

# City of London Corporation Committee Report

<b>Committee(s):</b> Community & Children's Services Committee	<b>Dated:</b> 30 <sup>th</sup> April 2025
<b>Subject:</b> Appointments and Sub-Committees, Portfolios and Allocated Members	<b>Public report:</b> For Decision
<b>This proposal:</b> <ul style="list-style-type: none"> <li>• provides statutory duties</li> <li>• provides business enabling functions</li> </ul>	N/A
<b>Does this proposal require extra revenue and/or capital spending?</b>	N/A
<b>If so, how much?</b>	N/A
<b>What is the source of Funding?</b>	N/A
<b>Has this Funding Source been agreed with the Chamberlain's Department?</b>	N/A
<b>Report of:</b>	Town Clerk
<b>Report author:</b>	Blair Stringman, Governance Officer

## Summary

The purpose of this report is to seek appointments to the Community and Children's Services Committee's various Sub Committees for the 2025/26 Civic Year, approve their Compositions and Terms of Reference, and appoint representatives to several other City Corporation positions. The arrangements for appointing Sub-Committee Chairs and Deputy Chairs has been changed as part of the Standing Orders changes approved by the Court in March 2025, with a subsequent impact on the appointment of the Chair and Deputy Chair of the various Sub-Committees.

Members are asked to make appointments to other Grand Committees and Sub-Committees, and note the positions of the Chairman and Deputy Chairman on several other Committees as set out in the report. The Terms of Reference for all City Corporation Committees and Boards can be found in the City of London Corporation's '*White Paper*', which will be presented to the Court of Common Council on 25<sup>th</sup> April 2025.

Finally, Members are asked to appoint Lead Members to various portfolios, including Allocated Members to the City's Housing Estates.

## Recommendations

Members are asked to:

- a) Agree the composition and Terms of Reference of The Housing Management and Almshouses Sub Committee and Allocated Members to the City's Housing Estates as set out in the report and Appendix 1.
- b) Agree the composition and Terms of Reference of The Safeguarding & Special Educational Needs Sub-Committee as set out in Appendix 2.
- c) Agree the composition and Terms of Reference of The Homelessness and Rough Sleeping Sub Committee as set out in Appendix 3.
- d) Elect the Chair(s) for the following Sub-Committees;
  - i. Housing Management and Almshouses Sub-Committee
  - ii. Safeguarding & Special Educational Needs Sub-Committee
  - iii. Homelessness & Rough Sleeping Sub-Committee

and note that the Deputy Chair(s) of the Sub-Committees will be elected by the Sub-Committees at their first meetings;

- e) Appoint The Chair and Deputy Chair of the Community and Children's Services Committee, together with three Deputies, to the Integrated Care Sub Committee (of the City and Hackney Place-based Partnership) set out in Appendix 4 & 6.
- f) Appoint Lead Members to the following Portfolios set out in Appendix 5:-
  - i. Adult and Children Safeguarding
  - ii. Young People
  - iii. Carers' and Special Educational Needs Champion
- g) Appoint a Member to The Education Board.
- h) Appoint a Member to The Projects & Procurement Sub-Committee.
- i) Appoint The Chair or their representative to the Equality, Diversity & Inclusion Sub-Committee.
- j) Appoint The Chair and Deputy Chair of the Community & Children's Services Committee, or their representatives, to the Crime and Disorder Scrutiny Committee.

## **Main Report**

### **Background**

1. This report asks Members to consider arrangements for the Community & Children's Services various Sub-Committees for the 2025/26 Civic Year, approve their Compositions and Terms of Reference, and appoint representatives to several other City Corporation positions. It also details the representatives that the Committee is requested to appoint onto other City Corporation Committees or in other positions, or where the Chairman and Deputy Chairman sit on other Committees and can appoint representatives.

### **2. Housing Management & Almshouses Sub-Committee**

The Committee is requested to approve the Housing Management & Almshouses Sub Committee's Terms of Reference and appoint up to **9 Members**.

The Housing Management & Almshouses Sub-Committee is responsible for Social Housing (i.e. the management of the property owned by the City of London Corporation under the Housing Revenue Account and the City Fund in accordance with the requirements of the relevant legislation and the disposal of interests in the City of London Corporation's Housing Estates (pursuant to such policies as are from time to time laid down by the Court of Common Council). The Almshouses is responsible for the management of the City of London Almshouses, a registered charity (no.1005857), in accordance with the charities governing instruments.

Additionally, the Committee are asked to consider allocated Members to the various Housing Estates, they are linked to specific boroughs rather than individual housing estates. This strategic approach aims to enhance representation, improve coordination, streamline decision-making, and foster stronger community engagement. The Members are responsible for:

- Providing statutory duties and business enabling functions;
- Enhancing governance;
- Community engagement;
- and effective resource allocation.

Only Members who sit on the Housing Management & Almshouses Sub-Committee may be considered for the following borough appointments:

- a) Southwark
- b) Islington
- c) Hackney
- d) Tower Hamlets
- e) Lewisham
- f) Lambeth
- g) City of London – Golden Lane Estate
- h) Middx St Estate

### **3. Safeguarding & Special Educational Needs Sub-Committee**

The Committee is requested to approve the Safeguarding Sub Committee's Terms of Reference and appoint up to **6 Members**.

The Safeguarding Sub-Committee is responsible for overseeing the Corporation's safeguarding function. The Sub-Committee oversees the discharge of the City of London's responsibilities to safeguard children and adults who have been identified as requiring support and protection; ensures, in respect of children entering public care, that the duty of the local authority as a corporate parent to safeguard and promote a child's welfare is fulfilled; monitors the Department of Community & Children's Services' performance in respect of its work to safeguard children and adults (making recommendations to the Grand Committee to bring about improvements as appropriate); and, exercises its functions with regards to the views of relevant service users.

#### **4. Homelessness and Rough Sleeping Sub Committee**

The Committee is requested to approve the Homelessness and Rough Sleeping Sub Committee's Terms of Reference and appoint up to **6 Members of the Community & Children's Services Committee and/or the Court of Common Council**.

The Homelessness and Rough Sleeping Sub-Committee monitors and reviews the City Corporation's efforts to tackle rough sleeping and homelessness and also evaluates the work undertaken with partner organisations to prevent rough sleeping in the City of London.

### **Representatives on other Committees**

#### **5. Integrated Care Board Sub Committee**

The Committee is asked to appoint the **Chair, Deputy Chair and 3 Deputies** to the Integrated Care Sub-Committee.

The full Terms of Reference of the City and Hackney Place-based Partnership can be found at Appendix 4.

#### **6. Lead Members to the Various Portfolios**

The Committee is asked to appoint Lead Members to the following Portfolios: Adult and Children Safeguarding; Young People and Carers Champion;

The portfolio roles can be found at Appendix 5.

#### **7. The Education Board**

The Committee is requested to appoint **1 Member** to the Board.

#### **8. Projects and Procurement Sub-Committee**

The Committee is asked to appoint **1 Member** to the Sub-Committee.

#### **9. Equality Diversity & Inclusion Sub-Committee**

The Committee is asked to appoint the Chair or their representative.

#### **10. Crime and Disorder Scrutiny Committee**

The Committee is asked to appoint the Chair, Deputy Chair or their representatives.

## **Frequency of meetings**

The Committee is also required to review the frequency of its meetings on an annual basis, it is proposed that this arrangement continues and be considered in November 2025.

## **Conclusion**

Members are asked to consider the various appointments made by the Community & Children's Services Committee.

## **Appendices**

- **Appendix 1** – Housing Management & Almshouses Sub-Committee, Terms of Reference
- **Appendix 2** – Safeguarding & Special Educational Needs Sub-Committee, Terms of Reference
- **Appendix 3** – Homelessness & Rough Sleeping Sub-Committee, Terms of Reference
- **Appendix 4** – Integrated Care Sub-Committee, Terms of Reference
- **Appendix 5** – Lead Member Portfolios
- **Appendix 6** – City & Hackney Place-Based Partnership Terms Of Reference

## **Blair Stringman**

Governance Officer

Town Clerk's Department

[Blair.Stringman@cityoflondon.gov.uk](mailto:Blair.Stringman@cityoflondon.gov.uk)