

**PROJECTS AND PROCUREMENT SUB-COMMITTEE**  
**Monday, 23 September 2024**

Minutes of the meeting of the Projects and Procurement Sub-Committee held at  
Committee Rooms, 2nd Floor, West Wing, Guildhall on Monday, 23 September 2024  
at 1.45 pm

**Present**

**Members:**

Deputy Randall Anderson (Chairman)  
Deputy Rehana Ameer (Deputy Chairman)  
Mary Durcan  
Alderman Timothy Hailes  
Eamonn Mullally  
Philip Woodhouse

**Observer**

Alderwoman Liz King

**Officers:**

Genine Whitehorne	- Director, Commercial, Change and Portfolio Delivery
Jackie Boughton	- Barbican Centre
Adrian Morgan	- Barbican Centre
James Carter	- Chamberlain's Department
Oliquir Chowdhury	- Chamberlain's Department
Sam Collins	- Chamberlain's Department
Daria Faeti	- Chamberlain's Department
Sandra Milburn	- Chamberlain's Department
Lara Opebiyi	- Chamberlain's Department
Monica Patel	- Chamberlain's Department
Daniel Peattie	- Chamberlain's Department
Rob Pine	- Chamberlain's Department
Aga Watt	- Chamberlain's Department
Charlotte Rendle	- City of London Police
Emma Bushell	- City Surveyor's Department
Richard Chamberlain	- City Surveyor's Department
Jack Elliot	- City Surveyor's Department
Charles Jones	- City Surveyor's Department
Graham Sheret	- Community and Children's Services
Bruce McVean	- Environment Department
Clarisse Tavin	- Environment Department
Clive Whittle	- Environment Department
Adeola Lawal	- Human Resources Department
Dionne Williams-Dodoo	- Human Resources Department
John Cater	- Town Clerk's Department

**1. APOLOGIES**

In advance of the meeting, no formal apologies were received.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations under the Code of Conduct

3. **MINUTES**

**RESOLVED** – that the draft minutes and non-public summary of the meeting of the Sub-Committee held on Monday, 15 July 2024 be approved as an accurate record.

4. **FORWARD PLAN**

The Sub-Committee received the Forward Plan.

In response to a query, officers confirmed that the Forward Plan would be further populated in time for the November meeting of the Sub-Committee (11/11/24), when more detail had been confirmed about what would be in scope for the Sub-Committee, post the implementation of the new Project Procedure.

**RESOLVED** – that the Sub-Committee noted the Report.

5. **\*GW2: BARBICAN ESTATE WINDOW REPAIRS PROGRAMME**

The Sub-Committee received a Report of the Executive Director of Community and Children's Services concerning the Barbican Estate Window Repairs Programme.

**RESOLVED** – that the Sub-Committee noted the Report

6. **\*GW2: PUBLIC SWITCHED TELEPHONE NETWORK (PSTN) REPLACEMENT**

The Sub-Committee received a Report of the Chamberlain concerning the Public Switched Telephone Network (PSTN) Replacement.

**RESOLVED** – that the Sub-Committee noted the Report

7. **\*GW2-5: FINSBURY CIRCUS ACCESS IMPROVEMENTS**

The Sub-Committee received a Report of the Executive Director, Environment concerning access improvements at Finsbury Circus.

**RESOLVED** – that the Sub-Committee noted the Report.

8. **\*GW6: PSDS PROJECT: RETROFIT ACCELERATOR - WORKPLACES PSDS PROJECT**

The Sub-Committee received a Report of the City Surveyor concerning the Public Sector Decarbonisation Scheme (PSDS).

**RESOLVED** – that the Sub-Committee noted the Report

9. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

There were no public questions.

10. **ANY URGENT BUSINESS**

There was no other urgent public business.

11. **EXCLUSION OF THE PUBLIC**

**RESOLVED** – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

12. **NON-PUBLIC MINUTES**

**RESOLVED** – that the draft non-public minutes of the meeting of the Sub-Committee held on Monday, 15 July 2024 be approved as an accurate record.

13. **STRATEGIC PROCUREMENT REVIEW UPDATE**

The Sub-Committee received a Report of the Chamberlain concerning the Strategic Procurement and Contract Management Review.

14. **THE NPCC CYBERCRIME PROGRAMME NATIONAL FRAMEWORK AGREEMENT FOR THE PROVISION OF CRYPTOCURRENCY STORAGE AND REALISATION SERVICES - COMPLIANT EXTENSION OF CONTRACT TERM**

The Sub-Committee considered a Report of the Commissioner of the City of London Police concerning a contract extension for the National Police Chiefs' Council (NPCC) Nationwide Cybercrime Programme's Framework Agreement for the Provision of Cryptocurrency Storage and Realisation Services.

15. **THE NPCC CYBERCRIME PROGRAMME POLICE CYBER ALARM EXTENSION OF CONTRACT WAIVER**

The Sub-Committee considered a Report of the Commissioner of the City of London Police concerning the extension of a contract waiver for the provision of the National Police Chiefs' Council's (NPCC) Police Cyber Alarm (PCA) SaaS.

16. **BARBICAN CENTRE CATERING SERVICES - PROCUREMENT STAGE 2 AWARD**

The Sub-Committee considered a Report of the interim CEO, Barbican Centre concerning the award for the Barbican Centre ("BC") Catering Contracts.

17. **STAGE 1 AND 2 REPORT FOR THE PROVISION OF ELECTRICITY AND GAS SUPPLIES**

The Sub-Committee considered a Report of the City Surveyor concerning the procurement strategy to directly award the provision of Electricity and Gas Supplies.

18. **PORTFOLIO OVERVIEW**

The Sub-Committee received a Report of the Chamberlain providing an overview of the Projects Portfolio for performance reporting.

19. **\*GW2: FUTURE OF LONDON METROPOLITAN ARCHIVES**  
The Sub-Committee received a Report of the Town Clerk concerning the London Archives.
20. **\*GW4: BARBICAN FIRE SAFETY PROJECTS**  
The Sub-Committee received a Report of the City Surveyor concerning fire safety at the Barbican Arts Centre.
21. **\*GW5: CITY OF LONDON SCHOOL MASTERPLAN - CATERING PROJECT**  
The Sub-Committee received a Report of the City Surveyor concerning the catering project within the wider City of London School Masterplan.
22. **\*GW5: HR, PAYROLL, FINANCE SOLUTION, ERP (ENTERPRISE RESOURCE PLANNING)**  
The Sub-Committee received a Report of the Chamberlain concerning the ERP Programme.
23. **\*GW5: SYDENHAM HILL REDEVELOPMENT, LEWISHAM, SE26 6ND**  
The Sub-Committee received a Report of the City Surveyor concerning the Sydenham Hill Estate.
24. **NON-PUBLIC REPORT OF ACTION TAKEN**  
The Sub-Committee received a Report of the Town Clerk concerning recent action taken under delegated authority.
25. **NON-PUBLIC QUESTIONS RELATING TO THE WORK OF THE SUB COMMITTEE**  
There were no non-public questions
26. **NON-PUBLIC ANY URGENT BUSINESS**  
There was no other urgent non-public business.
27. **MANAGED SERVICE TEMPORARY AGENCY RESOURCE - PROCUREMENT STAGE 2 AWARD**  
The Sub-Committee considered a joint Report of the Chamberlain and the Executive Director of Human Resources & Chief People Officer concerning the Managed Services for Temporary Agency Resources contract for the City of London Corporation.

**The meeting ended at 2.34 pm**

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Chairman

**Contact Officer: John Cater**  
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