

<b>Committee(s):</b> Barbican Residential Committee – For Decision  Barbican Estate Residents Consultation Committee – For Information	<b>Dated:</b> 17 February 2025  3 February 2025
<b>Subject:</b> Reporting Committee Report	<b>Public</b>
<b>This proposal:</b>	The report includes information on the progress of the Reporting Committee.
<b>If so, how much?</b>	N/A
<b>Has this Funding Source been agreed with the Chamberlain’s Department?</b>	N/A
<b>Report of:</b> The Executive Director of Community & Children’s Services	<b>For Decision</b>
<b>Report author:</b> Daniel Sanders – Assistant Director – Barbican Estate	

### Summary

The reporting committee was set up to build a constructive relationship and engagement with Assistant Director of the Barbican Residential Estate and his staff based on mutual trust, understanding, respect, transparency and ‘no surprises’

This report sets out the progress of the board to date, it’s objectives for 2025 (and beyond) and has its terms of reference attached for approval by the RCC/BRC.

### Recommendation(s)

The Committee is asked to:

- Note the contents of the report
- Agree the final draft ToR.

### Main Report

The key aims of the board are to monitor:

- Delivery of the Transformation Program.
- Delivery/monitoring of services.
- Service levels/standards and timeliness.
- Budgets, spend, costs, service charges, use of warranties.
- Progress of planned, preventive maintenance program [Establishment of PPM programme, detailed monitoring of progress etc to be the responsibility of the Major Works Programme Board]
- Risk identification and mitigation in the form of a risk register

- Procurement/contracting.
- Compliance with the lease and freehold transfers.
- Compliance with all Statutory requirements, including Health and Safety and Fire Safety risk identification and mitigations.
- Reporting on unplanned/unbudgeted work/issues and the management and cost thereof.
- Communications with leaseholders, freeholders and residents.
- Internal and external audit reports and progress on resolution of identified issues.
- Staffing issues in as far as they may affect BEO service delivery
- Complaints and breaches of Regulations and/or lease provisions

The Reporting Committee will report to the RCC/BRC on a quarterly basis with detail of the meetings.

To date, the board has largely been considering logistical steps to ensure an efficient and robust start to 2025 including:

- Information Flows
- 2025 Scheduling (in consideration with MWPB, RCC/BRC)
- Finalising its ToR.
- Considering interaction with MWPB

For the April/May RCC/BRC meetings the board will have a full report to consider as per its ToR.

### Appendices

Appendix 1 – Final Draft ToR – BEO Reporting Committee

Contact: Daniel Sanders – [dan.sanders@cityoflondon.gov.uk](mailto:dan.sanders@cityoflondon.gov.uk)

**Daniel Sanders – Assistant Director – Barbican Estate**