

Safer City Partnership POCA funding

Application process

1. **Applications from external organisations and bodies (organisations that are not one of the Responsible Authorities of the SCP):**

NB: Please also read the funding criteria

Step 1: Expression of interest

Submit a completed Expression of interest Form to the relevant SCP Sub Group for the project proposed.

Where the SCP - or member of the SCP Strategy Board - identifies and need that sits outside of the subgroup coverage, it should come initially to the SCP Strategy Board.

[Identify point of receipt]

Outcome

EOI supported: referred to CGU for application (**Step 2**)

EOI not supported: either no further action, or the applicant is advised to revise their EOI to address issues/deficiencies identified

Step 2: full application

Applicant referred to CGU. CGU provides full application for completion

Application assessed by CGU with recommendations made for consideration by the Safer City Partnership.

The CGU will have up to 8 weeks to fully assess an application and draft a recommendation report

Step 3: SCP decision making

SCP decides to approve or reject the application for funding.

Recommendations and decision making will be made utilising the SCP Strategy Board meetings. However, this shall be a restricted agenda item in that:

- I. *The decision is that of the **SCP only** – meaning the constituent five ‘Responsible Authorities’. In the event of a vote being necessary to determine a decision, only those responsible authorities have voting rights.*
- II. *Where an individual or organisation outside of the Responsible Authorities is involved in a bid, they shall recuse themselves from the decision and decision making*

SCP members shall have the right to delegate the decision making to the chair in the event that further information or clarification is needed to progress a decision.

SCP Approved: referred to Executive Director of Community and Children's services to approve the dispersal of funds by the CGU

SCP Rejected: decision and rationale for rejection fed back to applicant

Step 4: Notification of outcome

CGU informs bidders of outcome.

Where supported, the CGU will seek the approval of the Executive Director of Community and Children's Services to disperse funding in line with approved bid.

2. Applications from Responsible Authorities of the SCP:

Step 1: Expression of interest

Submit a completed Expression of interest Form to the relevant SCP Sub Group for the project proposed.

Where the SCP - or member of the SCP Strategy Board - identifies and need that sits outside of the subgroup coverage, it should come initially to the SCP Strategy Board.

EOI supported: referred to SCP for decision (**Step 2**)

EOI not supported: either no further action, or the applicant is advised to revise their EOI to address issues/deficiencies identified

Step 2: SCP decision making

SCP decides to approve or reject the application for funding.

Recommendations and decision making will be made utilising the SCP Strategy Board meetings. However, this shall be a restricted agenda item in that:

- 1. The decision is that of the **SCP only** – meaning the constituent five 'Responsible Authorities'. In the event of a vote being necessary to determine a decision, only those responsible authorities have voting rights.*

SCP members shall have the right to delegate the decision making to the chair in the event that further information or clarification is needed to progress a decision.

SCP Approved: referred to Executive Director of Community and Children's services to approve the dispersal of funds by the CGU

SCP Rejected: decision and rationale for rejection fed back to applicant

Where supported, the CGU will seek the approval of the Executive Director of Community and Children's Services to disperse funding in line with approved bid.