

<b>Committee(s)</b>	<b>Dated:</b>
Resource Allocation Sub-Committee	11 July 2024
<b>Subject:</b> Report of Action Taken Between Meetings	<b>Public</b>
<b>Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?</b>	n/a
<b>Does this proposal require extra revenue and/or capital spending?</b>	<b>N</b>
<b>If so, how much?</b>	£n/a
<b>What is the source of Funding?</b>	n/a
<b>Has this Funding Source been agreed with the Chamberlain's Department?</b>	n/a
<b>Report of:</b> The Town Clerk	<b>For Information</b>
<b>Report author:</b> Ben Dunleavy, Governance and Member Services Manager	

### **Summary**

This report advises Members of action taken by the Town Clerk outside of the Committee's meeting schedule, in consultation with the Chairman and Deputy Chairman, in accordance with Standing Order Nos. 41(a).

The background reports is available on request.

### **Recommendation(s)**

That Members note the report.

## **Main Report**

### **Climate Action Strategy (CAS) – Capital Delivery Programme for Operational Buildings: Mansion House – Planning Permission Application**

1. At the meeting of the Resource Allocation Sub-Committee on 2 May 2024, officers sought delegated approval to fund a planning permission application for the installation of an Air Source Heat Pump (ASHP) and Photovoltaic (PV) array onto the roof of Mansion House.
2. The installation was recommended as part of the Climate Action Strategy Capital Delivery Programme for Operational Buildings, and approved by the Policy and Resources Committee and Operational Property and Projects Sub-Committee in December 2022 and January 2023 respectively. As part of this approval, it was noted that some projects would require further enabling work (such as planning applications) to reach the next Gateway stages. A budget of £250,000 was approved to support this.
3. The total estimated cost for the planning permission application fees is £75,000 (including a costed risk provision of £25,000), and is required to proceed with the installation of the ASHP and PV. Further information on the cost of the planning application is included in the background report. The source of funding is the CAS Year 3 Plan budget. If planning permission is awarded, a further Gateway report will follow to request funding for the installation.
4. The cost of the ASHP and PV array will be approximately £1.5M excluding costed risk but including £200k for upgrading the UK Power Networks (UKPN) substation in the basement needed to provide the extra electrical capacity of the ASHP. The two technologies will reduce Mansion House's gas consumption, generate electricity for use by the building and help to reduce its carbon emissions.
5. Should planning permission be declined, a decision could be made to appeal this at further costs, or a Gateway 5 report will be submitted to close the project. An alternative location for an ASHP on the Mansion House roof has also been identified, but the space is currently occupied by an existing chiller. This option could be explored further should the planning permission application be declined, but would be more expensive as the ASHP will have to be sized to provide the existing cooling capacity as well as heat.
6. The Resource Allocation Sub-Committee granted delegated authority for this decision to be approved by the Town Clerk at its meeting on 2 May, subject to confirmation of the funding source. The Chamberlain's department subsequently confirmed that it will be funded from the approved CAS Year 3 Plan budget.
7. The Town Clerk accordingly approved the below, in consultation with the Chairman and Deputy Chairman, on 10 June 2024:
  - a. That Option 2 is approved to apply for planning permission to install an ASHP and PV array onto the roof of Mansion House.
  - b. Note the total estimated cost of the planning permission at £50,000 (excluding costed risk);
  - c. Approve a budget of £50,000 for the fees to apply for planning permission,

- d. Approve a Costed Risk Provision of £25,000 (as detailed in the risk register to be drawn down via delegation to Chief Officer in consultation with the Chamberlain. The use of these funds will remove future risk to the project or, should the cost to mitigate the risk be too great, the scope will be changed or project cancelled);
- e. Enter into a new works agreement with Vital Energi to apply for planning permission as Principal Contractor and Principal Designer, in accordance with the terms of their existing contract with CoL to deliver services under the National Framework Agreement for Energy Performance Contracting;
- f. Note that should planning permission be awarded the subsequent installation of the ASHP and the PV will be in the region of £1.5M.
- g. Note that should planning permission be declined a decision could be made to appeal this at further costs or to close the project down.

**Ben Dunleavy**

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