

CORPORATE ASSET SUB COMMITTEE

12 March 2012

Minutes of the meeting of the CORPORATE ASSET SUB COMMITTEE held at Guildhall, EC2 on MONDAY, 12 MARCH 2012 at 3.00pm.

Present

Members:

Stuart Fraser (Chairman)
Mark Boleat (Deputy Chairman)
Deputy Michael Cassidy
Roger Chadwick
Archie Galloway

Officers:

Gregory Moore	- Town Clerk's Department
Daniel Hooper	- Town Clerk's Department
Peter Bennett	- City Surveyor
Bob Meldrum	- City Surveyor's Department
Andrew Wild	- City Surveyor's Department
Peter Young	- City Surveyor's Department
Hazel Lerigo	- Chamberlain's Department
Dianne Merrifield	- Chamberlain's Department
Charles Henty	- Secondary & Under-Sheriff

1. APOLOGIES

Apologies for absence were received from Ray Catt.

2. DECLARATIONS BY MEMBERS OF PERSONAL OR PREJUDICIAL INTERESTS IN RESPECT OF ITEMS TO BE CONSIDERED AT THIS MEETING

There were no declarations.

3. MINUTES

The public minutes and summary of the meeting held on 1 December 2011 were approved.

MATTERS ARISING

(1) **PP2P** (p1) – In respect of the PP2P Building Repairs and Maintenance contract, the City Surveyor referred to the Members' Post Court Briefing on 8th March 2012, at which an update had been provided. Copies of the presentation were tabled for information. Members were then informed that a report was being finalised and would be submitted in due course to the Finance Committee, the Policy & Resources Committee, the Property Investment Board and the Court of Common Council.

4. CORPORATE OPERATIONAL ASSET MANAGEMENT

The Sub-Committee considered a report of the City Surveyor seeking approval to the framework of the new Strategic Asset Management Plan for corporate operational assets, developing strategic asset management guidelines and strategic asset plans, and addressing the treatment of underutilised properties and income from non-operational property.

RESOLVED: That approval be given to:-

- the revised approach to the development and format of the new Strategic Asset Management Plan;
- the development of the strategic asset management guidelines and the new Strategic Asset Management Plan over the next 6 months and the asset management plans for core properties and key service departments as required; and,
- the revised approach to the treatment of underutilised property assets and non-operational income as outlined in paragraphs 16 to 24 of the report.

5. CENTRAL CRIMINAL COURT: CATERING CONTRACT EXTENSION

The Sub-Committee considered a report of the Secondary & Under-Sheriff seeking approval for a one year extension to the catering contract at the Central Criminal Court.

RESOLVED: That:-

- a one year extension to the current contract with a full tender process to go ahead in 2013 be approved;
- Item 15 of the City Corporation Procurement Regulations 2012 with regard to the procurement requirements be waived due to the exceptional circumstances and size of this particular contract; and,
- Authority be delegated to the Comptroller and City Solicitor to complete a deed of variation to extend the Catering Contract at the Central Criminal Court for a period of one year from May 2nd 2012.

6. CENTRAL CRIMINAL COURT BUSINESS PLAN 2012-15

The Sub-Committee considered a report of the Secondary & Under-Sheriff seeking approval for the Central Criminal Court's Business Plan for the years 2012-15.

A Member asked a question concerning the Central Criminal Court's strategic risk register, and the Secondary undertook to speak to the Member outside the meeting and explore the issue as appropriate.

RESOLVED: That the business plan for 2012-15 be approved.

7. EXCLUSION OF THE PUBLIC

RESOLVED - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

Item No.	Exempt Paragraphs
8 – 13	3
14	7
17	3

SUMMARY OF MATTERS CONSIDERED WHILST THE PUBLIC WERE EXCLUDED FROM THE MEETING

8. NON-PUBLIC MINUTES

The non-public minutes of the meeting held on 1 December 2011 were agreed.

9. CITY MARKETING SUITE – NEW MANAGEMENT CONTRACT

A joint report of the City Surveyor and the Director of Economic Development was approved.

10. ADDITIONAL REPAIRS AND MAINTENANCE PROGRAMMES 2008-09 AND 2009-10 – LATEST PROGRESS REPORT

A report of the City Surveyor was received.

11. ADDITIONAL REPAIRS AND MAINTENANCE PROGRAMME 2010/11 PROGRESS REPORT

A report of the City Surveyor was received.

12. ADDITIONAL REPAIRS AND MAINTENANCE PROGRAMME 2011/12 PROGRESS REPORT

A report of the City Surveyor was received.

13. FIRST REGISTRATION OF THE CITY'S FREEHOLD TITLES – PROGRESS SINCE JANUARY 2011

A report of the City Surveyor was received.

14. GUILDHALL SECURITY – CURRENT ARRANGEMENTS

A report of the City Surveyor was received.

15. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE

There were no questions.

16. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

There were no urgent items.

Part 3 – Confidential Agenda

17. CONFIDENTIAL MINUTE

The confidential minute of the meeting held on 1 December 2011 was agreed.

The meeting closed at 3.55pm

CHAIRMAN

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