

## PROJECTS AND PROCUREMENT SUB-COMMITTEE – Action Tracker – January 2026

Items from meeting held 14 October 2025		
ITEM	Action	Officer and target date
<b>4. PROCUREMENT IMPROVEMENT AND TRANSFORMATION PROGRAMME RESET</b>	Create a central depository of all key governance documents via SharePoint which would be accessible for Members of the Sub-Committee.	Commercial Director – 28 January 2026
<b>4. PROCUREMENT IMPROVEMENT AND TRANSFORMATION PROGRAMME RESET</b>	Produce procurement processes and aligned governance workflow chats to bring clarity and open opportunities for simplification and automation.	Commercial Director – 25 March 2026
<b>4. PROCUREMENT IMPROVEMENT AND TRANSFORMATION PROGRAMME RESET</b>	Working with Members, the Director will propose KPI reporting to identify BAU and change progress.	Commercial Director – 25 March 2026

\*Closed items will be removed from the tracker