

## ENV NE - West Wickham and Spring Park Risk Register

Generated on: 24 October 2025



Rows are sorted by Risk Score

<b>Risk Code</b>	ENV-NE-WWSP 002	<b>Risk Title</b>	<i>Negative impacts of visitor pressure</i>
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<b>Description</b>	<p><b>Cause:</b> The sites are more popular than in previous years, linked to people enjoying local natural environments which are free of charge. Increased population and housing in the local area.</p> <p><b>Event:</b> Long-term environmental damage, with a particular focus on protected landscapes and Sites of Special Scientific Interest (SSSI) which are not designed for such high visitor numbers.</p> <p><b>Effect:</b> Ecological and environmental damage; reputational damage; loss of grants related to preservation; increased spend required to maintain sites/mitigate damage.</p>
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<b>Current Risk</b>		
<b>Risk Score</b>	<b>Likelihood</b>	<b>Impact</b>
12	Possible	Major
Amber	<b>Trend</b>	Constant

<b>Target Risk</b>		
<b>Risk Score</b>	<b>Likelihood</b>	<b>Impact</b>
12	Possible	Major
Amber	<b>Target Date</b>	31-Dec-2025

<b>Original Risk</b>		
<b>Risk Score</b>	<b>Likelihood</b>	<b>Impact</b>
12	Possible	Major
Amber	<b>Creation Date</b>	15-Jun-2022

## Appendix 4

<b>Latest Note</b>	We are seeing a continual increase in visitor numbers and general population growth which we cannot influence. Therefore, we accept that we cannot reduce the possibility of the risk occurring. However, we continue to encourage people to use the sites responsibly.  The target date shown is the date of the next review.	<b>23-Sep-2025</b>
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<b>Risk Level</b>	Service
<b>Department</b>	Environment

<b>Risk Approach</b>	Accept
<b>Risk Owner</b>	Allan Cameron

### Associated Actions

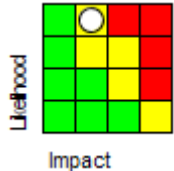
Ref No:	Description	Latest Note	Note Date	Owned By	Due Date
ENV-NE-WWSP 002b Monitoring and reporting	Monitoring and reporting	Officers undertake ongoing monitoring and reporting on environmental issues. Actions to mitigate the risk include putting limits on the number of events and activities permitted – this is written into the Events Policy.	23-Sep-2025	Allan Cameron	31-Dec-2025

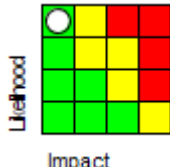
## Appendix 4

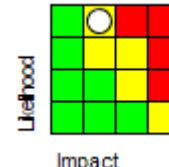
<b>Risk Code</b>	ENV-NE- WWSP 010
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<b>Risk Title</b>	<i>Tree event or failure</i>
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<b>Description</b>	<p><b>Cause:</b> Large numbers of older, more vulnerable trees throughout West Wickham Commons and Spring Park which require regular inspection and works to prevent failure. A rise in tree disease combined with extreme weather conditions due to climate change exacerbate the risk. Staff shortages have resulted in insufficient staff resources to complete necessary works.</p> <p><b>Event:</b> More frequent tree failures. Greater risk during high winds, particularly when accompanied by heavy rainfall, and when trees are in leaf.</p> <p><b>Effect:</b> Public safety - people (serious injury/death) and property; loss of trees; loss of habitat; insurance claims; reputational damage.</p>
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<b>Current Risk</b>		
<b>Risk Score</b>	<b>Likelihood</b>	<b>Impact</b>
<b>8</b>	Likely	Serious
Amber	<b>Trend</b>	Constant

<b>Target Risk</b>		
<b>Risk Score</b>	<b>Likelihood</b>	<b>Impact</b>
<b>4</b>	Likely	Minor
Green	<b>Target Date</b>	31-Dec-2025

<b>Original Risk</b>		
<b>Risk Score</b>	<b>Likelihood</b>	<b>Impact</b>
<b>8</b>	Likely	Serious
Amber	<b>Creation Date</b>	14-Oct-2025

<b>Latest Note</b>	<p>This new risk has been added to the register due to the large numbers of older, more vulnerable trees throughout West Wickham Commons and Spring Park which require regular inspection and works to prevent failure. The risk is exacerbated by a rise in tree disease and the impact of climate change.</p> <p>This risk is actively managed with regular inspections of trees as well as following the Severe Weather Protocol which is implemented in the event of large storms/high winds.</p>	<b>14-Oct-2025</b>
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## Appendix 4

<b>Risk Level</b>	Service
<b>Department</b>	Environment

<b>Risk Approach</b>	Reduce
<b>Risk Owner</b>	Allan Cameron

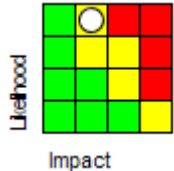
### Associated Actions

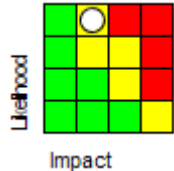
Ref No:	Description	Latest Note	Note Date	Owned By	Due Date
ENV-NE-WWSP 010a Carry out tree safety survey and works	Carry out tree safety survey and works	Annual tree surveys have been reviewed and reprioritised and a scheme of works specified to address them.  This is an ongoing action which will be kept under close and regular review.	14-Oct-2025	Allan Cameron	31-Dec-2025
ENV-NE-WWSP 010b Continue to enforce the Severe Weather Protocol as appropriate and keep it under regular review	Continue to enforce the Severe Weather Protocol as appropriate and keep it under regular review	A Severe Weather Protocol is in place which details planning and response to high wind events. We are unable to close the open spaces during such events, but staff provide onsite information and post messages on social media. Following storm events, staff undertake surveys of all residential boundaries and high-risk routes within 48 hours.  This is an ongoing action which will be kept under regular review. The 'Due Date' shown is the date of the next review.	14-Oct-2025	Allan Cameron	31-Dec-2025

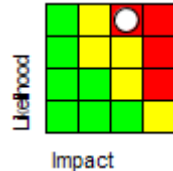
<b>Risk Code</b>	ENV-NE-WWSP 004
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<b>Risk Title</b>	<i>Negative impacts of development and encroachment</i>
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<b>Description</b>	<p><b>Cause:</b> Pressure on Planning Authorities to meet housing targets; failure to monitor and challenge housing and other development plans; lack of partnership working with Planning Authorities and inclusion in Local Development Plans; lack of resources to employ specialist support or carry out necessary monitoring/research.</p> <p><b>Event:</b> Large housing or other developments on land affecting the sites.</p> <p><b>Effect:</b> Increase in visitor numbers and general recreation pressure; potential decline in biodiversity due to disturbance and habitat quality; increase in air, light and noise pollution; decrease in water availability; increased hydrological pollution risk; increased traffic on local road network.</p>
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<b>Current Risk</b>		
<b>Risk Score</b>	<b>Likelihood</b>	<b>Impact</b>
<b>8</b>	Likely	Serious
Amber	<b>Trend</b>	Constant

<b>Target Risk</b>		
<b>Risk Score</b>	<b>Likelihood</b>	<b>Impact</b>
<b>8</b>	Likely	Serious
Amber	<b>Target Date</b>	31-Dec-2025

<b>Original Risk</b>		
<b>Risk Score</b>	<b>Likelihood</b>	<b>Impact</b>
<b>16</b>	Likely	Major
Red	<b>Creation Date</b>	15-Jun-2022

<b>Latest Note</b>	<p>Local plans continue to be developed and are scrutinised and commented on by officers when required. Although the new Conservation Ranger is now in post, there is still insufficient staff resource to manage the volume of work associated with commenting on Local Plans.</p> <p>The risk remains at a score of Amber 8 (Likely / Serious) and we accept we are unable to reduce it further at the current time. The target date shown is the date of the next risk review.</p>	<b>23-Sep-2025</b>
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<b>Risk Level</b>	Service
<b>Department</b>	Environment

<b>Risk Approach</b>	Accept
<b>Risk Owner</b>	Allan Cameron

**Associated Actions**

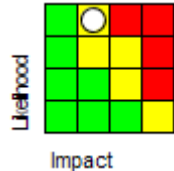
<b>Ref No:</b>	<b>Description</b>	<b>Latest Note</b>	<b>Note Date</b>	<b>Owned By</b>	<b>Due Date</b>
ENV-NE-WWSP 004d Collaborative working	Seek advice and support from colleagues in the Planning and Development Division.	Investigate options for obtaining support and advice from colleagues in the Environment Department's Planning and Development Division.	23-Sep-2025	Allan Cameron	31-Dec-2025


## Appendix 4

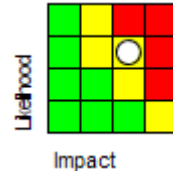
<b>Risk Code</b>	ENV-NE-WWSP 005
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<b>Risk Title</b>	<i>Negative impacts of pests and diseases</i>
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<b>Description</b>	<p><b>Cause:</b> Inadequate biosecurity; purchase or transfer of infected plants, soil and animals. 'Natural' spread of pests and diseases from neighbouring areas e.g. Oak Processionary Moth (OPM); Ash Dieback; foot and mouth disease; and neospora.</p> <p><b>Event:</b> Sites become infected by animal, plant or tree diseases.</p> <p><b>Effect:</b> Service capability disrupted; ineffective use of staff resources; reputational damage; loss of species; temporary site closures and associated access; increased costs for reactive maintenance; threat to existing conservation status of sites, particularly those with woodland habitats.</p>
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<b>Current Risk</b>		
<b>Risk Score</b>	<b>Likelihood</b>	<b>Impact</b>
8	Likely	Serious
Amber	<b>Trend</b>	Constant

<b>Target Risk</b>		
<b>Risk Score</b>	<b>Likelihood</b>	<b>Impact</b>
8	Likely	Serious
Amber	<b>Target Date</b>	31-Dec-2025

<b>Original Risk</b>		
<b>Risk Score</b>	<b>Likelihood</b>	<b>Impact</b>
12	Possible	Major
Amber	<b>Creation Date</b>	15-Jun-2022

<b>Latest Note</b>	<p>Ash Dieback: The cost of future Ash Dieback management is unknown; local risk budgets are not resourced sufficiently to meet costs. Local tree safety inspections deal with immediate risk, but we are unable to predict with any certainty the condition of trees and their likelihood of infection over the next two to three years.</p> <p>The Departmental Tree Safety Policy is undergoing review and will be completed by the end of December 2025.</p>	<b>23-Sep-2025</b>
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<b>Risk Level</b>	Service
<b>Department</b>	Environment

<b>Risk Approach</b>	Accept
<b>Risk Owner</b>	Allan Cameron

**Associated Actions**

Ref No:	Description	Latest Note	Note Date	Owned By	Due Date
ENV-NE-WWSP 005a Staff training	Ensure staff training is kept updated to enable timely identification of pests and knowledge of correct treatment/prevention.	Ongoing. Training needs are reviewed at regular team meetings and proactively promoted via the Departmental Health and Safety Group and relevant corporate boards.  Needs are also reviewed at six-monthly divisional Health and Safety meetings.	23-Sep-2025	Allan Cameron	31-Dec-2025
ENV-NE-WWSP 005b Inspections	Annual tree inspections undertaken by qualified personnel.	Ongoing. Inspections continue on a scheduled basis or as the need arises.	23-Sep-2025	Allan Cameron	31-Dec-2025
ENV-NE-WWSP 005c Partnerships	Active involvement with leading partners such as Forestry Commission and Natural England	This is an ongoing action.	23-Sep-2025	Allan Cameron	31-Dec-2025
ENV-NE-WWSP 005d Biosecurity	Measures in place for staff, volunteers and contractors including public messages	This is an ongoing action.	23-Sep-2025	Allan Cameron	31-Dec-2025
ENV-NE-WWSP 005e Tree Safety Policy	Review Departmental Tree Safety Policy tri-annually.	The Departmental Tree Safety Policy is under review and will be completed by the end of December 2025.	23-Sep-2025	Allan Cameron	31-Dec-2025

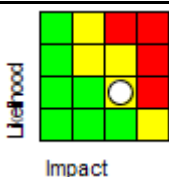


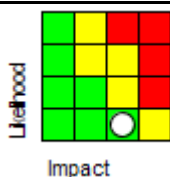
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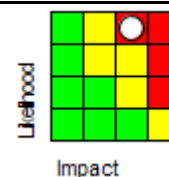
<b>Risk Code</b>	ENV-NE-WWSP 009
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<b>Risk Title</b>	<i>Decline in condition of assets</i>
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<b>Description</b>	<p><b>Cause:</b> Poor condition of buildings and other structures, combined with inadequate planned and/or reactive maintenance, reduced CWP budget and limited capital programme.</p> <p><b>Event:</b> Structures deteriorate to an unsafe condition.</p> <p><b>Effect:</b> Potential serious injury to a member of the public, or member of staff; disruption to service delivery/performance; financial loss; reputational damage as a result of legal action and/or negative publicity.</p>
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<b>Current Risk</b>		
<b>Risk Score</b>	<b>Likelihood</b>	<b>Impact</b>
<b>8</b>	Unlikely	Major
Amber	<b>Trend</b>	Decreasing

<b>Target Risk</b>		
<b>Risk Score</b>	<b>Likelihood</b>	<b>Impact</b>
<b>4</b>	Rare	Major
Green	<b>Target Date</b>	31-Dec-2025

<b>Original Risk</b>		
<b>Risk Score</b>	<b>Likelihood</b>	<b>Impact</b>
<b>16</b>	Likely	Major
Red	<b>Creation Date</b>	22-Jun-2022

<b>Latest Note</b>	<p>Chief Officers in occupation are typically accountable for asset condition within their functional area. They are responsible for commissioning required work, and ensuring an appropriate funding route is identified. This action is often delivered upon the professional advice of the City Surveyor's Department (CSD). Once a work package is commissioned, it is the responsibility of CSD to deliver those works as agreed and funded within the given cost/timeline/specifications. The Chief Officer in occupation is to be closely supported by the City Surveyor's Department and the Environment Department Head of Estates as subject matter experts.</p> <p>Some long-standing key issues have recently been resolved (i.e. replacing byelaw boards; and repairing cattle grids) resulting in the risk score being reduced from Red 16 (Likely/Major) to Amber 8 (Unlikely/Major). However, concerns about the general situation are raised at monthly client liaison meetings with CSD with the aim of</p>	<b>23-Sep-2025</b>
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	reducing the risk further over time.	
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<b>Risk Level</b>	Service
<b>Department</b>	Environment

<b>Risk Approach</b>	Reduce
<b>Risk Owner</b>	Allan Cameron

### Associated Actions

Ref No:	Description	Latest Note	Note Date	Owned By	Due Date
ENV-NE-WWSP 009a Monitoring	Monthly site infrastructure checks.	Continual monitoring of external infrastructure is undertaken.	23-Sep-2025	Allan Cameron	31-Dec-2025
ENV-NE-WWSP 009b Monthly premises controller checks	Monthly premises controller checks.	Monthly inspections of built assets are carried out and defects are reported to CSD. This is an ongoing action.	23-Sep-2025	Allan Cameron	31-Dec-2025
ENV-NE-WWSP 009c Annual inspections of lodges	Annual inspections of lodges.	Due to insufficient resourced in CSD, local staff undertake these inspections and report defects to CSD. This is an ongoing action.	23-Sep-2025	Allan Cameron	31-Dec-2025
ENV-NE-WWSP 009d Delivery of Works	City Surveyor's Department to deliver works as agreed and funded either by CWP funds and/or directly by the Environment Department.	The CSD's Operations Group deliver work packages as agreed with the Environment Department, within agreed allocated funds, timelines and specifications. This is delivered either via the Cyclical Works Programme (CWP), capital and/or local risk budget.	23-Sep-2025	Peter Collinson	31-Dec-2025

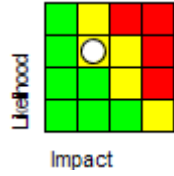
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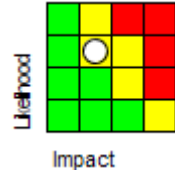
		Regular liaison meetings are held between Environment and CSD to manage the delivery programme, and to ensure any risks / issues / conflicts / etc are escalated and understood by all parties.			
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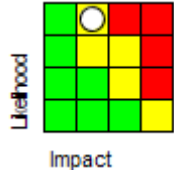
<b>Risk Code</b>	ENV-NE-WWSP 001
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<b>Risk Title</b>	<i>Budget pressures</i>
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<b>Description</b>	<p><b>Cause:</b> Potential reduction or removal of Environmental Stewardship Schemes resulting in gaps in operational budgets. Possible reduction in budget and income reduction of income from car park charging; loss of income from rental properties.</p> <p><b>Event:</b> Reduced budget and income.</p> <p><b>Effect:</b> Potential staff reductions and inability to provide key services; financial failure; failure to achieve strategic objectives; significant reduction in service to users; reputational damage.</p>
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<b>Current Risk</b>		
<b>Risk Score</b>	<b>Likelihood</b>	<b>Impact</b>
<b>6</b>	Possible	Serious
Amber	<b>Trend</b>	Constant

<b>Target Risk</b>		
<b>Risk Score</b>	<b>Likelihood</b>	<b>Impact</b>
<b>6</b>	Possible	Serious
Amber	<b>Target Date</b>	31-Dec-2025

<b>Original Risk</b>		
<b>Risk Score</b>	<b>Likelihood</b>	<b>Impact</b>
<b>8</b>	Likely	Serious
Amber	<b>Creation Date</b>	15-Jun-2022

<b>Latest Note</b>	<p>A Countryside Stewardship grant has been secured until 2026 but there is no certainty that the grant will move forward after 2026 and, therefore, this presents a budgeting risk for the charity linked to conservation and tree management.</p> <p>Climate Action Strategy funding is currently due to end in 2027.</p> <p>Two vacant properties have been rented out, one with a long-term tenant until 2027, and the other on a rolling residential annual contract. These help to offset previous budget cuts.</p> <p>Car parking income has continued to reduce year on year resulting in diminishing returns on investments in car</p>	<b>23-Sep-2025</b>
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## Appendix 4

	<p>parks (52% of estimated levels).</p> <p>Income generation opportunities are very limited for The Commons.</p> <p>We will review the risk again when the 2026/27 budgets are confirmed. In the meantime, we accept the risk at the current level. The target date shown is the date of the next review.</p>	
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<b>Risk Level</b>	Service
<b>Department</b>	Environment

<b>Risk Approach</b>	Accept
<b>Risk Owner</b>	Allan Cameron

### Associated Actions

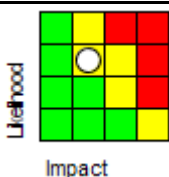
Ref No:	Description	Latest Note	Note Date	Owned By	Due Date
ENV-NE-WWSP 001a Risk review	Regular review and monitoring of income situation.	Income targets are continually monitored and are reported monthly to the Chamberlain's Finance Business Partner.	23-Sep-2025	Allan Cameron	31-Dec-2025

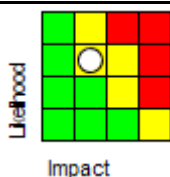
## Appendix 4

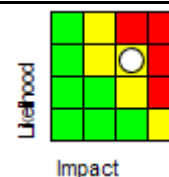
<b>Risk Code</b>	ENV-NE-WWSP 006
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<b>Risk Title</b>	<i>Adverse impacts of extreme weather and climate change</i>
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<b>Description</b>	<p><b>Cause:</b> Severe wind events, prolonged precipitation or restricted precipitation. May be climate change influenced.</p> <p><b>Event:</b> Severe weather/climate impacts; fire, flood and storm events (potentially increasing in frequency).</p> <p><b>Effect:</b> Service capability disrupted; increased demand for staff resources to respond to incidents and maintain site safety; loss of species; temporary site closures and associated access; increased costs for reactive management; injury or death to staff, visitors, contractors and volunteers; damage/loss of rare/fragile habitats and species.</p>
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<b>Current Risk</b>		
<b>Risk Score</b>	<b>Likelihood</b>	<b>Impact</b>
<b>6</b>	Possible	Serious
Amber	<b>Trend</b>	Constant

<b>Target Risk</b>		
<b>Risk Score</b>	<b>Likelihood</b>	<b>Impact</b>
<b>6</b>	Possible	Serious
Amber	<b>Target Date</b>	31-Dec-2025

<b>Original Risk</b>		
<b>Risk Score</b>	<b>Likelihood</b>	<b>Impact</b>
<b>12</b>	Possible	Major
Amber	<b>Creation Date</b>	15-Jun-2022

<b>Latest Note</b>	<p>We are unable to reduce this risk but work on site continues to mitigate the impact of extreme weather events should they happen.</p> <p>The target date shown is the date of the next review.</p>	<b>23-Sep-2025</b>
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<b>Risk Level</b>	Service
<b>Department</b>	Environment

<b>Risk Approach</b>	Accept
<b>Risk Owner</b>	Allan Cameron

**Associated Actions**

<b>Ref No:</b>	<b>Description</b>	<b>Latest Note</b>	<b>Note Date</b>	<b>Owned By</b>	<b>Due Date</b>
ENV-NE-WWSP 006a Fire management	Review and update Fire Management plan bi-annually. Habitat fire management and monitoring policies and plans in place which link to staff training and local emergency services.	Detailed fire maps have been completed and shared with the fire services.	23-Sep-2025	Allan Cameron	31-Dec-2025
ENV-NE-WWSP 006b Storms	Storm monitoring and management and closure policies are in place at the site and linked to high staff awareness and training.	The sites continue to monitor and respond to warnings of extreme weather.	23-Sep-2025	Allan Cameron	31-Dec-2025
ENV-NE-WWSP 006c Climate change	Understand the potential impacts of climate change on West Wickham and Spring Park. Engage in climate change research and debate.	Officers engage in ongoing research and dialogue.	23-Sep-2025	Allan Cameron	31-Dec-2025