

# City of London Corporation Committee Report

<b>Committee(s):</b> Planning and Transportation Committee	<b>Dated:</b> 6 <sup>th</sup> May 2025
<b>Subject:</b> Appointment of Sub-Committees	<b>Public report:</b> For Decision
<b>This proposal:</b> <ul style="list-style-type: none"> <li>• <b>delivers Corporate Plan 2024-29 outcomes</b></li> <li>• <b>provides statutory duties</b></li> <li>• <b>provides business enabling functions</b></li> </ul>	<ul style="list-style-type: none"> <li>- Diverse Engaged Communities</li> <li>- Dynamic Economic Growth</li> <li>- Leading Sustainable Environment</li> <li>- Vibrant Thriving Destination</li> <li>- Providing Excellent Services</li> <li>- Flourishing Public Spaces</li> </ul>
<b>Does this proposal require extra revenue and/or capital spending?</b>	No
<b>If so, how much?</b>	N/A
<b>What is the source of Funding?</b>	N/A
<b>Has this Funding Source been agreed with the Chamberlain's Department?</b>	N/A
<b>Report of:</b>	Ian Thomas CBE, The Town Clerk & Chief Executive
<b>Report author:</b>	Callum Southern, Governance Officer

## Summary

The purpose of this report is to ask Members to consider the appointment of the Planning and Transportation Committee's sub-committees, and to approve their respective compositions and Terms of Reference.

The Planning and Transportation Committee appoints two sub-committees as follows:-

- Streets and Walkways Sub-Committee

- Local Plan Sub-Committee

For ease, details of the composition and terms of reference of the Sub-committees are set out in full in Appendix A.

The Planning and Transportation Committee also has a Planning Applications Sub-Committee. However, this is not appointed to given that the membership and the Chairmanship and Deputy Chairmanship mirrors that of the Planning and Transportation Committee.

## **Recommendation(s)**

It is recommended that:-

- a) The Committee appoints the Streets and Walkways Sub-Committee for the ensuing year and approves its terms of reference detailed at Appendix A to this report;
- b) The Committee appoints the Local Plans Sub-Committee for the ensuing year and approves the terms of reference detailed at Appendix A to this report;
- c) The Committee approves the Planning Applications Sub-Committee terms of reference detailed at Appendix A to this report;
- d) Elect a Chair for the Streets and Walkways Sub-Committee and note that the Deputy Chair of the Sub-Committee will be elected by the Sub-Committee at its first meeting; and
- e) Elect a Chair for the Local Plans Sub-Committee and note that the Deputy Chair of the Sub-Committee will be elected by the Sub-Committee at its first meeting.

## **Current Position**

1. This report considers the appointment, terms of reference and composition of the Planning and Transportation Committee's sub-committees.
2. Each of the Committee's proposed sub-committees are considered in turn below. Details of their terms of reference and proposed composition are set out in Appendix A of this report.

## **Planning Applications Sub-Committee**

3. At its meeting on 19 July 2022 the Planning and Transportation Committee resolved to constitute a Planning Applications Sub-Committee to determine planning applications and applications for listed building consent. This was subsequently agreed by Policy and Resources Committee, and then by Court of Common Council on 13 October 2022.

4. The Planning Applications Sub-Committee was established to address the issues of (i) allowing Planning and Transportation Committee to major on strategic and policy issues; and (ii) planning application decisions on land or buildings for which the Planning and Transportation Committee has responsibility.
5. The membership, Chairmanship and Deputy Chairmanship of the Planning Applications Sub-Committee is the same as that of the Planning and Transportation Committee. This ensures that the Planning Applications Sub-Committee fully benefits from the training and knowledge of the Planning and Transportation Committee particularly regarding the strategic and policy framework to be applied in deciding planning applications.
6. As the membership, Chairmanship and Deputy Chairmanship of the Planning Applications Sub-Committee is the same as that of the Planning and Transportation Committee, appointments are not made to it. However, the terms of reference are set out at Appendix A for completeness and it is requested that these be approved.

### **Streets and Walkways Sub-Committee**

7. The Sub-Committee was originally formed in 2004 and has acted fairly independently of the Grand Committee since then. The Terms of Reference have always included responsibility for such things as traffic engineering and management, street scene enhancements, the Riverside Walkway, and road safety matters.
8. It should be noted that the Sub-Committee continues to have power to act in those matters, in order to avoid potentially delaying projects by requiring the Grand Committee's approval as well, when they often involve tight timescales in terms of completion or use external funding.
9. Expressions of interest are sought from **seven Members of the Planning and Transportation Committee** who wish to serve on this Sub-Committee.
10. The Sub-Committee meets every 5-6 weeks and has met five times since it was last appointed in April 2024.

### **Chairman and Deputy Chairman of the Sub-Committee**

11. In previous years, the Chair and Deputy Chair of the Sub-Committee was the Chair and Deputy Chair of the appointing Committee, or their nominees(s). However, under the Standing Orders as agreed at the Court of Common Council meeting on 25 April 2025, the Chair of the Sub-Committee is to be elected by the appointing Committee, while the Deputy Chair is to be elected by the Sub-Committee. The proposed composition of Sub-Committees shall not be increased solely to avoid a ballot for contested vacancies without the consent of the appointing Committee.

12. Members may wish to consider whether it would be prudent to continue the practice of fixing the role of Chair of the Streets and Walkways Sub-Committee to the Deputy Chair of the appointing Committee to ensure strategic continuity.
13. The Committee is therefore requested to agree the membership and the Terms of Reference of the Streets and Walkways Sub-Committee for the ensuing year, (at Appendix A) with power to act.

### **Local Plans Sub-Committee**

14. The Committee first appointed this Sub Committee in October 2004 with the specific task of considering the Local Development Framework (LDF), which replaced the Unitary Development Plan as the spatial planning strategy for the City. It was later agreed that this Sub-Committee would also be suitable for considering details of the traffic-related Local Implementation Plan (LIP) as well. Its Terms of Reference are simply to consider those types of documents in detail and make recommendations to the Grand Committee.
15. Expressions of interest are sought from **five Members of the Committee** who wish to serve on this Sub-Committee.
16. This Sub Committee meets when necessary to progress the Local Plan or LIP. The Sub-Committee has met five times since it was last appointed in April 2023. Membership of the Sub-Committee presents the opportunity to be involved in the early stages of deciding the many policies upon which the City's entire planning strategy is based.

### **Chairman and Deputy Chairman of the Sub-Committee**

17. In previous years, the Chair and Deputy Chair of the Sub-Committee was the Chair and Deputy Chair of the appointing Committee, or their nominees(s). However, under the Standing Orders as agreed at the Court of Common Council meeting on 25 April 2025, the Chair of the Sub-Committee is to be elected by the appointing Committee, while the Deputy Chair is to be elected by the Sub-Committee. The proposed composition of Sub-Committees shall not be increased solely to avoid a ballot for contested vacancies without the consent of the appointing Committee.
18. Members may wish to consider whether it would be prudent to continue the practice of fixing the role of Chair of the Local Plan Sub-Committee to the Chair and Deputy Chair of the appointing Committee to ensure strategic continuity.
19. The Committee is, therefore, requested to agree for the ensuing year, the Membership of the Local Plans Sub-Committee.

### **Appendices**

**Appendix A – Composition and Terms of Reference of the Planning and Transportation Committee's Sub-Committees.**

**Contact:**

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