

Ashtead Common Consultative Committee Proposed Terms of Reference

The Ashtead Common Consultative Committee provides a forum where local residents can be informed of and make suggestions for the future management and use of Ashtead Common. The views of the Consultative Committee shall be conveyed to the Epping Forest & Commons Committee.

- 1.** The composition of the Ashtead Common Consultative Committee shall include:-
 - a.** Representative from the Ashtead Residents Associations.
 - b.** A representative from the Ashtead Common volunteers.
 - c.** Local politicians:
 - i.** Surrey County Council
 - ii.** Mole Valley District Council
 - d.** A representative from Natural England.
 - e.** Representatives from a local conservation groups.
 - f.** A representative from a local heritage or historical society.
 - g.** Representatives from recreational user groups, to include:
 - iii.** Horse Riders
 - iv.** Ramblers
 - v.** Cyclists
 - h.** Youth representation from local schools, Parent Teachers Associations or school councils.
 - i.** The Chairman and Deputy Chairman of the Epping Forest & Commons Committee, together with two other members appointed by the Committee.
- 2.** The Chairman of the Epping Forest & Commons Committee or his nominated representative shall be Chairman of the Committee.
- 3.** The Committee will meet formally in January or February each year at Guildhall.
- 4.** In between the formal Committee meetings the Superintendent will host a summer consultation meeting. These events will be tailored to local need for example a guided walk might be arranged to look at a particular issue followed by a brief recorded discussion on the matter with recommendations then presented to the next formal Consultative Committee and reported to the Epping Forest & Commons Committee.
- 5.** The summer meetings shall take place locally at Ashtead Common.

6. The Town Clerk to convene the meetings and prepare and circulate the agendas and be responsible for the minutes.