

<b>Committee:</b> Culture, Heritage and Libraries Committee	<b>Dated:</b> 21 January 2025
<b>Subject: Annual Review of the Committee's Terms of Reference</b>	<b>Public</b>
<b>Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?</b>	3, 8, 10
<b>Does this proposal require extra revenue and/or capital spending?</b>	
<b>If so, how much?</b>	
<b>What is the source of Funding?</b>	
<b>Has this Funding Source been agreed with the Chamberlain's Department?</b>	
<b>Report of: Town Clerk &amp; Chief Executive</b>	<b>For Decision</b>
<b>Report author: Jayne Moore</b>	

### Summary

The Committee's current Terms of Reference are submitted here to give the Committee an opportunity to consider them, and to enable any proposed changes to be considered at the Policy and Resources Committee meeting of 13 February 2025 in time for the re-appointment of Committees by the Court of Common Council in April 2025.

### Recommendations

Members are asked to:

1. review the Committee's Terms of Reference

### Appendix (1)

- Appendix 1 – Terms of Reference of the Culture, Heritage and Libraries Committee (Order of the Court – April 2024).

**Jayne Moore**

Governance Officer

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