Corporate Strategy & Performance	Policy and Resources Committee	January	None
	London Metropolitan Archives	Culture Heritage and Libraries Committee	January	None
	Mansion House Office of the Lord Mayor and Sheriffs	General Purpose Committee of Aldermen	February	None
Institution		Committee	Approval Month	
Barbican Arts Centre		Barbican Centre Board	January	
City Bridge Foundation		City Bridge Foundation Board	February	
Freeman's School ²		Board of Governors of the City of London Freeman's School	September	
Guildhall School of Music and Drama ³		Board of Governors of the Guildhall School of Music and Drama	October	
Institution business plans not currently reviewed by SPG and ELB		Committee	Approval Month	
City of London Police ⁴		City of London Police Authority Board	May	
City of London School ⁵		Board of Governors of the City of London School	September	
City of London School for Girls		Board of Governors of the City of London School for Girls	September	

² Alternate format used to produce the Freeman's School Strategic Plan

³ Alternate format used to produce the Guildhall School of Music and Drama Strategic Plan

⁴ Alternate format used to produce City of London Police Annual Report

⁵ Alternate format used to produce the City of London School and City of London School of Girls Vision and Strategic Aims