

Local Government Pension Administration - Schedule of Events 2024/25

| Date Due | Event | Completed |
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| 30 September 2023 | Employee Contribution Band review | 29 September 2023 |
| 5 October 2023 | Issue of Annual Allowance (AA) Saving Statements deadline | 4 October 2023 |
| November 2023 | Tax return for Quarter 2 (to 30/09/2023) | 18 October 2023 |
| 1 December 2023 | Publication of 2022/23 Pension Fund Accounts and Annual Report | 2022/23 City Fund Accounts formally signed off 26 February 2024. |
| 25 January 2024 | Scheme Return to the Pensions Regulator | 25 January 2024 |
| 31 January 2024 | HMRC Event 22 Report – List of Annual Allowance cases exceeding the Previous years' threshold. | 31 January 2024 |
| February 2024 | Tax Return for Quarter 3 (to 31/12/2023) | 31 January 2024 |
| 1 April 2024 | Employee Contribution band review/implementation. | 1 April 2024 |
| 6 April 2024 | Revaluation of CARE benefits. | 6 April 2024 |
| 1 Monday in April following Tax Year End | Pensions Increase (PI) – Annual Inflation increase. | 8 April 2024 |
| May 2024 | Tax return for Quarter 4 (to 31/3/2024) | 30 May 2024 |
| 31 May 2024 | Pensioner P60s distributed | 24 May 2024 |
| 31 May 2024 | Publish draft City Fund Accounts 2023/24 (including the Pension Fund Accounts) | 31 May 2024 |
| June/July 2024 | Year-end data to the pension fund's actuary | |
| August 2024 | Tax return for Quarter 1 (to 30/06/2024) | |
| 31 August 2024 | Issue of Annual Benefit Statements deadline. | |
| 30 September 2024 | Employee Contribution Band review | |
| 5 October 2024 | Issue of Annual Allowance (AA) Saving Statements deadline | |
| November 2024 | Tax return for Quarter 2 (to 30/09/2024) | |
| December 2024 | Publication of 2023/24 Pension Fund Accounts and Annual Report | |
| January 2025 (TBC) | Scheme Return to the Pensions Regulator | |
| February 2025 | Tax Return for Quarter 3 (to 31/12/2024) | |