

Ashtead Common Consultative Committee

Terms of Reference

The Ashtead Common Consultative Committee provides a forum where local residents can be informed of, and make suggestions for, the future management and use of Ashtead Common. The views of the Consultative Committee shall be conveyed to the Epping Forest & Commons Committee.

- 1.** The composition of the Ashtead Common Consultative Committee shall include:-
 - a.** A representative from the Ashtead Residents Association.
 - b.** A representative from the Ashtead Common volunteers.
 - c.** Local politicians:
 - i.** the County Councillor representing the Ashtead Division of Surrey County Council
 - ii.** One of the District Councillors representing the Ashtead Common ward of Mole Valley District Council
 - d.** A representative from Natural England.
 - e.** Representatives from a local conservation groups.
 - f.** A representative from a local heritage or historical society.
 - g.** Representatives from recreational user groups, to include:
 - iii.** Horse Riders
 - iv.** Ramblers
 - v.** Cyclists
 - h.** A youth representative from local schools, Governors, Parent Teachers Associations or school councils.
 - i.** The Chairman and Deputy Chairman of the Epping Forest & Commons Committee, together with two other members appointed by that Committee.
 - j.** Subject to the Chairman's prior agreement, substitutes are welcome to attend Committee meetings in the place of nominated Representatives.
- 2.** The Chairman of the Epping Forest & Commons Committee or his nominated representative shall be Chairman of the Committee.
- 3.** The Committee will normally meet formally in January or February each year at Guildhall to discuss the work programme for the coming year.
- 4.** In between the formal Committee meetings the Superintendent will host a summer consultation meeting. These events will be tailored to local need: for example a guided walk might be arranged to look at a particular issue followed by a brief

recorded discussion on the matter. Recommendations would then presented to the next formal Consultative Committee and reported to the Epping Forest & Commons Committee.

5. The summer meetings shall take place locally at Ashtead Common.
6. The Town Clerk to convene the meetings and prepare and circulate the agendas and be responsible for the minutes.
7. The minutes of the Ashtead Common Consultative Committee to be circulated to members of the West Wickham Common Consultative Committee and Coulsdon Common Consultative Committee, and vice versa.