



CITY BRIDGE
FOUNDATION

FUNDING COMMITTEE OF THE CITY BRIDGE FOUNDATION BOARD

Monday, 16 September 2024

Minutes of the meeting of the Funding Committee of the City Bridge Foundation Board held at Committee Rooms, West Wing, Guildhall and via Microsoft Teams on Monday, 16 September 2024 at 1.45 pm

Present

Members:

Deputy Paul Martinelli (Chair)
Deputy Nighat Qureishi (Deputy Chair)
John Griffiths
Deborah Oliver
Jannat Hossain (Co-opted Member)
Holly Piper (Co-opted Member)
Cliff Prior (Co-opted Member)
Karin Woodley (Co-opted Member)

Officers:

Simon Latham	- Acting Managing Director of CBF
Sacha Rose-Smith	- CBF Chief Funding Director
Cathy Mahoney	- CBF Comms and Engagement Director
Henrietta Martin-Fisher	- Interim CBF Finance Director
Sam Grimmatt-Batt	- CBF Funding Director
Geraldine Page	- CBF Funding Director
Rebecca Roberts	- CBF Funding Director
Tim Wilson	- CBF Funding Director
Francis Katakwe	- CBF Charities Technical and Strategic Finance Manager
Sandra Jones	- CBF Funding Manager
Milly Ehren	- CBF Head of Strategy & Governance
Joseph Anstee	- CBF Governance Manager

1. APOLOGIES

Apologies for absence were received from Deputy James Thomson. Apologies for lateness were received from Holly Piper (Co-opted Member).

2. DECLARATIONS OF INTEREST

John Griffiths declared a standing interest by virtue of directorship with Rocket Science, which had previously worked with City Bridge Trust (CBT).

Sacha Rose-Smith declared an interest in Item 8 by virtue of her trusteeship of the Access to Justice Foundation.

Karin Woodley declared a standing interest by virtue of being a member of London Youth and of Locality. Karin Woodley further declared an interest in Item

5 by virtue of her employment as Chief Executive of Cambridge House, which was involved in the Propel programme.

3. **MINUTES**

RESOLVED – That the public minutes and non-public summary of the meeting held on 10 June 2024 be agreed as a correct record.

Matters Arising

Referencing the non-public minute at Item 16, the Chair provided an update on Equity, Diversity and Inclusion (EDI) and the charity's commitment to promoting it. The Chair highlighted CBF's longstanding commitment to funding anti-racist frontline organisations, LGBTQi, black-led organisations and charities that fight for racial equality, as well as the provision of anti-racism training and leadership training for managers, executive officers and Members. The Chair also referenced the commissioning an independent enquiry into the origins of CBF's funds, before inviting any thoughts or comments from Members and officers on what CBF could be doing in this area that was not being already addressed, adding that priorities would be identified to enable the charity's incoming EDI lead.

The Chair then asked that EDI be added to the Committee's outstanding actions list so that a formal update could be brought to the next meeting.

4. **OUTSTANDING ACTIONS***

The Committee received a list of outstanding actions and noted the updates in respect of the items listed. The Chair advised that EDI should be added to the list ahead of the next meeting.

RESOLVED – That the outstanding actions list be noted.

5. **CHIEF FUNDING DIRECTOR'S UPDATE REPORT**

The Committee considered a report of the Chief Funding Director providing an update on key areas of activity and outlining upcoming activities. The Chief Funding Director introduced the report and drew Members' attention to the key points, highlighting the ongoing work on the End to End Review, Future Funding Policy and Anchor programme, recommendations for which were due to be submitted to the December meeting of the Committee, and the recent CBF Funding team away day.

In response to a question from a Member regarding the previously considered hosting of LocalMotion staff, the Chief Funding Director advised that following extensive discussions with legal colleagues, it had eventually been agreed that it was best for LocalMotion to continue to be hosted by its current funder.

Regarding the joint open letter to the sector from several funders setting out priorities and proposed actions for urgent sustainable change covering solidarity and emergency funding, the Chief Funding Director advised that given the current constraints, CBF did not have funding available to contribute to the publicised Emergency Action Fund. However, the charity was involved in other

work relevant to this, which had been summarised and circulated to staff, and it was intended to review the way in which CBF awarded emergency funding.

The Committee further noted the intended review of CBF governance processes, which would include Committee agenda and meeting format, as well as internal functions as they related to CBF. The Chair added that it would be useful to engage Co-opted Members as part of this work.

The Chair then highlighted the CBF Board's Strategic Away Half-Day meeting in October and encouraged Members to attend if they were available.

RESOLVED – That the report be noted.

6. **BUDGET MONITORING REPORT FOR CBF FUNDING ACTIVITIES: PERIOD ENDED 31 JULY 2024**

The Committee received a report of the Chief Funding Director and the CBF Finance Director providing a financial update on the CBF Funding activities to 31 July 2024 and an updated forecast for the financial year ending 31 March 2025.

RESOLVED – That the report be noted.

7. **SUMMARY OF BRIDGING DIVIDES***

The Committee noted a summary of the Bridging Divides programme.

8. **STRATEGIC INITIATIVE: LONDON LEGAL SUPPORT TRUST**

The Committee considered a report of the Chief Funding Director requesting funding of £1,440,363 over five years for the London Legal Support Trust towards two previously funded programmes, the Centres of Excellence (CoEx) and a Strategic Initiative to develop and maintain a London-wide specialist advice forum. The Chief Funding Director introduced the report and presented the proposal, advising that the budget allowed for 3% year-on-year inflation. The CBF Finance Director then confirmed that the necessary financial assessment had now been completed and sign-off provided accordingly.

In response to a question from a Member, the Chief Funding Director highlighted the appended report on the future development of the Centres of Excellence Programme, which showed how success and outcomes had been measured to this point, as well as the detailed monitoring framework, on which CBF officers had engaged.

The Chair then drew the Committee's attention to the recommendations, which were agreed and would be put to the CBF Board on 19 September for approval.

RESOLVED - That the Funding Committee of the City Bridge Foundation Board, in the discharge of functions for the City Corporation as Trustee of CBF and solely in the charity's best interests:

- i) Endorse the award of £1,440,400 over five years (£271,300; £279,400; £287,800; £296,500; £305,400) to LLST towards continuation funding to provide second tier infrastructure support through the previously funded

Centres of Excellence programme and the London Specialist Advice Forum;

- ii) Delegate the decision to approve the Grant Offer Letter (thereby formally committing to the funds) relating to the £1,440,400 set out in this report, to the Acting CBF Managing Director, Chair, CBF Board and Deputy Chair, CBF Board, in consultation with the CBF Finance Director; and
- iii) Should there be substantive alterations to the arrangements set out in this paper, the decision outlined in the recommendation will return to the Funding Committee and CBF Board.

9. **GRANT FUNDING ACTIVITY: PERIOD ENDED 27 AUGUST 2024**

The Committee considered a report of the Chief Funding Director providing details of funds approved and rejected under delegated authority since the last meeting, the remaining 2024/25 grants budget; grants spend to date and for this meeting and any grant variations that have been approved under delegated authority. The Committee noted the additional application recommended for rejection circulated as an addendum to the report, having been omitted in error. The Chief Funding Director advised that all applications to the suicide prevention funding programme were allocated to the same officer due to their leading on the programme, but the commensurate assessment work had been distributed across the team.

RESOLVED – That the Funding Committee of the CBF Board, in the discharge of functions for the City Corporation as Trustee of CBF and solely in the charity's best interests:

- i) Receive this report and note its contents; and
- ii) Agree the 11 grant rejections outlined in the schedule attached to the report.

10. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE AND ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT**

There was no other business.

11. **EXCLUSION OF THE PUBLIC**

MOTION - That the public be excluded from the meeting for the following items of business below which relate to functions of the Court of Common Council not subject to the provisions of Part VA and Schedule 12A of the Local Government Act 1972 and which it is considered would not be in the best interests of the charity to disclose in a public meeting (engaging similar considerations as under paragraphs 2 and 3 of Schedule 12A of the 1972 Act).

12. **NON-PUBLIC MINUTES**

The Committee considered the non-public minutes of the meeting held on 10 June 2024.

13. **FUTURE FUNDING POLICY**

The Committee considered a report of the Chief Funding Director.

14. **EXTENDED PROGRAMME PAUSE AHEAD OF THE FUTURE FUNDING POLICY (FFP) AND FUTURE BUDGET MODELLING**

The Committee considered a report of the Chief Funding Director.

15. **PIPELINE OF STRATEGIC INITIATIVES**

The Committee received a report of the Chief Funding Director.

16. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE AND ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was one item of other business.

The meeting ended at 3.18 pm

Chair

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