

Committee(s)	Dated:
Fraud and Cyber Crime Reporting and Analysis Service Procurement Committee	10 July 2025
Subject: Decisions taken under delegated authority or urgency procedures	Public
Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?	See background papers
Does this proposal require extra revenue and/or capital spending?	See background papers
If so, how much?	£n/a
What is the source of Funding?	n/a
Has this Funding Source been agreed with the Chamberlain's Department?	n/a
Report of: The Town Clerk	For Information
Report author: Raquel Pinto, Governance Officer	

Summary

This report advises Members of action taken by the Town Clerk outside of the Committee's meeting schedule, in consultation with the Chairman and Deputy Chairman, in accordance with Standing Order Nos. 41(a) and (b).

Recommendation(s)

That Members note the report.

Main Report

Decision Under Standing Order 41(a) Fraud and Cyber Crime Reporting and Analysis Service Procurement Committee – Proposed Amendments to the Terms of Reference

BACKGROUND:

The next generation Fraud and Cyber Crime Reporting and Analysis Service (FCCRAS) is designed to replace Action Fraud, the national fraud reporting service, which is a key component of the City of London Police's (COLP) function as National Lead Force for Fraud.

COLP is leading the new service procurement, but it is mainly funded by the Home Office and must follow their governance requirements. Since the project costs over £100m, it also falls under HM Treasury governance and the Infrastructure and Project Authority's (IPA) gateway process.

At the time of its inception, the project would have had to report to various City of London Corporation Committees and Sub-Committees due to the then-reporting requirements of the City Corporation Governance arrangements. Following discussion with the IPA and the Home Office Finance and Investment Committee

regarding the necessity of streamlining these approval mechanisms, the Court agreed in April 2021 to establish the Fraud and Cyber Crime Reporting and Analysis Service Procurement Committee (FCCRASPC) as a single dedicated Committee with sole responsibility for approvals related to the project, to oversee the procurement of the next generation Fraud and Cyber Crime Reporting and Analysis Service.

The Committee would be time limited to a period of three years (from April 2021 to April 2024) to cover the duration of the procurement of this service and would take on the responsibilities of those Committees and Sub-Committees who would otherwise been required to oversee this project – significantly reducing the burden on Members. The composition therefore takes into account the relevant Chairs and Deputy Chairs from these committees.

The procurement of the new Action Fraud Service remains underway. It was evident in early 2024, that this would not be complete by April 2024, as originally scheduled. The sunset clause on the Committee's existence therefore needed revisiting.

The Committee therefore proposed a change to their Terms of Reference, to extend the Committee's oversight of the procurement until such a time that the work is delivered. After the Service has 'gone live', oversight of the new Service will rest with the City of London Police Authority Board.

The Court of Common Council agreed to changes to the Committee's Terms of Reference in April 2024, which would enable the Committee to remain active "for the duration of the project from April 2021 up to and including formal 'Go Live' date".

At the Court's meeting in April 2025, a Member raised a query with regards to the membership of this committee, specifically the demands on some of the ex-officio Members and asked that consideration be given to a change to allow for ex-officio Members to nominate a representative for each of the Committee's represented in the membership of the FCCRASPC Committee.

The following options are therefore available to Members:

1. Option 1 - Maintain the current Governance arrangements
2. Option 2 – Amend the Committee's Terms of Reference to include a 'representative' for the Committee's which are represented
3. Option 3 – consider the potential early transfer of the project to the City of London Police Authority Board

For detail on these options, including risks and the rationale for the recommendation, this can be found in the background papers. Members were asked to agree to Option 2, to amend the Committee's Terms of Reference to include a 'representative' for the Committee's which are represented there. This option captured the concerns raised by Members whilst mitigating any risks to the governance process.

REASON FOR URGENCY DECISION:

This report was presented seeking a decision via urgency procedures as the Fraud and Cyber Crime Reporting and Analysis Service Procurement (FCCRASP) Committee does not meet until 10th July 2025. Approval to implement these changes are required by this Committee, Policy and Resources Committee and finally by the Court of Common Council. Policy and Resources Committee meets on the 3rd of July, which is before this Committee is due to meet. Approval is therefore being sought to speed the process along, in order to enact any changes before the Committee meets.

As such the Town Clerk, in consultation with the Chairman and Deputy Chairman of Fraud and Cyber Crime Reporting and Analysis Service Procurement Committee resolved to:-

- Note options 1-3;
- Agree to Option 2, to alter the Fraud and Cyber Crime Reporting and Analysis Service Procurement Committee's Terms of Reference to include the addition of a nominee for each Committee that is represented in the membership.

Conclusion

Copies of background papers concerning these decisions are available from Raquel Pinto on request.

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