

<b>Committee(s):</b> Health and Wellbeing Board	<b>Dated:</b> 13 November 2024
<b>Subject:</b> Annual Review of the Board's Terms of Reference	<b>Public:</b> For Decision
<b>This proposal:</b> <ul style="list-style-type: none"> <li>• provides statutory duties</li> <li>• provides business enabling functions</li> </ul>	N/A
<b>Does this proposal require extra revenue and/or capital spending?</b>	N/A
<b>If so, how much?</b>	N/A
<b>What is the source of Funding?</b>	N/A
<b>Has this Funding Source been agreed with the Chamberlain's Department?</b>	N/A
<b>Report of:</b>	Town Clerk
<b>Report author:</b>	Rhys Campbell, Governance Officer

### **Summary**

The Annual Review of the Board's Terms of Reference enables any proposed changes to be considered in time for the annual reappointment of Committees and Boards by the Court of Common Council. The Terms of Reference for the Health and Wellbeing Board are attached at Appendix 1.

### **Recommendation(s)**

Members are asked to:

1. Agree that the terms of reference of the Health and Wellbeing Board be approved for submission to the Court of Common Council in April 2025.

### **Main Report**

1. The current Terms of Reference, as approved by the Court of Common Council in April 2024, are listed at Appendix 1.
2. One change has been made to the Board's Terms of Reference following a suggestion made at its last meeting held on 13 September 2024 and a footnote has been included to explicitly distinguish between Co-Opted Members and External Members, listed at appendix 2.

3. Following consideration of any changes to the Board's Terms of Reference, the Terms of Reference shall be received by the Board at a future meeting, to be approved for onward submission to the Policy & Resources Committee, and subsequently the Court of Common Council.

### **Appendices**

- Appendix 1 – Court Order 2024/25 – Health and Wellbeing Board
- Appendix 2 – Court Order 2024/25 – Health and Wellbeing Board (Updated Version)

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