

Forward Plan for Culture Heritage & Libraries Committee

	22 Sep. 2025	03 Nov. 2025	08 Dec. 2025	19 Jan. 2026	23 Mar. 2026	18 May 2026	20 July 2026
Meeting specific Agenda Items	<ul style="list-style-type: none"> - Confirm CHL dinner details - Review ToRs - Libraries update - update on LM state coach ahead of LM Show on 08 Nov. 2025 - update on cultural strategy - Update on London Archives accommodation strategy 	<ul style="list-style-type: none"> - Q2 budget monitoring - mid-year updates on Monument & KH - budget allocations - submission of draft cultural strategy 	<ul style="list-style-type: none"> - Finalise Terms of Reference for submission to P&R - Guildhall Art Gallery accreditation resubmission (inc. collections policies for approval) 	<ul style="list-style-type: none"> - Libraries update - draft business plans - Budget estimates - Q3 budget monitoring - Decision on cultural strategy 	<ul style="list-style-type: none"> - end-of-year charities updates - Monument and KH fees & charges 	<ul style="list-style-type: none"> - election of Chair/DChair - end-of-year updates on KH& Monument - KH activities plan 	<ul style="list-style-type: none"> - revenue outturn
Standing Agenda							
	CAI recommendations - as applicable						
	LM State Coach – as applicable						
	London Archives (premises) – as applicable						

Not previously handled on a routine basis:

Updates (annual or bi-annual) on Guildhall Art Gallery/Amphitheatre, London Museum, also CIC and Roman Baths

Terms of Reference

To be responsible for:-

- (a) the City Corporation's activities and services in the fields of culture, heritage and visitors including the development of relevant strategies, reporting to the Court of Common Council as appropriate;
- (b) the management of the City's libraries and archives, including its functions as a library authority in accordance with the Public Libraries and Museums Act 1964 and all other powers and provisions relating thereto by providing an effective and efficient library service (other than the Small Business Research Centre (SBREC);
- (c) the management of the Guildhall Art Gallery and all the works of art belonging to the City of London Corporation;
- (d) the management and maintenance and, where appropriate, furnishing of the City Information Centre, the Monument, the Roman Villa and Baths (Lower Thames Street);
- (e) the upkeep and maintenance of the Lord Mayor's State Coach, the semi-state coaches, the Sheriffs' Chariots and State Harness;
- (f) London's Roman Amphitheatre and the City of London Heritage Gallery (under Guildhall Art Gallery);

- (g) the City of London's Outdoor Arts Programme;
- (h) the City Arts Initiative – approving recommendations for artworks in the public realm and applications to the City's Blue Plaque Scheme;
- (i) the Guildhall Yard Public Programme and Aldgate Square Public Programme (event content only);
- (j) the City of London Police Museum;
- (k) Except for those matters reserved to the Court of Common Council or which are the responsibility of another Committee, the Committee will be responsible for all aspects of the Guildhall Library Centenary Fund [206950] and Keats House [1053381] day-to-day management and administration of the charities. The Committee may exercise any available powers on behalf of the City Corporation as trustee under delegated authority from the Court of Common Council as the body responsible for exercising the powers of the City Corporation as trustee. This includes, but is not limited to, ensuring effective operational arrangements are in place for the proper administration of the charities, and to support expedient and efficient delivery of the charities' objects and activities in accordance with the charities' annual budgets, strategies and policies;

- (l) making recommendations to the Court of Common Council regarding the Cultural Strategy, the Visitor Strategy and other corporate strategies, statements or resolutions relating to any of its functions, following consultation with the Policy & Resources Committee;
- (m) responsibility for the production and publication of the official City of London Pocketbook;
- (n) responsibility for the oversight of a City of London rolling cultural events calendar;
- (o) appointing such Sub-Committees and/or Consultative Committees as are considered necessary for the better performance of its duties including the following areas:-
 - Keats House
- (p) to be responsible for grants in relation to the 'Inspiring London Through Culture' programme for culture and arts from funds under the Committee's control.